



Clayton Recreation, Sports and Wellness Commission

AGENDA

Friday, October 28, 2011

The Center of Clayton

Multipurpose Room C

8:00 – 9:00 a.m.

1. Call to Order
2. Addresses from the Audience
3. Reports
 - FY11 Year-End Financial Report
 - Membership Report
4. Discussion Items
 - Center Marketing Plan
 - Goal Setting Workshop
5. Action Items
 - Motion – To approve August 17, 2011 minutes
 - Motion – To approve September 21, 2011 minutes
 - Motion – To approve September 21, 2011 Joint Meeting minutes
6. Adjourn Public Meeting

Attachments:

1. FY11 Year-End Financial Report - Executive Summary
2. FY11 Year-End Financial Report - All Funds
3. Membership Report – September 2011
4. Minutes for Meeting – August 17, 2011
5. Minutes for Meeting – September 21, 2011
6. Minutes for Joint Meeting – September 21, 2011

Upcoming Meetings

CRSWC Meeting

Date: January 27, 2012
Time: 8:00 – 9:00 am
Location: Center Of Clayton
Multipurpose Room C

The Clayton Recreation Sports and Wellness Commission may also hold a closed meeting, with a closed vote and record, as authorized by Section 610.021(1),(2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15).

Agenda topics may be added or deleted at any time prior to the Clayton Recreation, Sports and Wellness Commission meeting without further notice. To inquire about the status of agenda topics, call 314.290.8506. Individuals who require an accommodation (i.e., sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the Superintendent of Parks & Recreation Operations at 314.290.8506 at least two working days prior to the meeting.



Clayton Recreation, Sports and Wellness Commission

To: CRSWC

From: Toni Siering, Superintendent of Parks & Recreation Operations
Patty DeForrest, Director of Parks & Recreation

Date: October 21, 2011

RE: Executive Summary – FY11 Year End Financial Report

Attached is the FY11 Year End Financial Report for the CRSWC. The charts below summarize the activity within each of the three CRSWC Funds with accompanying notes to identify highlights.

At the conclusion of September the total fund balance was \$15,690. As previously discussed, this does not meet the 5% minimum fund balance as recommended by the Finance Committee.

<i>Fund Balance Summary - FY11</i>	<i>Fund 25</i>	<i>Fund 26</i>	<i>Fund 28</i>	<i>Total</i>
Opening balance 10/01/10	\$16,481	\$57,186	\$87,122	\$160,790
Revenue	\$2,914,136	\$53,533	\$335,237	\$3,302,906
Expenses	\$2,999,981	\$34,987	\$413,037	\$3,448,005
Revenue less expenses	(\$85,844)	\$18,546	(\$77,801)	(\$145,100)
Balance 9/30/11 before transfers	(\$69,364)	\$75,732	\$9,322	\$15,690
Transfer	\$69,364	(\$69,364)	\$0	\$0
Adjusted Balance 9/30/11	\$0	\$6,368	\$9,322	\$15,690

Fund 25: Operating Fund			
	FY11 Actual	FY11 Year End Projection	%age Achieved
Beginning Balance	\$16,480.60	\$16,480.60	
FY11 Revenue	\$2,914,136.04	\$2,936,448.00	99.24%
FY11 Expenditures	\$2,999,980.53	\$3,033,619.00	98.89%
FY11 Net	(\$85,844.49)	(\$97,171.00)	
Ending Balance	(\$69,363.89)	(\$80,690.40)	

Notes:

- Membership revenue struggled throughout the year and ended under budget. The adult and senior categories were particularly affected by increased local competition, both in resident and corporate memberships.
- Rentals ended over estimated budget due to increased meeting room rentals – a trend we have not seen for several years. Gymnasium rentals continue to be a challenge due to limited rental times available. Increased rental of the aerobics room has provided additional revenue.
- Staff monitored program areas throughout the year, and expenses were kept at or under budget at year-end.
 - **Administration:** Overall expenditures were under budget due to cost containment in supplies and deferment of several IT projects to FY12.
 - **Fitness:** The fitness department saw increased revenues for in-house programming due to additional participation; however, fitness continued to struggle with revenue in personal training due to the lack of demand for services. Most expenses were under budget due to cost containment at year end, including personnel expenses related to decreased personal training revenues.
 - **Sports:** Overall, revenues were up this year due larger than expected youth sports leagues and the addition of Center of Summer Camp. Expenses were in line with revenues.
 - **Aquatics:** Aquatic programming revenue decreased compared to both budget and previous year due to the new program pricing for water fitness classes and decreased demand for private swim lessons. Expenses were contained to offset revenue shortage.
 - **Community Recreation:** Revenue was above budget due to new camp offerings, which were well received. Expenses were in line with revenues.
 - **Building Operations:** Overall this area was over budget for year end. Utility expenses received a \$58,709 credit based on Tim Wonish’s review of usage during CHS construction. Commodities were over budget due to increased costs of operating supplies.
 - **Concessions:** Revenue covered expenses for in-house operation of Coffee Kiosk.
 - **Summer Quest:** A change in the program this year to resulted in less revenue for The Center; only direct costs are charged back to program.

Fund 26: Equipment Replacement Fund			
	FY11 Actual	FY11 Year End Projection	%age Achieved
Beginning Balance	\$57,186.48	\$57,186.48	
FY11 Revenue	\$53,532.88	\$53,550.00	99.97%
FY11 Expenditures	\$34,987.17	\$34,987.00	100.00%
FY11 Net	\$18,545.71	\$18,563.00	
Ending Balance	\$75,732.19	\$75,749.48	

Notes:

- Interest revenue and fund balances were low throughout the year.
- Expenses included fitness center cardio equipment replacement and two XR Boards for the Youth Activity Center.

Fund 28: Capital Fund			
	FY11 Actual	FY11 Year End Projection	%age Achieved
Beginning Balance	\$87,122.49	\$87,122.49	
FY11 Revenue	\$335,236.76	\$335,342.00	99.97%
FY11 Expenditures	\$413,037.48	\$451,122.00	91.56%
FY11 Net	(\$77,800.72)	(\$115,780.00)	
Ending Balance	\$9,321.77	(\$28,657.51)	

Notes:

- Interest revenue and fund balances were low throughout the year.
- Expenses included: repair of clocks/alarms; tables and chairs for meeting rooms; crack sealing in parking lot; replacement of chlorinators and heater for the Leisure Pool and Competition Pool, new volleyball stanchions and basketball rim replacement in Stuber Gym.
- Expense for wood court replacement was offset by insurance reimbursement.

FY10 FINANCIAL REPORT - THE CENTER OF CLAYTON

Fund 25: Operating Fund

October 1, 2010 - September 30, 2011

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	
Fund 25 Starting Balance	-\$39,829.23	\$53,338.80	-\$142,560.93	\$16,480.60	\$15,454.00		\$16,480.60		
Revenue	\$279,904.24	\$2,876,237.01	\$262,603.45	\$2,914,136.04	\$3,082,657.00	94.53%	\$2,936,448.00	99.24%	
Expense	\$223,593.41	\$2,913,095.21	\$189,406.41	\$2,999,980.53	\$3,036,812.00	98.79%	\$3,033,619.00	98.89%	
Net	\$56,310.83	-\$36,858.20	\$73,197.04	-\$85,844.49	\$45,845.00		-\$97,171.00		
Fund 25 Ending Balance	\$16,481.60	\$16,480.60	-\$69,363.89	-\$69,363.89	\$61,299.00	-113.16%	-\$80,690.40	85.96%	

ADMINISTRATION: Revenues include Daily Pass, Annual Pass, Rentals, Food Service, Child Care, Miscellaneous, & Reimbursements

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Revenue	\$193,344.28	\$2,099,962.08	\$211,186.16	\$2,146,854.36	\$2,289,612.00	93.76%	\$2,145,554.00	100.06%	
Expense	\$90,581.42	\$1,044,676.34	\$81,858.42	\$1,032,744.45	\$1,076,354.00	95.95%	\$1,050,614.00	98.30%	
Net	\$102,762.86	\$1,055,285.74	\$129,327.74	\$1,114,109.91	\$1,213,258.00		\$1,094,940.00		
Revenue:									
Daily Fees	\$6,016.00	\$123,965.00	\$5,675.00	\$106,851.00	\$124,973.00	85.50%	\$100,164.00	106.68%	Slightly over estimated budget - member guest pass price increased in July; stronger sales in summer months than originally projected.
Annual Passes	\$140,775.62	\$1,648,267.17	\$146,260.67	\$1,704,669.19	\$1,813,957.00	93.98%	\$1,724,129.00	98.87%	Under estimated budget - poor economy and new competition slowing growth.
Rentals	\$10,578.97	\$137,041.32	\$16,859.68	\$138,430.42	\$152,232.00	90.93%	\$124,710.00	111.00%	Over estimated budget due to additional meeting room rentals; most other rental categories met budget.
Food Service	\$1,655.78	\$12,880.11	\$1,490.91	\$11,964.29	\$12,190.00	98.15%	\$11,015.00	108.62%	Met budget due to strong meeting room rentals.
Child Care	\$671.00	\$13,958.64	\$828.00	\$13,107.07	\$15,000.00	87.38%	\$14,800.00	88.56%	Under budget due to non-renewal of several annual passes.
Misc.	\$6,438.88	\$12,285.75	\$12,372.73	\$16,072.38	\$15,500.00	103.69%	\$14,976.00	107.32%	Slightly over budget
Reimbursements	\$27,208.03	\$98,564.09	\$27,699.17	\$102,760.01	\$102,760.00	100.00%	\$102,760.00	100.00%	Met Budget
Contributions	\$0.00	\$53,000.00	\$0.00	\$53,000.00	\$53,000.00	100.00%	\$53,000.00	100.00%	Met Budget
Expenditures:									
Personnel Services	\$47,293.70	\$623,750.76	\$48,049.95	\$633,956.20	\$631,954.00	100.32%	\$635,802.00	99.71%	Met budget
Benefits	\$9,970.12	\$122,463.79	\$10,969.45	\$134,975.33	\$137,704.00	98.02%	\$134,723.00	100.19%	Met budget
Contractual	\$17,864.05	\$242,277.82	\$14,693.82	\$219,684.46	\$247,786.00	88.66%	\$227,933.00	96.38%	Under budget due to reductions to offset revenue shortages.
Commodities	\$1,779.52	\$37,872.24	\$2,985.91	\$35,825.24	\$37,900.00	94.53%	\$38,692.00	92.59%	Under budget due to reductions to offset revenue shortages.
Capital Items	\$13,674.03	\$18,311.73	\$5,159.29	\$8,303.22	\$21,010.00	39.52%	\$13,464.00	61.67%	Delay of several IT projects to FY12.

FITNESS

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Revenue	\$19,718.40	\$366,568.12	\$13,616.38	\$349,214.99	\$363,776.00	96.00%	\$356,491.00	97.96%	
Expense	\$33,483.09	\$404,674.60	\$33,878.46	\$383,677.43	\$419,987.00	91.35%	\$401,500.00	95.56%	
Net	-\$13,764.69	-\$38,106.48	-\$20,262.08	-\$34,462.44	-\$56,211.00		-\$45,009.00		
Revenue:									
Fitness - In-house	\$1,819.50	\$134,199.97	\$19,456.72	\$117,254.71	\$100,176.00	117.05%	\$106,325.00	110.28%	Over budget due to increased program participation and new pricing structure.
Fitness - Contract	\$419.00	\$47,934.89	-\$19,601.12	\$43,252.53	\$53,600.00	80.70%	\$51,166.00	84.53%	Under budget due to budget preparation error and slower growth than anticipated in contractual programming.
Personal Training	\$17,479.90	\$184,433.26	\$13,760.78	\$188,707.75	\$210,000.00	89.86%	\$199,000.00	94.83%	Under budget due to reduced demand for training and the loss of two trainers.
Expenditures:									
Personnel Services	\$22,264.16	\$310,338.85	\$22,546.57	\$289,383.67	\$315,622.00	91.69%	\$299,870.00	96.50%	Under budget due to cost containment and reduced demand for personal training.
FICA	\$1,703.24	\$23,741.17	\$1,724.77	\$22,137.85	\$24,200.00	91.48%	\$22,940.00	96.50%	Under budget due to personnel savings.
Contractual	\$8,491.34	\$62,383.80	\$8,905.39	\$62,856.24	\$70,665.00	88.95%	\$69,190.00	90.85%	Under budget due to cancelled contractual programs.
Commodities	\$1,024.35	\$8,210.78	\$701.73	\$9,299.67	\$9,500.00	97.89%	\$9,500.00	97.89%	Under budget due to reductions to offset revenue shortages.

SPORTS

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Revenue	\$3,847.54	\$103,004.04	\$7,107.50	\$140,972.73	\$116,670.00	120.83%	\$139,464.00	101.08%	
Expense	\$2,370.67	\$66,542.14	\$6,545.30	\$89,393.84	\$75,497.00	118.41%	\$93,215.00	95.90%	
Net	\$1,476.87	\$36,461.90	\$562.20	\$51,578.89	\$41,173.00		\$46,249.00		
Revenue:									
Adult Leagues	\$0.00	\$1,700.00	\$0.00	\$1,700.00	\$3,100.00	54.84%	\$1,700.00	100.00%	Met budget
Youth Leagues	\$3,365.04	\$81,952.54	\$6,160.50	\$86,962.75	\$78,570.00	110.68%	\$81,864.00	106.23%	Over budget due to strong participation in Youth Basketball & Volleyball Leagues.
Instruct. Camps	\$0.00	\$8,976.00	\$0.00	\$41,762.10	\$20,000.00	208.81%	\$44,300.00	94.27%	Over budget due to the addition of the Center of Summer Camp.
Climbing Wall	\$482.50	\$10,375.50	\$947.00	\$10,547.88	\$15,000.00	70.32%	\$11,600.00	90.93%	Continue to see limited interest in Climbing Wall programs; primary usage is open climb, camps and parties. Open climb revenue decreased as a result of making open climb a member benefit.
Expenditures:									
Personnel Services	\$1,038.02	\$46,382.18	\$1,638.09	\$44,165.19	\$46,951.00	94.07%	\$44,501.00	99.25%	Met Budget
FICA	\$79.43	\$3,560.39	\$125.31	\$3,379.14	\$3,668.00	92.12%	\$3,404.00	99.27%	Met Budget
Contractual	\$0.00	\$4,515.00	\$4,112.80	\$26,516.53	\$9,408.00	281.85%	\$31,940.00	83.02%	Over budget as a direct result of the addition of Center of Summer, a contractual camp.
Commodities	\$1,253.22	\$12,084.57	\$669.10	\$15,332.98	\$15,470.00	99.11%	\$13,370.00	114.68%	Over budget due to direct cost related to Center of Summer Camp.

AQUATICS

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Revenue	\$8,425.78	\$194,313.35	\$11,313.67	\$185,927.86	\$193,504.00	96.08%	\$197,930.00	93.94%	
Expense	\$22,652.33	\$355,345.20	\$11,767.86	\$339,745.04	\$348,459.00	97.50%	\$344,254.00	98.69%	
Net	-\$14,226.55	-\$161,031.85	-\$454.19	-\$153,817.18	-\$154,955.00		-\$146,324.00		
Revenue:									
Programs	\$8,425.78	\$193,865.35	\$11,313.67	\$183,800.86	\$191,474.00	95.99%	\$195,900.00	93.82%	Under budget due to new pricing structure for water fitness classes. Many participants purchased membership for reduced fees.
Certifications	\$0.00	\$448.00	\$0.00	\$2,127.00	\$2,030.00	104.78%	\$2,030.00	104.78%	Met Budget
Expenditures:									
Personnel Services	\$18,786.05	\$314,213.28	\$10,400.19	\$301,643.54	\$307,143.00	98.21%	\$304,574.00	99.04%	Under budget due to cost containment.
FICA	\$1,534.44	\$24,258.97	\$795.56	\$22,996.80	\$23,500.00	97.86%	\$23,299.00	98.70%	Under budget due to personnel savings.
Contractual	\$300.00	\$4,038.81	\$312.25	\$2,766.63	\$3,376.00	81.95%	\$3,276.00	84.45%	Under budget due to reductions to offset revenue shortages.
Commodities	\$2,031.84	\$12,834.14	\$259.86	\$12,338.07	\$14,440.00	85.44%	\$13,105.00	94.15%	Under budget due to reductions to offset revenue shortages.

COMMUNITY RECREATION

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Revenue	\$643.35	\$11,941.93	\$2,030.00	\$29,947.75	\$11,800.00	253.79%	\$26,003.00	115.17%	
Expense	\$738.00	\$7,182.67	\$8,533.10	\$21,193.15	\$8,386.00	252.72%	\$17,274.00	122.69%	
Net	-\$94.65	\$4,759.26	-\$6,503.10	\$8,754.60	\$3,414.00		\$8,729.00		
Revenue									
General Rec.	\$643.35	\$11,941.93	\$2,030.00	\$29,947.75	\$11,800.00	253.79%	\$26,003.00	115.17%	Over budget due to strong summer camp registration.
Special Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	No events held.
Expenditures									
Personnel Services	\$0.00	\$545.00	\$0.00	\$1,699.20	\$800.00	212.40%	\$284.00	598.31%	Over budget due to payment of inclusion aids for summer camps.
FICA	\$0.00	\$41.73	\$0.00	\$130.02	\$61.00	213.15%	\$22.00	591.00%	Over budget due to increase in personnel services.
Contractual	\$738.00	\$6,588.20	\$8,527.11	\$19,357.94	\$6,925.00	279.54%	\$16,943.00	114.25%	Over budget due to increased registration for contractual summer camps.
Commodities	\$0.00	\$7.74	\$5.99	\$5.99	\$600.00	1.00%	\$25.00	23.96%	Savings due to increase in contractual programs; instructor provides supplies.

BUILDING OPERATIONS: Includes maintenance personnel costs, contractual services, utilities, building supplies

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Expense	\$70,140.17	\$952,449.33	\$43,233.23	\$1,080,325.14	\$1,025,419.00	105.35%	\$1,067,570.00	101.19%	
Expenditures									
Personnel Services	\$25,959.60	\$281,140.97	\$27,634.08	\$303,348.71	\$294,866.00	102.88%	\$302,045.00	100.43%	Over budget for year end - Utilities costs were below estimated budget due to reimbursement from CSD; commodities were over due increased cost of maintenance supplies for members.
Benefits	\$6,949.94	\$82,285.77	\$7,511.73	\$88,698.69	\$89,400.00	99.22%	\$89,211.00	99.43%	
Contractual	\$2,363.80	\$18,847.51	\$888.00	\$12,082.23	\$21,000.00	57.53%	\$15,000.00	80.55%	
Utilities	\$27,733.75	\$439,448.10	-\$13,361.45	\$531,261.02	\$500,023.00	106.25%	\$541,171.00	98.17%	
Commodities	\$7,133.08	\$130,726.98	\$20,560.87	\$144,934.49	\$120,130.00	120.65%	\$120,143.00	120.63%	

CONCESSIONS

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Revenue	\$4,334.46	\$50,857.06	\$3,945.70	\$47,814.31	\$57,100.00	0.00%	\$53,241.00	89.81%	
Expense	\$3,627.73	\$49,134.50	\$3,590.04	\$46,277.44	\$49,015.00	0.00%	\$48,427.00	95.56%	
Net	\$706.73	\$1,722.56	\$355.66	\$1,536.87	\$8,085.00		\$4,814.00		
Revenue									
Coffee Corner	\$4,334.46	\$50,857.06	\$3,945.70	\$47,814.31	\$57,100.00	83.74%	\$53,241.00	89.81%	Under budget due to lower sales than anticipated, especially during the slower summer months.
Expenditures									
Personnel Services	\$1,539.50	\$24,288.65	\$1,685.94	\$23,238.31	\$23,664.00	98.20%	\$22,673.00	102.49%	Slightly over budget.
FICA	\$117.79	\$1,858.18	\$128.98	\$1,777.77	\$1,811.00	98.17%	\$1,735.00	102.47%	Slightly over budget due to personnel services.
Operating Supplies	\$1,970.44	\$22,987.67	\$1,775.12	\$21,261.36	\$23,540.00	90.32%	\$24,019.00	88.52%	Under budget due to cost containment to offset decrease in revenue.

SUMMER QUEST

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Revenue	\$49,590.43	\$49,590.43	\$13,404.04	\$13,404.04	\$50,195.00	26.70%	\$17,765.00	75.45%	Change in program this year to elementary schools resulted in less revenue for The Center.
Expense	\$0.00	\$33,090.43	\$0.00	\$6,624.04	\$33,695.00	19.66%	\$10,765.00	61.53%	
Net	\$49,590.43	\$16,500.00	\$13,404.04	\$6,780.00	\$16,500.00		\$7,000.00		

FY10 FINANCIAL REPORT - THE CENTER OF CLAYTON

Fund 26: Equipment Replacement Fund

October 1, 2010 - September 30, 2011

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Fund 26 Starting Balance	\$65,312.64	\$35,870.55	\$81,817.52	\$57,186.48	\$61,500.00		\$57,186.48		
Revenue	\$28.18	\$53,571.60	\$14.67	\$53,532.88	\$53,700.00	99.69%	\$53,550.00	99.97%	
Expense	\$8,154.34	\$32,255.67	\$6,100.00	\$34,987.17	\$33,278.00	105.14%	\$34,987.00	100.00%	
Net	-\$8,126.16	\$21,315.93	-\$6,085.33	\$18,545.71	\$20,422.00		\$18,563.00		
Fund 26 Ending Balance	\$57,186.48	\$57,186.48	\$75,732.19	\$75,732.19	\$81,922.00	92.44%	\$75,749.48	99.98%	

Revenue:

Contribution - City	\$0.00	\$26,625.00	\$0.00	\$26,625.00	\$26,625.00	100.00%	\$26,625.00	100.00%	Met Budget
Contribution - CSD	\$0.00	\$26,625.00	\$0.00	\$26,625.00	\$26,625.00	100.00%	\$26,625.00	100.00%	Met Budget
Interest Income	\$28.18	\$321.60	\$14.67	\$282.88	\$450.00	62.86%	\$300.00	94.29%	Below budget due to low interest rates and low fund balance.
Transfer from Fund 28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	

Expenditures:

Other Equipment	\$4,335.00	\$10,659.86	\$0.00	\$9,368.80	\$6,000.00	156.15%	\$9,368.00	100.01%	Over budget due to purchase of two new XR Boards for Youth Activity Center.
Fitness Equipment	\$3,819.34	\$21,595.81	\$6,100.00	\$25,618.37	\$27,278.00	93.92%	\$25,619.00	100.00%	Met budget

FY10 FINANCIAL REPORT - THE CENTER OF CLAYTON

Fund 28: Capital Fund

October 1, 2010 - September 30, 2011

	Sep-10	FY10 Actual	Sep-11	FY11 Actual	FY11 Approved Budget	% Achieved of Approved Budget	FY11 Estimated Budget	% Achieved of Estimated Budget	Notes
Fund 28: Starting Balance	\$136,949.07	\$74,691.04	-\$70,549.03	\$87,122.49	\$71,630.00		\$87,122.49		
Revenue	\$28.62	\$194,197.81	\$133,900.00	\$335,236.76	\$194,450.00	172.40%	\$335,342.00	99.97%	
Expense	\$49,855.20	\$181,766.36	\$54,029.20	\$413,037.48	\$254,961.00	162.00%	\$451,122.00	91.56%	
Net	-\$49,826.58	\$12,431.45	\$79,870.80	-\$77,800.72	-\$60,511.00	128.57%	-\$115,780.00		
Fund 28: Ending Balance	\$87,122.49	\$87,122.49	\$9,321.77	\$9,321.77	\$11,119.00	83.84%	-\$28,657.51	-32.53%	

Revenue:

Contribution - City	\$0.00	\$96,875.00	\$0.00	\$96,875.00	\$96,875.00	100.00%	\$96,875.00	100.00%	Met Budget
Contribution - CSD	\$0.00	\$96,875.00	\$0.00	\$96,875.00	\$96,875.00	100.00%	\$96,875.00	100.00%	Met Budget
Interest Income	\$28.62	\$447.81	\$0.00	\$194.76	\$700.00	27.82%	\$300.00	64.92%	Below budget due to low interest rates and low fund balance.
Miscellaneous Income	\$0.00	\$0.00	\$133,900.00	\$141,292.00	\$0.00	0.00%	\$141,292.00	0.00%	Met Budget - insurance reimbursement for wood courts (offsetting expenses listed below); reimbursement from CHS for portion of volleyball nets.

Expenditures:

Emergency Repairs	\$0.00	\$0.00	\$0.00	\$7,044.70	\$5,000.00	0.00%	\$7,045.00	100.00%	Deductible toward emergency repairs to wood courts; additional expenses related to clocks and alarms.
Debt Service	\$0.00	\$84,460.80	\$0.00	\$84,460.80	\$84,461.00	100.00%	\$84,461.00	100.00%	Debt service for FY07 capital project
Equipment	\$0.00	\$12,641.59	\$588.00	\$2,949.00	\$15,500.00	19.03%	\$3,000.00	98.30%	Limited expenditures this year - tables and chairs for meeting rooms; chairs for offices
Facility Exterior	\$47,365.20	\$47,365.20	\$0.00	\$8,789.28	\$10,000.00	87.89%	\$17,140.00	51.28%	Crack sealing of parking lot; brick work over Subway; snow guards on roof
Facility Interior	\$2,490.00	\$11,372.00	\$0.00	\$244,337.00	\$82,000.00	297.97%	\$264,670.00	92.32%	Wood court replacement; offsetting revenue from insurance received in September
Pool Area	\$0.00	\$25,926.77	\$53,441.20	\$61,596.20	\$53,000.00	116.22%	\$70,945.00	86.82%	Replacement of chlorinators and heaters in both pools; service on UV lighting system in both pools
Stuber Gym	\$0.00	\$0.00	\$0.00	\$3,860.50	\$5,000.00	77.21%	\$3,861.00	99.99%	Volleyball stanchion system and 1/2 cost of basketball rim replacement.
Insurance Costs UMB Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	
Transfer to Fund 25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	
Transfer to Fund 26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	

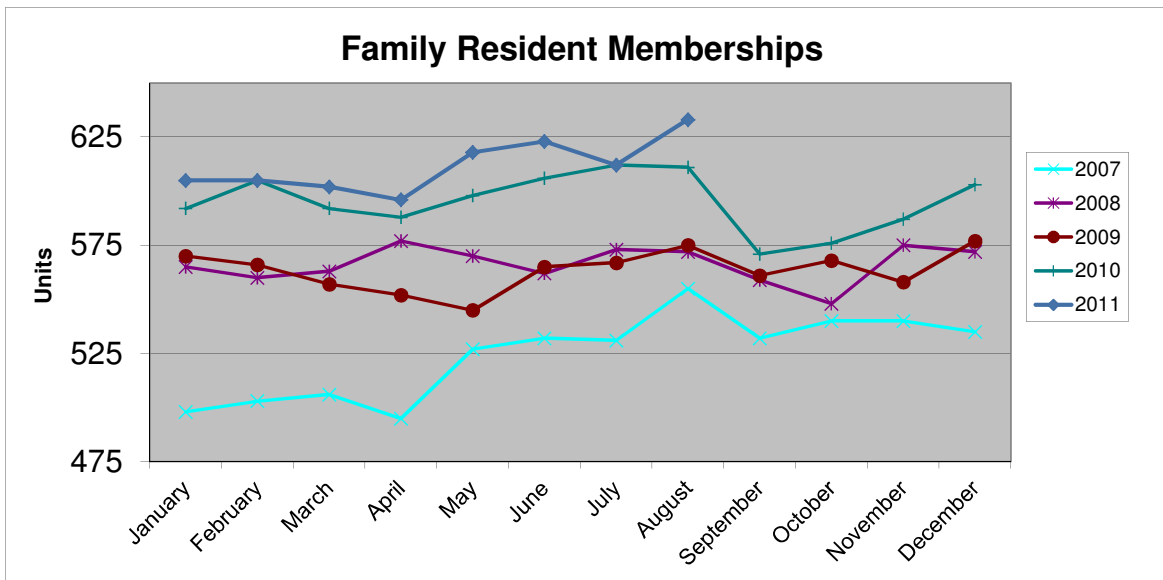
The Center of Clayton Membership Report As of September 30, 2011

<u>Membership Type</u>	<u>Platinum Member Units</u>	<u>Monthly Member Units</u>	<u>Annual Member Units</u>	<u>Total Member Units</u>	<u>Comparison to last month</u>	<u>Net Difference</u>	<u>Comparison to last year 12 months prior</u>	<u>Net Difference</u>
Resident Youth	2	24	6	32	37	-5	31	1
Corporate Youth	0	2	0	2	2	0	1	1
Non-Resident Youth	0	12	3	15	17	-2	15	0
Resident Adult	18	278	107	403	437	-34	464	-61
Corporate Adult	3	326	74	403	403	0	475	-72
Non-Resident Adult	7	175	41	223	242	-19	213	10
Resident Family	89	366	163	618	633	-15	571	47
Corporate Family	87	299	100	486	515	-29	484	2
Non-Resident Family	32	152	34	218	233	-15	198	20
Resident Senior	12	126	183	321	330	-9	316	5
OASIS Senior	1	161	143	305	305	0	292	13
Corporate Senior	3	61	43	107	109	-2	114	-7
Non-Resident Senior	2	52	10	64	67	-3	70	-6
Memberships	256	2034	907	3197	3330	-133	3244	-47
Center Employee	0	0	218	218	224	-6	216	2
City Employee	167	0	0	167	182	-15	168	-1
CSD Employee	0	0	315	315	337	-22	312	3
Employee Memberships	167	0	533	700	743	-43	696	4
Total Memberships	423	2034	1440	3897	4073	-176	3940	-43

NOTES:

- ▶ Totals listed above are for active membership units (ie: adult, family, senior, etc.). Comparison data is positive increase, unless otherwise noted.
- ▶ Difference of 94 memberships from August to September is due to the expiration of Summer Memberships. Net impact is -39 from August to September. A total of 11 summer memberships were converted to on-going memberships.
- ▶ There were a total of 99 monthly membership terminations at the end of September 2011 (compared to 167 in September 2010). Reasons for terminations this month were (in order):

Monthly Draft Problems	25	Financial	2
No Longer Employed in Clayton	22	Reason Not Given	2
Lack of Use	21	Chose Competitor	1
Moving	14	Dissatisfaction	1
Travel	6	Illness / injury	1
Other	3	Summer Near	1
- ▶ 29 memberships were either upgraded or downgraded this month.





Clayton Recreation, Sports and Wellness Commission

Minutes

August 17, 2011
The Center of Clayton
Meeting Room C
6:00 pm

The meeting was called to order at 6:08 pm by Judy Goodman.

Those in attendance: Judy Goodman
Michelle Harris
Omri Praiss
Robert Kerr
Jane Klamer
Todd Thomason
Craig Owens – Ex-Officio
Sharmon Wilkinson – Ex-Officio

Staff in Attendance: Patty DeForrest, Director of Parks & Recreation, City of Clayton
Mary Jo Gruber, Chief Financial Officer, School District of Clayton
Eric Gruenenfelder, Supt. of Recreation, City of Clayton
Toni Siering, Supt. of Parks & Recreation Operations, City of Clayton
Tim Wonish, Director of Facility Services, School District of Clayton

1. Addresses from the Audience

There were no addresses from the audience.

2. Discussion Items

Review of FY12 CRSWC Budget

The FY12 CRSWC Budget was reviewed and discussed, including the Operating Fund, Equipment Replacement Fund and Capital Fund.

4. Action Items

Approval of FY12 CRSWC Budget

A motion was made by Robert Kerr to approve the FY12 CRSWC Budget as submitted. Motion was seconded by Michelle Harris. Motion passed unanimously.

Approval of July 22, 2011 Minutes

A motion was made by Robert Kerr to approve the July 22, 2011 minutes as submitted. Motion was seconded by Omri Praiss. Motion passed unanimously.

Meeting adjourned at 7:35 pm.

Minutes recorded by Toni Siering.

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Clayton Recreation, Sports and Wellness Commission

Minutes

September 21, 2011

School District of Clayton Administration Building

Meeting Room L

5:45 pm

The meeting was called to order at 5:46 pm by Robert Kerr.

Those in attendance:

Judy Goodman
Michelle Harris
Omri Praiss
Robert Kerr
Jane Klamer
Todd Thomason
Craig Owens – Ex-Officio
Sharmon Wilkinson – Ex-Officio

1. Discussion Item

Skylight Replacement and Tuck Pointing

The funding for the skylights and tuck pointing at The Center of Clayton was reviewed by the Commission.

4. Action Items

Expenditure of Funds for Skylights and Tuck Pointing

A motion was made by Judy Goodman authorize the expenditure of \$336,747 for the skylight project and tuck pointing at The Center of Clayton. Motion was seconded by Omri Praiss. Motion passed unanimously.

Meeting adjourned at 5:48 pm.

Minutes recorded by Toni Siering.



Clayton Recreation, Sports and Wellness Commission

Joint Meeting Minutes

City of Clayton's Board of Alderman and
School District of Clayton's Board of Education
September 21, 2011
School District of Clayton Administration Building
6:00 p.m.

The meeting was called to order at 6:04 pm by Jane Klamer.

Those in attendance:

CRSWC

Robert Kerr
Todd Thomason

City of Clayton

Mayor Linda Goldstein
Alderman Cynthia Garnholz
Alderman Judy Goodman
Alderman Michelle Harris
Alderman Andrea Maddox-Dallas
City Manager Craig Owens

School District of Clayton

Vice President Jane Klamer
Treasurer Susan Bradley Buse
Secretary Lily Raymond
Director Omri Praiss
Director Kristin Redington
Superintendent Sharmon Wilkinson

Those absent:

City of Clayton

Alderman Steve Lichtenfeld
Alderman Mark Winings

School District of Clayton

President Sonny Buttar
Director Brad Bernstein

1. Discussion Items

Mayor's Youth Advisory Council

Mayor Linda Goldstein presented the Mayor's Youth Advisory Council to the group.

CRSWC Annual Update and FY12 Budget Presentation

Patty DeForrest, Director of Parks and Recreation, Toni Siering, Superintendent of Parks and Recreation Operations, and Tim Wonish, Director of Facility Services, presented an overview of The Center of Clayton's FY12 Budget and the past year's operations to the joint meeting.

2. Action Items

Approval of CRSWC FY12 Budget by Board of Education

A motion was made by Lily Raymond to approve the CRSWC FY12 Budget as submitted. Motion was seconded by Susan Bradley Buse. Motion passed unanimously by Board of Education.

Meeting adjourned at 6:55 pm.

Minutes recorded by Toni Siering.

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