



Clayton Recreation, Sports and Wellness Commission

AGENDA

Friday, August 16, 2019

Center of Clayton – Meeting Room C

8:30 am

1. Call to Order
2. Addresses from the Audience
3. Reports/Discussions
 - Lease Updates
 - Oasis
 - Subway
 - Budget
 - FY19 3rd Quarter Financial Report
 - June 2019 Membership Summary
 - FY20 CRSWC Proposed Budget
 - Capital Project Update
4. Action Items
 - Motion – To approve the FY20 CRSWC Budget
 - Motion – To approve May 17, 2019 minutes
5. Adjourn

Attachments:

1. Subway Lease Amendment Information
2. FY19 3rd Quarter Executive Summary
3. FY19 3rd Quarter Financial Report
4. Center Membership Report – June 2019
5. Minutes for Meeting – May 17, 2019

Separate Attachment:

1. RFCA – Approval of FY20 CRSWC Budget
2. FY20 CRSWC Proposed Budget

Upcoming Meetings

Joint BOA/BOE Meeting:

Date: Wednesday, September 11
Time: 6:00 – 7:00pm
Location: School District of Clayton
Administration Building

CRSWC Meeting:

Date: Friday, November 15
Time: 8:30 – 9:30am
Location: The Center of Clayton

The Clayton Recreation Sports and Wellness Commission may also hold a closed meeting, with a closed vote and record, as authorized by Section 610.021(1),(2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15).

Agenda topics may be added or deleted at any time prior to the Clayton Recreation, Sports and Wellness Commission meeting without further notice. To inquire about the status of agenda topics, call 314.290.8506. Individuals who require an accommodation (i.e., sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the Superintendent of Parks & Recreation Operations at 314.290.8506 at least two working days prior to the meeting.



Clayton Recreation, Sports and Wellness Commission

Request for Commission Action

To: Clayton Recreation, Sports, and Wellness Commission (CRSWC)

From: Patty DeForrest, Director of Parks & Recreation

Date: August 16, 2019

RE: Consideration of an Amended Lease for Subway at the Center of Clayton

As you know, Subway has a lease for the concessions area at the Center of Clayton which will expire on March 31, 2020. Subway has one more option for renewal under the existing terms which they have until the end of September to exercise. If they do so their current lease would expire on March 31, 2023. The terms of this lease state that Subway will pay, annually, 4% of gross revenues which exceed \$180,000 received from sales in the period of April 1st through March 31st. This has resulted in approximately \$5,000 per year in revenue to the Center of Clayton – which has not varied much during the term of the lease.

Earlier this year, as the result of the renovation of the Center and the associated plan to renovate their space, Subway provided notice that they were requesting three additional 3-year options to help spread out the investment in new equipment and décor they will make in the remodeled space. I requested that Subway put together a proposed extension to bring forward to the Commission. Subway has done so and offers rent of 4% on all sales (instead of sales after \$180,000). This will bring in an additional \$7,200 in annual revenue for the CRSWC. Subway has requested to receive three 3-year options for this concession. If accepted, they will exercise their option to renew for one more term under the existing lease. This term would run from April 1, 2020 to March 31, 2023 and would remain as previously agreed upon.

While Subway is certainly seen as an amenity for Center members, guests and CHS students, there have been questions regarding the original lease. The Center does not make much money off this agreement, which, in its current form, does not offset the cost of utilities for the operation. An amended lease would bring Subway's annual rent payment to approximately \$12,200. If you were to consider calculating rent based on the same square footage percentage used by Oasis – which also factors in utilities and overhead administrative costs – Subway's annual payment would be approximately \$8,000 per year.

While agreeing to three additional 3-year terms may seem excessive, the CRSWC is making an investment in the concessions space during the renovation. To have a tenant under contract for this area would be in the best interest of the Center and would bring in additional revenue, albeit minimal.

If the CRSWC agrees with this plan, a lease will be developed and brought back for formal approval at the November meeting. The space itself is under construction and is expected to re-open after the first of the year.



Clayton Recreation, Sports and Wellness Commission

To: CRSWC

From: Toni Siering, Assistant Director of Parks & Recreation
Patty DeForrest, Director of Parks & Recreation

Date: August 16, 2019

RE: Executive Summary – FY19 3rd Quarter Financial Report

Attached is the FY19 3rd Quarter Financial Report for the CRSWC. The charts below summarize the activity within each of the three CRSWC Funds with accompanying notes to identify highlights.

At the end of June, there is a fund balance that is 8.52% (\$95,409/\$1,120,357) of remaining planned expenditures for FY19.

Fund 80: Operating Fund			
	FY19 Year End Projection	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY19 Revenue	\$3,197,064	\$2,249,259	70.35%
FY19 Expenditures	\$3,257,862	\$2,156,148	66.18%
FY19 Net	(\$60,798)	\$93,111	
Year-End Transfers	\$0	\$0	
Ending Balance	(\$60,798)	\$93,111	-153.15%

Notes:

- Daily fees are projected to end under budget due to lower usage in most categories. The summer months have been particularly slow at the Center since construction began.
- Memberships are expected to end well under budget, largely due to the renovation. Many members have put their membership on hold for the summer while the pools are closed, which is to be expected as additional closures occur throughout the facility.
- Rentals are projected to end under budget due to the loss of rental spaces during the renovation (pools, meeting rooms and gymnasiums). In addition, several long-term meeting room renters have reduced their usage this year.
- Programming has been affected by facility closures due to the renovation, so some areas will end under budget.
 - Fitness programming revenue is expected to end slightly under budget due fewer enrollments in programs that were moved due to construction (TRX). However, some scheduling changes are expected to bring in more revenue in the fourth quarter. Personal training revenue is doing very well and is expected to end at or above budget.
 - The Sports Department's net is ahead compared to FY18, but still under budget due to fewer team registrations in basketball and volleyball. Camp revenue is projected to be over budget at year end due to increased registrations in summer camps.

- Aquatics is expected to end under budget due to the closures of the pools during renovation. We had anticipated offering a fall session for swim lessons and water fitness, but that will not happen due to construction delays.
- The Community Recreation Department's summer camps are held in the fourth quarter.
- Building Operations expenses are expected to be under budget at year end due to decreased utilities. Several service contracts have been suspended during renovations as well.
- As always, staff will continue to monitor expenses in relation to program revenue and adjust as necessary.

Fund 81: Equipment Replacement Fund			
	FY19 Year End Projection	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY19 Revenue	\$50,700	\$50,700	100.00%
FY19 Expenditures	\$103,594	\$87,263	84.24%
FY19 Net	(\$52,894)	(\$36,563)	
Year-End Transfers	\$0	\$0	
Ending Balance	(\$52,894)	(\$36,563)	69.13%

Notes:

- Income in this fund consists of contributions from parent organizations and sales of surplus equipment.
- Expenses this year include:
 - \$187 = service fees for items sold on auction website
 - \$43,845 = FY19 fitness equipment purchases
 - \$43,418 = IT expenses to date

Fund 82: Capital Fund			
	FY19 Year End Projection	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY19 Revenue	\$50,500	\$50,808	100.61%
FY19 Expenditures	\$20,897	\$11,947	57.17%
FY19 Net	\$29,603	\$38,861	
Year-End Transfers	\$0	\$0	
Ending Balance	\$29,603	\$38,861	131.27%

Notes:

- Income in this fund consists of contributions from parent organizations and an insurance reimbursement for equipment damaged when a pipe burst in the fitness center in January.
- Expenses this year include:
 - Equipment: \$1,406 = new amplifiers for Center sound system
 - Facility Exterior: \$2,023 = roof repairs
 - Facility Interior: \$2,915 = repairs to Center front doors
 - Pool Area: \$5,603 = Replace small slide in Leisure Pool, replace lights in pools

2018 - 2020 Center Capital Project

Revenue Summary	Budget	Through 06/2019
Contribution - City	\$ 5,300,000	\$ 597,505
Contribution - School District	\$ 5,300,000	\$ 597,505
Total Project Revenue	\$ 10,600,000	\$ 1,195,011
Project Component Summary	Budget	Through 06/2019
Architectural & Design Services	\$ 606,300	\$ 494,701
Parking Lot Expansion (formerly ERA)	\$ 772,200	\$ 79,951
Pool HVAC Replacement	\$ 713,000	\$ 647,300
UV Light Replacement	\$ 113,000	\$ -
Construction Project	\$ 8,395,500	\$ -
Additional/Miscellaneous Expenses	\$ -	\$ -
Total Project Cost	\$ 10,600,000	\$ 1,221,953

FY19 FINANCIAL REPORT - THE CENTER OF CLAYTON
Fund 80 (formerly Fund 25): Operating Fund
October 1, 2018 - June 30, 2019

	Previous Year		% Achieved Year to Date	FY18 Actual	Jun-19		% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
	Jun-18	To Date			Jun-19	Year To Date				
		\$1,080.00		\$1,080.00		\$0.00		\$24,002	\$0	
Revenue	\$268,122.73	\$2,214,657.21	71.54%	\$3,095,633.25	\$210,355.21	\$2,249,259.28	65.65%	\$3,426,168	\$3,197,064	
Expense	\$412,678.07	\$2,281,522.56	72.60%	\$3,142,459.44	\$226,674.85	\$2,156,147.89	63.31%	\$3,405,746	\$3,257,862	
Net	-\$144,555.34	-\$66,865.35		-\$46,826.19	-\$16,319.64	\$93,111.39		\$20,422	-\$60,798	
Transfers		\$0.00		\$0.00		\$0.00		\$0	\$0	
Fund 80 Adjusted Balance		-\$65,785.35		-\$45,746.19		\$93,111.39		\$44,424	-\$60,798	

ADMINISTRATION: Revenues include Daily Pass, Annual Pass, Rentals, Food Service, Child Care, Miscellaneous, & Reimbursements

	Previous YTD		% Achieved Previous YTD	FY18 Actual	Jun-19		% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
	Jun-18	Previous YTD			Jun-19	Year To Date				
Revenue	\$217,645.89	\$1,738,164.73	73.99%	\$2,349,340.97	\$147,106.53	\$1,712,680.51	64.36%	\$2,660,930	\$2,484,659	
Expense	\$145,987.92	\$957,284.91	78.17%	\$1,224,682.40	\$67,629.93	\$893,524.31	65.95%	\$1,354,893	\$1,284,634	
Net	\$71,657.97	\$780,879.82		\$1,124,658.57	\$79,476.60	\$819,156.20		\$1,306,037	\$1,200,025	
Revenue:										
Daily Fees	\$10,137.00	\$108,632.08	80.18%	\$135,481.08	\$10,017.00	\$86,342.00	51.22%	\$168,580	\$126,900	On track to end under budget due to less daily fees than expected overall. Adult categories are significantly below budget.
Annual Passes	\$167,756.32	\$1,464,755.70	74.92%	\$1,955,100.60	\$124,878.14	\$1,263,323.81	61.79%	\$2,044,522	\$1,885,000	Membership is expected to end below budget due to the Center's renovation. While many have terminated their memberships during this time, several have verbally told staff they intend to return once the renovation is complete. In addition, terminations due to "lack of use" have gone up significantly as well.
Rentals	\$24,152.98	\$125,963.14	72.04%	\$174,844.05	\$10,165.60	\$124,085.39	70.63%	\$175,680	\$152,600	Projected to end under budget due to the loss of rental space during renovations. We did not have any basketball tournaments this year, which were budgeted. Additionally, a few long-term rental contracts reduced their usage throughout the year.
Food Service	\$709.66	\$4,406.78	56.18%	\$7,843.42	\$780.40	\$6,149.75	59.13%	\$10,400	\$10,200	On track to meet budget
Child Care	\$920.50	\$1,951.00	77.81%	\$2,507.50	\$62.00	\$419.50	41.95%	\$1,000	\$600	Expected to end under budget due to high usage by Platinum families, which is included in membership, and less usage during the renovation in its new location.
Misc.	\$455.86	\$2,059.77	7.49%	\$27,494.49	\$123.39	\$2,318.28	16.80%	\$13,800	\$17,529	On track to meet budget
Reimbursements	\$13,513.57	\$30,396.26	65.98%	\$46,069.83	\$1,080.00	\$30,041.78	63.99%	\$46,948	\$45,060	On track to meet budget
Contributions	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$200,000.00	0.00%	\$200,000	\$246,770	Prior year deficit reimbursement
Expenditures:										
Personnel Services	\$55,150.37	\$526,923.64	72.75%	\$724,266.29	\$54,525.61	\$543,994.29	70.06%	\$776,443	\$744,363	Projected to end under budget due to full time vacancies during the year.
Benefits	\$15,349.06	\$136,267.15	73.10%	\$186,421.11	\$10,336.30	\$139,596.69	64.15%	\$217,617	\$199,962	On track to end under budget due full time vacancies during the year.
Contractual	\$73,149.79	\$275,759.47	95.03%	\$290,188.58	\$1,127.41	\$189,106.42	56.81%	\$332,858	\$312,179	On track to end under budget due to cost containment.
Commodities	\$2,338.70	\$18,334.65	77.02%	\$23,806.42	\$1,640.61	\$20,826.91	74.45%	\$27,975	\$28,130	On track to meet budget

FITNESS

	Jun-18	Previous YTD	% Achieved Previous YTD	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
Revenue	\$22,707.53	\$262,615.11	72.58%	\$361,837.73	\$27,038.08	\$288,868.46	73.09%	\$395,225	\$397,500	
Expense	\$31,226.76	\$317,078.67	72.92%	\$434,851.82	\$32,927.19	\$343,024.11	73.54%	\$466,436	\$477,921	
Net	-\$8,519.23	-\$54,463.56		-\$73,014.09	-\$5,889.11	-\$54,155.65		-\$71,211	-\$80,421	
Revenue:										
Fitness - In-house	\$9,147.45	\$104,629.36	74.48%	\$140,485.14	\$14,847.89	\$100,041.86	68.71%	\$145,590	\$141,000	Projected to end under budget due to lower enrollments in some programs that were relocated due to construction. Some scheduling changes should see increased revenue in the fourth quarter.
Fitness - Contract	\$270.96	\$17,551.10	77.15%	\$22,749.82	\$212.04	\$16,488.77	65.90%	\$25,020	\$25,000	On track to meet budget. Contractual camps meet in the summer months.
Personal Training	\$13,289.12	\$140,434.65	70.71%	\$198,602.77	\$11,978.15	\$172,337.83	76.73%	\$224,615	\$231,500	Expected to exceed budget due to strong personal training sales. May see a small lag in revenue due to the transition of one trainer to full time Asst. Fitness Supervisor.
Expenditures:										
Personnel Services	\$26,544.35	\$263,487.28	73.16%	\$360,159.65	\$28,481.37	\$280,265.43	73.31%	\$382,283	\$393,094	On track to end over budget due to increased personal training sales.
Benefits	\$2,030.72	\$20,119.40	73.09%	\$27,527.47	\$2,165.16	\$21,427.33	72.89%	\$29,398	\$30,072	On track to end over budget due to increased personnel expenses.
Contractual	\$2,412.53	\$25,458.65	66.34%	\$38,374.11	\$1,966.78	\$37,019.03	86.89%	\$42,605	\$42,605	On track to meet budget.
Commodities	\$239.16	\$8,013.34	91.16%	\$8,790.59	\$313.88	\$4,312.32	35.49%	\$12,150	\$12,150	On track to meet budget.

SPORTS

	Jun-18	Previous YTD	% Achieved Previous YTD	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
Revenue	\$10,634.00	\$86,047.27	76.85%	\$111,967.27	\$8,570.00	\$78,804.18	66.31%	\$118,840	\$111,160	
Expense	\$8,448.86	\$54,057.83	83.94%	\$64,397.43	\$1,324.65	\$43,556.23	66.23%	\$65,770	\$62,299	
Net	\$2,185.14	\$31,989.44		\$47,569.84	\$7,245.35	\$35,247.95		\$53,070	\$48,861	
Revenue:										
Youth Leagues	\$0.00	\$73,013.27	87.33%	\$83,603.27	\$0.00	\$67,007.50	68.27%	\$98,150	\$88,490	On track to end under budget due to fewer basketball and volleyball team registrations than anticipated.
Instruct. Camps	\$10,614.00	\$10,624.00	48.62%	\$21,850.00	\$8,470.00	\$8,470.00	58.82%	\$14,400	\$16,380	Expected to exceed budget due to increased camp registrations.
Climbing Wall	\$20.00	\$2,410.00	37.00%	\$6,514.00	\$100.00	\$3,326.68	52.89%	\$6,290	\$6,290	On track to meet budget.
Expenditures:										
Personnel Services	\$946.65	\$33,818.26	90.89%	\$37,209.62	\$503.43	\$31,110.46	81.63%	\$38,110	\$34,921	On track to end under budget due to vacancies during basketball season, along with more younger team registrations (which don't require score keepers).
Benefits	\$72.41	\$2,587.25	90.39%	\$2,862.25	\$38.51	\$2,379.97	81.65%	\$2,915	\$2,671	Under budget due to decreased personnel expenses.
Contractual	\$7,429.80	\$8,061.05	65.59%	\$12,289.55	\$233.90	\$965.15	9.26%	\$10,420	\$11,898	Projected to be over budget due to increased revenue in camps.
Commodities	\$0.00	\$9,591.27	79.69%	\$12,036.01	\$548.81	\$9,100.65	63.53%	\$14,325	\$12,809	Under budget due to cost containment.

AQUATICS

	Jun-18	Previous YTD	% Achieved Previous YTD	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
Revenue	\$17,135.31	\$127,786.10	57.16%	\$223,557.93	\$27,790.60	\$169,206.13	84.73%	\$199,710	\$155,287	
Expense	\$69,212.45	\$362,020.63	81.29%	\$445,323.63	\$39,102.52	\$378,469.70	80.92%	\$467,683	\$413,926	
Net	-\$52,077.14	-\$234,234.53		-\$221,765.70	-\$11,311.92	-\$209,263.57		-\$267,973	-\$258,639	
Revenue:										
Programs	\$13,167.31	\$123,667.10	56.42%	\$219,195.93	\$27,610.60	\$166,010.13	84.31%	\$196,900	\$151,900	Projected to end under budget due to closure of pools for renovation. We had anticipated a fall swim session, which will not happen due to delays in construction.
Certifications	\$3,968.00	\$4,119.00	94.43%	\$4,362.00	\$180.00	\$3,196.00	113.74%	\$2,810	\$3,387	On track to meet estimated budget.
Expenditures:										
Personnel Services	\$9,742.57	\$83,666.43	71.63%	\$116,808.36	\$10,893.11	\$89,765.30	75.68%	\$118,606	\$91,789	Expected to end under budget due to closure of pools during renovations.
Benefits	\$745.33	\$6,385.63	71.38%	\$8,946.18	\$966.16	\$7,068.64	76.62%	\$9,226	\$7,022	Under budget due to decreased personnel expenses.
Contractual	\$57,829.00	\$265,920.80	85.29%	\$311,792.05	\$27,308.00	\$275,785.91	83.35%	\$330,886	\$306,600	Expected to end under budget due to closure of pools during renovations.
Commodities	\$895.55	\$6,047.77	77.76%	\$7,777.04	-\$64.75	\$5,849.85	65.25%	\$8,965	\$8,515	On track to end under budget due to cost containment and closure of pools for remainder of FY19.

COMMUNITY RECREATION

	Jun-18	Previous YTD	% Achieved Previous YTD	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
Revenue	\$0.00	\$44.00	0.44%	\$10,084.00	-\$150.00	-\$300.00	-3.82%	\$7,850	\$5,550	
Expense	\$0.00	\$338.10	4.55%	\$7,427.60	\$0.00	\$0.00	0.00%	\$5,500	\$4,085	
Net	\$0.00	-\$294.10		\$2,656.40	-\$150.00	-\$300.00		\$2,350	\$1,465	
Revenue										
General Rec.	\$0.00	\$44.00	0.44%	\$10,084.00	-\$150.00	-\$300.00	-3.82%	\$7,850	\$5,550	Summer camps are held in the fourth quarter. Projection should be met based on current registration numbers.
Expenditures										
Personnel Services	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0	\$0	No in-house programs currently offered.
Benefits	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0	\$0	No in-house programs currently offered.
Contractual	\$0.00	\$338.10	4.55%	\$7,427.60	\$0.00	\$0.00	0.00%	\$5,500	\$3,885	Expected to be under budget due to revenue projections.
Commodities	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0	\$200	No in-house programs currently offered.

BUILDING OPERATIONS: Includes maintenance personnel costs, contractual services, utilities, building supplies

	Jun-18	Previous YTD	% Achieved Previous YTD	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
Expense	\$153,459.44	\$586,399.78	62.14%	\$943,631.21	\$84,727.68	\$496,610.66	48.77%	\$1,018,351	\$988,589	
Expenditures										
Personnel Services	\$43,033.01	\$171,418.60	65.39%	\$262,153.00	\$26,684.29	\$176,609.18	63.53%	\$278,000	\$278,000	On track to end under budget due to lower utility expenses and cost containment. Some normal service contracts have been suspended during renovations as well.
Benefits	\$14,175.97	\$53,532.09	64.83%	\$82,575.97	\$8,081.65	\$52,147.01	60.38%	\$86,367	\$85,512	
Contractual	\$6,995.71	\$36,065.06	63.34%	\$56,935.50	\$11,597.39	\$34,102.37	91.57%	\$37,241	\$28,000	
Utilities	\$71,014.68	\$255,473.32	59.22%	\$431,396.21	\$29,230.21	\$168,903.97	33.21%	\$508,593	\$488,000	
Commodities	\$18,240.07	\$69,910.71	63.23%	\$110,570.53	\$9,134.14	\$64,848.13	59.96%	\$108,150	\$109,077	

SUMMER QUEST

	Jun-18	Previous YTD	% Achieved Previous YTD	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
Revenue	\$0.00	\$0.00	0.00%	\$38,845.35	\$0.00	\$0.00	0.00%	\$43,613	\$42,908	On track to meet net budget.
Expense	\$4,342.64	\$4,342.64	19.61%	\$22,145.35	\$962.88	\$962.88	3.55%	\$27,113	\$26,408	
Net	-\$4,342.64	-\$4,342.64		\$16,700.00	-\$962.88	-\$962.88		\$16,500	\$16,500	

FY19 FINANCIAL REPORT - THE CENTER OF CLAYTON
Fund 81 (formerly Fund 26): Equipment Replacement Fund
October 1, 2018 - June 30, 2019

	Previous Year		% Achieved Year to Date	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
	Jun-18	To Date								
Fund 81 Starting Balance		\$0.00		\$0.00		\$0.00		-\$83,491	\$0	
Revenue	\$0.00	\$52,990.00	99.79%	\$53,103.03	\$0.00	\$50,700.00	101.40%	\$50,000	\$50,700	
Expense	\$0.00	\$43,772.90	33.35%	\$131,246.79	\$1,164.73	\$87,263.00	79.33%	\$110,001	\$103,594	
Net	\$0.00	\$9,217.10		-\$78,143.76	-\$1,164.73	-\$36,563.00		-\$60,001	-\$52,894	
Transfers		\$0.00		\$0.00		\$0.00		\$0	\$0	
Fund 81 Adjusted Balance		\$9,217.10		-\$78,143.76		-\$36,563.00		-\$143,492	-\$52,894	

										Remarks
Revenue:										
Contribution - City	\$0.00	\$25,000.00	100.00%	\$25,000.00	\$0.00	\$25,000.00	100.00%	\$25,000.00	\$25,000	Met budget
Contribution - CSD	\$0.00	\$25,000.00	100.00%	\$25,000.00	\$0.00	\$25,000.00	100.00%	\$25,000.00	\$25,000	Met budget
Income from Auctions/Trades	\$0.00	\$2,990.00	96.36%	\$3,103.03	\$0.00	\$700.00	0.00%	\$0.00	\$700	Over budget due to higher value of surplus equipment sold this fiscal year
Interest Income	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0	No interest due to zero fund balance
Expenditures:										
Contractual Services	\$0.00	\$0.00	0.00%	\$7.65	\$0.00	\$0.00	0.00%	\$50.00	\$187	Over budget due to increased sales on surplus auction website.
Fitness Equipment	\$0.00	\$43,772.90	100.00%	\$43,772.90	\$0.00	\$43,844.75	0.00%	\$52,000.00	\$43,845	Under budget - did not purchase additional fitness equipment due to upcoming renovation
IT Expenditures	\$0.00	\$0.00	0.00%	\$87,466.24	\$1,164.73	\$43,418.25	0.00%	\$57,951.00	\$59,562	Expected to meet budget

FY19 FINANCIAL REPORT - THE CENTER OF CLAYTON
Fund 82 (formerly Fund 28): Capital Fund
October 1, 2018 - June 30, 2019

	Previous Year		% Achieved Year to Date	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
	Jun-18	To Date								
Fund 82: Starting Balance		\$0.00		\$0.00		\$0.00		\$92,413	\$0	
Revenue	\$0.00	\$166,108.91	99.38%	\$167,146.91	\$807.81	\$50,807.81	97.71%	\$52,000	\$50,500	
Expense	\$6,870.00	\$41,794.39	46.42%	\$90,026.63	-\$13,728.42	\$11,947.05	29.87%	\$40,000	\$20,897	
Net	-\$6,870.00	\$124,314.52		\$77,120.28	\$14,536.23	\$38,860.76		\$12,000	\$29,603	
Transfers		\$0.00				\$0.00		\$0	\$0	
Fund 82 Adjusted Balance		\$124,314.52		\$77,120.28		\$38,860.76		\$104,413	\$29,603	

Revenue:										Remarks
	Jun-18	To Date	% Achieved Year to Date	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	
Contribution - City	\$0.00	\$75,000.00	100.00%	\$75,000.00	\$0.00	\$25,000.00	100.00%	\$25,000	\$25,000	Met budget
Contribution - CSD	\$0.00	\$75,000.00	100.00%	\$75,000.00	\$0.00	\$25,000.00	100.00%	\$25,000	\$25,000	Met budget
Interest Income	\$0.00	\$0.00	0.00%	\$519.00	\$0.00	\$0.00	0.00%	\$2,000	\$0	No interest due to zero fund balance
Miscellaneous Income	\$0.00	\$16,108.91	0.00%	\$16,627.91	\$807.81	\$807.81	100.00%	\$0	\$500	Insurance reimbursement from burst pipe
Expenditures:										Remarks
	Jun-18	To Date	% Achieved Year to Date	FY18 Actual	Jun-19	Year To Date	% Achieved Year to Date	FY19 Budget	Year-End Projection	
Equipment	\$4,770.00	\$19,072.18	66.89%	\$28,514.34	\$0.00	\$1,406.00	14.06%	\$10,000	\$5,356	Replacement amplifiers for Center sound system
Facility Exterior	\$0.00	\$4,250.00	100.00%	\$4,250.00	\$0.00	\$2,023.42	20.23%	\$10,000	\$7,915	Roof repairs
Facility Interior	\$2,100.00	\$13,277.27	41.90%	\$31,690.87	-\$13,728.42	\$2,915.00	29.15%	\$10,000	\$2,023	Repairs to Center front doors
Pool Area	\$0.00	\$5,194.94	20.32%	\$25,571.42	\$0.00	\$5,602.63	56.03%	\$10,000	\$5,603	Replace small slide in Leisure Pool; Replace lights in pools

FY19 FINANCIAL REPORT - THE CENTER OF CLAYTON
Fund 83 (formerly Fund 27): Construction Fund
October 1, 2018 - June 30, 2019

	Previous Year		% Achieved Year to Date	FY18 Actual	Jun-19		% Achieved Year to Date	FY19 Budget	Year-End Projection	Remarks
	Jun-18	To Date			Year To Date	Year To Date				
Fund 83: Starting Balance		\$0.00		\$0.00		\$0.00		\$0	\$0	
Revenue	\$0.00	\$0.00	0.00%	\$86,662.15	\$60,271.56	\$1,108,348.59	22.17%	\$5,000,000	\$5,000,000	
Expense	\$0.00	\$0.00	0.00%	\$86,662.15	\$27,042.07	\$1,132,880.89	22.66%	\$5,000,000	\$5,000,000	
Net	\$0.00	\$0.00		\$0.00	\$33,229.49	-\$24,532.30		\$0	\$0	
Transfers		\$0.00				\$0.00		\$0	\$0	
Fund 83 Adjusted Balance		\$0.00		\$0.00		-\$24,532.30		\$0	\$0	

Revenue:										Remarks
Contribution - City	\$0.00	\$0.00	0.00%	\$43,331.07	\$30,135.78	\$554,174.30	22.17%	\$2,500,000	\$2,500,000	
Contribution - CSD	\$0.00	\$0.00	0.00%	\$43,331.08	\$30,135.78	\$554,174.29	22.17%	\$2,500,000	\$2,500,000	
Expenditures:										Remarks
Service Contracts - General	\$0.00	\$0.00	0.00%	\$58,854.15	\$27,042.07	\$513,388.89	100.00%	\$0	\$4,383,505	Includes fees for architects, general contractor, parking lot expansion, UV light replacement
Equipment	\$0.00	\$0.00	0.00%	\$27,808.00	\$0.00	\$616,492.00	30.82%	\$2,000,000	\$616,492	Pool HVAC Replacement
Facility Improvements Interior	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$1,200,000	\$0	
Facility Improvements Exterior	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$800,000	\$0	
Facility Improvements Pool Area	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$3,000.00	0.30%	\$1,000,000	\$3	

The Center of Clayton Membership Report As of June 30, 2019

	Platinum Memberships 6/30/2019	Platinum Comparison 6/30/2018	Monthly Memberships 6/30/2019	Monthly Comparison 6/30/2018	Annual Memberships 6/30/2019	Annual Comparison 6/30/2018	Total Memberships 6/30/2019	Total Memberships 6/30/2018	Net Difference vs. last yr.	Total Memberships 5/31/2019	Net Difference vs. last month
<i>Membership Type</i>											
Resident Youth	1	2	14	22	8	14	23	38	-15	22	1
Corporate Youth	0	0	2	5	0	1	2	6	-4	2	0
Non-Resident Youth	0	0	10	14	0	1	10	15	-5	17	-7
<i>Resident Adult</i>											
Resident Adult	12	13	220	221	58	52	290	286	4	290	0
Corporate Adult	5	6	168	181	34	42	207	229	-22	220	-13
Non-Resident Adult	6	5	141	170	19	17	166	192	-26	182	-16
<i>Resident Family</i>											
Resident Family	147	169	384	374	125	128	656	671	-15	672	-16
Corporate Family	45	61	200	202	64	64	309	327	-18	314	-5
Non-Resident Family	24	34	107	116	30	34	161	184	-23	161	0
<i>Resident Senior</i>											
Resident Senior	20	33	201	183	193	179	414	395	19	422	-8
OASIS Senior	5	7	98	112	76	95	179	214	-35	187	-8
Corporate Senior	5	8	99	90	35	34	139	132	7	146	-7
Non-Resident Senior	4	9	140	115	42	46	186	170	16	187	-1
Total Memberships	274	347	1784	1805	684	707	2742	2859	-117	2822	-80
<i>Employee Membership Type</i>											
CSD Employee	1	0	0	0	331	317	332	317	15	327	5
CSD Employee Family	12	14	40	35	8	10	60	59	1	55	5
City Employee - Full Time	137	167	0	0	0	0	137	167	-30	141	-4
City Employee Family - Full Time	35	29	0	0	0	0	35	29	6	34	1
City/Center Employee - Part Time	12	1	0	0	190	205	202	206	-4	195	7
City/Center Employee Family - Part Time	5	5	20	20	10	11	35	36	-1	37	-2
Total Employee Memberships	202	216	60	55	539	543	801	814	-13	789	12

NOTES:

► **Employee Memberships:**

The School District pays \$20,000 per fiscal year for up to 400 full-time employee memberships

The City pays \$10,000 per fiscal year for up to 200 full-time employee memberships. The City also pays \$100 each for full time employees to upgrade to a family Platinum membership as a benefit of employment.

Center employees received a complimentary membership during their employment

Employees who wish to upgrade to family memberships pay the difference between the employee rate and the family rate for Platinum, Annual or Monthly memberships.

► There were a total of 158 monthly membership terminations at the end of June 2019 (compared to 93 in June 2018). Reasons for terminations this month (compared to last year):

Monthly Payment Declined	36 (+21)	Seasonal	19 (+6)	Choose Competitor	1 (-2)
Moving Away	22 (-1)	Lack of Use	16 (+12)	Medical	1 (-1)
Travel	21 (+4)	Reason Not Given	12 (+8)		
Renovation	20 (+20)	Other	10 (-1)		

► 19 memberships were either upgraded or downgraded this month.

► **Temporary Memberships:** At the end of June 2019, there were 13 30-Day Memberships and 41 Summer Memberships



Clayton Recreation, Sports and Wellness Commission

Annual Meeting Minutes

May 17, 2019
Center of Clayton
8:30 a.m.

The meeting was called to order at 8:33 a.m. by Amy Rubin.

Those in attendance: Ira Berkowitz
Joe Miller
Amy Rubin
Ken Shapiro
Todd Thomason
Mark Winings
Sean Doherty – Ex-Officio

Those absent: Craig Owens – Ex-Officio

1. Addresses from the Audience

There were no addresses from the audience outside of discussion items listed below.

2. Discussion Items

Consideration of Contract with Hankins Construction Company for Center Project

Patty DeForrest, Director of Parks and Recreation, presented a contract with Hankins Construction Company for the Center of Clayton Capital Project. Patty noted that the plan was to stay with the original design, then adjust the contract amount as necessary for any approved change orders.

March 2019 Membership Report

Toni Siering, Assistant Director of Parks and Recreation, provided a summary of membership activity for March 2019 to the Commission.

Center Operational Update – Private Basketball Training/Lessons

Toni Siering presented the Commission with an update on the practice of members and daily fee customers conducting private basketball training/lessons at the Center of Clayton and the plan to address this moving forward.

3. Action Items

Approval of CRSWC Slate of Officers

A motion was made by Amy Rubin to approve the Slate of Officers for the 2019-2020 term as proposed, which is noted below:

President – Amy Rubin
Vice President – Ira Berkowitz
Secretary/Treasurer – Mark Winings

Motion was seconded by Joe Miller. Motion passed unanimously.

Approval of Contract with Hankins Construction Company for Center Project

A motion was made by Amy Rubin to approve a contract with Hankins Construction Company for the Center of Clayton Capital Project as follows:

1. Approve authorizing the execution of a contract with Hankins Construction Company in the amount of Seven Million, Nine Hundred Ninety-Three Thousand, Seven Hundred and Five Dollars (\$7,993,705), plus a contingency of Three Hundred Thousand Dollars (\$300,000) for the Center of Clayton Capital Project.
2. Authorizes the Director of Parks and Recreation to execute the Agreement and such additional documents and take any and all actions necessary, desirable, convenient or prudent in order to carry out the intent of this Agreement.
3. The Director of Parks and Recreation is authorized to execute change orders in an amount not to exceed Twenty-five Thousand Dollars (\$25,000).

Motion was seconded by Ira Berkowitz. Motion passed unanimously.

Approval of February 15, 2019 Meeting Minutes

A motion was made by Amy Rubin to approve the February 15, 2019 meeting minutes as submitted. Motion was seconded by Joe Miller. Motion passed unanimously.

Meeting adjourned at 9:20 a.m.

Minutes recorded by Toni Siering



Clayton Recreation, Sports and Wellness Commission

Request for Commission Action

To: Clayton Recreation, Sports, and Wellness Commission (CRSWC)

From: Patty DeForrest, Director of Parks & Recreation
Toni Siering, Assistant Director of Parks & Recreation

Date: August 16, 2019

RE: FY20 CRSWC Budget

You will find attached a copy of the proposed Fiscal Year 2020 CRSWC Budget for The Center of Clayton. This budget includes revenues and expenses for the period October 1, 2019 through September 30, 2020 for the three CRSWC Funds --- Operating, Equipment Replacement and Capital.

Fund 80: CRSWC Operating Fund

In the Operating Fund, the revenue projection targets a decrease of 4.39% amounting to \$3,275,593 in FY20, compared to the approved FY19 budget of \$3,426,128. The significant sources of revenue will continue to be from the sale of memberships, daily passes, and programs. Additional income is generated through rentals, food service, child care and other miscellaneous income.

Due to the Center's renovation project, there is no scheduled membership fee increase for FY20 and minimal growth in membership has been included. Daily fees were stagnant in FY19 and little growth is expected next year due to facility closures throughout the project.

Overall program revenue is projected to decrease by 0.06% due in large part to area closures during the Center's renovation project. Staff continues to work on customer service during the renovation, as well as improving offerings while keeping up-to-date with trends in their fields. Staff will focus on promotions and marketing of what The Center of Clayton has to offer, including programming benefits and "value added" amenities for Center members. To that end, Child Care revenues continue to decrease as free nursery service was included in all Family Memberships beginning in FY19. Food Service revenue remains similar, while miscellaneous income is increased due to the addition of link attendants and related reimbursement from the School District.

Total expenses are projected to increase by 0.47% amounting to \$3,434,778 in FY20, compared to the approved FY19 budget of \$3,418,811. These increases are a result of increased personnel expenses related to full-time and part-time staff. We began increasing our part-time pay in order to keep pace with the increases in minimum wages at the State level.

Overall the Operating Fund reflects a 4.39% decrease in revenue over FY19 budget and 0.47% increase in expenditures over FY19 budget. The Operating Fund ends with a fund balance of (\$159,185) in FY20.

Fund 81: CRSWC Equipment Replacement Fund

This fund is utilized for the purchase of exercise equipment, IT equipment or other equipment that is enjoyed by the patrons of The Center. Primarily funded through the contributions of the City and School District, expenditures will exceed revenues in FY20. The proposed budget includes cash payments for fitness equipment, including the annual replacement of cardio equipment, for a total expense of \$42,000. IT capital expenses are also included in Fund 81 and are budgeted at \$40,722 in FY20.

Overall the Equipment Replacement Fund reflects \$51,000 in revenue and \$82,722 in expenditures in FY20. The ERF Fund ends with a fund balance of (\$31,722) at the end of FY20.

Fund 82: CRSWC Capital Fund

This fund is utilized for expenditures that are related to improvements to The Center that add substantial value or improve the expected useful life of the facility or physical plant equipment. Primarily funded through the contributions of the City and School District, revenues are projected to exceed expenditures in FY20 due to the inclusion of most capital items of the in the renovation project.

Overall the Capital Fund reflects \$200,500 in revenue and \$150,000 in expenditures in FY20. The Capital Fund ends with a fund balance of \$50,500 at the end of FY20.

Contributions from the parent organizations have been budgeted at \$200,000 each in FY20 – with \$75,000 each budgeted for the Operating Fund, \$25,000 each to the ERF and \$100,000 each to the Capital Fund. As you can see from the fund summary, with this funding level we are projecting a positive fund balance of \$30,501 at the end of FY2021.

In addition to their cash contributions, both parent organizations continue to provide in-kind to support to The Center per the partnership agreements. The value of this support has been measured over time and equates to nearly \$400,000 of support by both parties. The Center also provides a venue for athletics, physical education and community events for the City and District.

Overall, the FY20 CRSWC budget reflects \$3,527,093 in revenue and \$3,667,500 in expenditures with a total fund balance of (\$140,407) at the end of FY20.

Recommendation: To approve the CRSWC Budget for FY20 as submitted.

CRSWC Fund Summary - Proposed 8/16/19

FY2017 Actual	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/16	\$69,826	\$101,629	\$5,404	\$176,859
Revenue	\$2,910,709	\$55,222	\$151,003	\$3,116,934
Expenses	\$3,145,423	\$174,481	\$245,101	\$3,565,005
Net	(\$234,714)	(\$119,259)	(\$94,098)	(\$448,071)
Audit Adjustment	\$1,100			\$1,100
CSD & CITY CONTRIBUTIONS	\$164,868	\$17,630	\$88,694	\$271,192
Ending Balance 9/30/17	\$1,080	\$0	\$0	\$1,080

FY2018 Actual	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/17	\$1,080	\$0	\$0	\$1,080
Revenue	\$3,095,633	\$53,103	\$167,147	\$3,315,883
Expenses	\$3,142,459	\$131,247	\$90,027	\$3,363,733
Net	(\$46,826)	(\$78,144)	\$77,120	(\$47,850)
CSD & CITY CONTRIBUTIONS	\$46,770			\$46,770
Ending Balance 9/30/18	\$1,024	(\$78,144)	\$77,120	\$0

FY2019 Actual	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/18	\$1,024	\$0	\$0	\$0
Revenue	\$3,197,064	\$50,700	\$50,500	\$3,298,264
Expenses	\$3,257,862	\$103,594	\$20,897	\$3,382,353
Net	(\$60,798)	(\$52,894)	\$29,603	(\$84,089)
Ending Balance 9/30/19	(\$59,774)	(\$52,894)	\$29,603	(\$83,065)

FY2020 Projected	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/19	\$0	\$0	\$0	\$0
Revenue	\$3,275,593	\$51,000	\$200,500	\$3,527,093
Expenses	\$3,434,778	\$82,722	\$150,000	\$3,667,500
Net	(\$159,185)	(\$31,722)	\$50,500	(\$140,407)
Ending Balance 9/30/20	(\$159,185)	(\$31,722)	\$50,500	(\$140,407)

FY2021 Projected	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/20	\$0	\$0	\$0	\$0
Revenue	\$3,540,122	\$51,000	\$200,500	\$3,791,622
Expenses	\$3,545,090	\$66,031	\$150,000	\$3,761,121
Net	(\$4,968)	(\$15,031)	\$50,500	\$30,501
Ending Balance 9/30/21	(\$4,968)	(\$15,031)	\$50,500	\$30,501

Fund 80: Operating Fund

Fund 81: Equipment Replacement Fund

Fund 82: Capital Fund

CENTER OF CLAYTON		FUND: 80: OPERATING FUND						
	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
ACCOUNTS / CATEGORIES	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
DAILY PASSES	\$123,822	\$138,475	\$170,580	\$126,900	\$132,380	1.78%	\$142,940	\$146,724
ANNUAL PASSES	\$1,825,560	\$2,047,516	\$2,042,522	\$1,885,000	\$1,981,000	-3.01%	\$2,218,300	\$2,330,700
PROGRAM REVENUE	\$703,414	\$746,289	\$765,238	\$712,405	\$764,804	-0.06%	\$771,294	\$778,026
RENTALS	\$165,235	\$174,841	\$175,680	\$152,600	\$171,850	-2.18%	\$181,250	\$186,100
FOOD SERVICE	\$10,010	\$7,843	\$10,400	\$10,200	\$11,300	8.65%	\$11,300	\$11,300
CHILD CARE	\$4,453	\$2,507	\$1,000	\$600	\$710	-29.00%	\$750	\$800
MISCELLANEOUS	\$353	\$24,377	\$13,760	\$17,529	\$17,719	28.77%	\$16,483	\$16,854
LEASE PAYMENTS	\$45,615	\$46,069	\$46,948	\$45,060	\$45,830	-2.38%	\$47,805	\$48,720
CONTRIBUTIONS	\$0	\$271,192	\$200,000	\$246,770	\$150,000	0.00%	\$150,000	\$200,000
TOTAL OPERATING FUND REVENUE	\$2,878,463	\$3,459,109	\$3,426,128	\$3,197,064	\$3,275,593	-4.39%	\$3,540,122	\$3,719,224
ADMINISTRATION	\$1,161,029	\$1,225,547	\$1,354,893	\$1,284,634	\$1,338,153	-1.24%	\$1,396,511	\$1,445,273
SPORTS	\$58,181	\$64,398	\$65,770	\$62,299	\$68,095	3.54%	\$69,888	\$71,049
FITNESS	\$428,681	\$448,417	\$480,841	\$477,921	\$499,393	3.86%	\$511,789	\$524,543
AQUATICS	\$451,856	\$445,322	\$467,683	\$413,926	\$477,599	2.12%	\$488,433	\$503,276
BUILDING OPERATIONS	\$1,016,099	\$955,842	\$1,017,011	\$988,589	\$1,019,880	0.28%	\$1,045,951	\$1,071,947
GENERAL RECREATION	\$31,893	\$29,573	\$32,613	\$30,493	\$31,658	-2.93%	\$32,518	\$33,390
TOTAL OPERATING FUND EXPENSES	\$3,147,740	\$3,169,099	\$3,418,811	\$3,257,862	\$3,434,778	0.47%	\$3,545,090	\$3,649,478

CENTER OF CLAYTON

FUND: 80: REVENUE

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
DAILY PASSES								
446.12.11 DAILY PASS-YOUTH	\$15,965	\$18,820	\$22,400	\$15,500	\$16,000	-28.57%	\$18,000	\$18,540
446.12.15 DAILY PASS-N/R YOUTH	\$16,761	\$18,452	\$21,000	\$16,000	\$16,800	-20.00%	\$17,640	\$18,000
446.12.10 DAILY PASS-ADULT	\$20,078	\$22,437	\$24,750	\$24,000	\$24,500	-1.01%	\$26,000	\$26,500
446.12.14 DAILY PASS-N/R ADULT	\$37,540	\$39,668	\$54,980	\$33,000	\$34,500	-37.25%	\$36,800	\$37,904
446.12.12 DAILY PASS-SENIORS	\$4,422	\$4,243	\$5,200	\$5,000	\$5,200	0.00%	\$5,850	\$6,030
446.12.16 DAILY PASS-N/R SENIORS	\$4,952	\$6,879	\$7,000	\$7,000	\$7,250	3.57%	\$7,800	\$7,950
4450116 DAILY PASS-CORPORATE	\$7,089	\$10,903	\$12,750	\$11,000	\$11,330	-11.14%	\$12,200	\$12,600
446.12.19 DAILY PASS-PUNCH CARD	\$13,070	\$14,080	\$20,000	\$13,000	\$14,000	-30.00%	\$15,750	\$16,200
446.10 CENTER GENERAL	\$3,945	\$2,994	\$2,500	\$2,400	\$2,800	12.00%	\$2,900	\$3,000
TOTAL DAILY PASSES	\$123,822	\$138,475	\$170,580	\$126,900	\$132,380	1.78%	\$142,940	\$146,724
ANNUAL PASSES								
446.11.11 ANNUAL PASS-YOUTH	\$10,933	\$14,580	\$13,404	\$11,000	\$11,500	-14.20%	\$13,000	\$14,000
446.11.15 ANNUAL PASS-NR YOUTH	\$5,208	\$5,896	\$6,942	\$6,000	\$6,500	-6.37%	\$7,300	\$7,700
446.11.10 ANNUAL PASS-ADULT	\$155,667	\$154,730	\$166,286	\$150,000	\$158,000	-4.98%	\$177,000	\$186,000
446.11.14 ANNUAL PASS-INDIVIDUAL NON RESIDENT	\$130,431	\$155,674	\$142,810	\$145,000	\$153,000	7.14%	\$171,000	\$180,000
446.11.12 ANNUAL PASS-SENIORS	\$140,348	\$162,494	\$157,378	\$156,000	\$164,000	4.21%	\$184,000	\$193,000
446.11.16 ANNUAL PASS-NR SENIORS	\$72,117	\$86,165	\$79,468	\$83,000	\$87,000	9.48%	\$98,000	\$103,000
446.11.18 ANNUAL PASS-CORPORATE	\$607,961	\$690,350	\$702,910	\$642,000	\$674,000	-4.11%	\$754,000	\$792,000
446.11.17 ANNUAL PASS-FAMILY	\$510,654	\$548,421	\$544,000	\$510,000	\$536,000	-1.47%	\$600,000	\$630,000
446.11.17 ANNUAL PASS-FAMILY NON-RESIDENT	\$192,240	\$229,206	\$229,324	\$182,000	\$191,000	-16.71%	\$214,000	\$225,000
TOTAL ANNUAL PASSES	\$1,825,560	\$2,047,516	\$2,042,522	\$1,885,000	\$1,981,000	-3.01%	\$2,218,300	\$2,330,700
PROGRAM REVENUE								
446.14.10 FITNESS-IN HOUSE	\$146,305	\$140,485	\$145,590	\$141,000	\$143,000	-1.78%	\$145,000	\$147,000
446.14.11 FITNESS-CONTRACTUAL	\$22,252	\$22,749	\$25,020	\$25,000	\$25,000	-0.08%	\$25,000	\$25,000
446.14.12 FITNESS-PERSONAL TRAINING	\$162,286	\$198,602	\$224,615	\$231,500	\$235,000	4.62%	\$237,000	\$240,000
446.14.13 SPORTS-YOUTH LEAGUES	\$92,405	\$83,603	\$98,150	\$88,490	\$89,015	-9.31%	\$89,015	\$89,015
446.14.14 SPORTS-CONTRACTUAL CAMPS	\$11,902	\$21,850	\$14,400	\$16,380	\$16,380	13.75%	\$16,380	\$16,380
446.14.15 SPORTS-CLIMBING WALL	\$7,231	\$6,514	\$6,290	\$6,290	\$6,681	6.22%	\$6,681	\$6,681
446.14.16 AQUATICS-PROGRAMS IN-HOUSE	\$207,865	\$219,195	\$196,900	\$151,900	\$197,140	0.12%	\$198,600	\$199,400
446.14.17 AQUATICS-CONTRACTUAL	\$2,004	\$4,362	\$2,810	\$3,387	\$2,890	2.85%	\$3,000	\$3,000
446.14.18 GENERAL-INSTRUCTIONAL	\$7,106	\$10,084	\$7,850	\$5,550	\$5,800	-26.11%	\$6,000	\$6,200
446.14.19 SUMMER QUEST	\$44,057	\$38,845	\$43,613	\$42,908	\$43,898	0.65%	\$44,618	\$45,350
TOTAL PROGRAM REVENUE	\$703,414	\$746,289	\$765,238	\$712,405	\$764,804	-0.06%	\$771,294	\$778,026

CENTER OF CLAYTON

FUND 80: REVENUE

ACCOUNTS / CATEGORIES	2017	2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
RENTALS								
446.13.10 RENTALS-AEROBICS	\$4,703	\$5,950	\$5,500	\$5,000	\$5,000	-9.09%	\$5,000	\$5,100
446.13.11 RENTALS-MEETING ROOMS	\$74,874	\$85,162	\$75,500	\$72,000	\$74,000	-1.99%	\$80,000	\$82,000
446.13.12 RENTALS-GYMNASIUM	\$47,068	\$43,069	\$55,000	\$42,500	\$52,000	-5.45%	\$54,000	\$56,000
446.13.13 RENTALS-CLIMBING WALLS	\$1,140	\$1,340	\$1,900	\$1,900	\$2,250	18.42%	\$2,250	\$2,250
446.13.14 RENTALS-LEISURE POOLS	\$14,863	\$16,789	\$15,280	\$9,200	\$14,600	-4.45%	\$15,000	\$15,500
446.13.15 RENTALS-COMPETITION POOL	\$22,588	\$22,531	\$22,500	\$22,000	\$24,000	6.67%	\$25,000	\$25,250
TOTAL RENTALS	\$165,235	\$174,841	\$175,680	\$152,600	\$171,850	-2.18%	\$181,250	\$186,100
FOOD SERVICE								
446.15.10 CATERING	\$279	\$0	\$300	\$100	\$300	0.00%	\$300	\$300
446.15.11 VENDING MACHINES	\$9,731	\$7,843	\$10,100	\$10,100	\$11,000	8.91%	\$11,000	\$11,000
TOTAL FOOD SERVICE	\$10,010	\$7,843	\$10,400	\$10,200	\$11,300	8.65%	\$11,300	\$11,300
CHILD CARE								
446.24 CHILD CARE	\$4,453	\$2,507	\$1,000	\$600	\$710	-29.00%	\$750	\$800
TOTAL CHILD CARE	\$4,453	\$2,507	\$1,000	\$600	\$710	-29.00%	\$750	\$800
MISCELLANEOUS								
479 MERCHANDISE	\$353	\$168	\$1,200	\$1,100	\$1,200	0.00%	\$1,250	\$1,300
480.10 MISC. REVENUE	\$0	\$18,503	\$12,260	\$15,979	\$16,064	31.03%	\$14,758	\$15,054
470.11 INTEREST INCOME	\$0	\$5,706	\$300	\$450	\$455	51.67%	\$475	\$500
TOTAL MISCELLANEOUS	\$353	\$24,377	\$13,760	\$17,529	\$17,719	28.77%	\$16,483	\$16,854
LEASE PAYMENTS								
446.25 UTILITIES	\$45,615	\$46,069	\$46,948	\$45,060	\$45,830	-2.38%	\$47,805	\$48,720
TOTAL REIMBURSEMENTS	\$45,615	\$46,069	\$46,948	\$45,060	\$45,830	-2.38%	\$47,805	\$48,720
CONTRIBUTIONS								
494.11 CONTRIBUTION - CITY OF CLAYTON	\$0	\$135,596	\$100,000	\$123,385	\$75,000	0.00%	\$75,000	\$100,000
494.12 CONTRIBUTION - CLAYTON SCHOOL DISTRICT	\$0	\$135,596	\$100,000	\$123,385	\$75,000	0.00%	\$75,000	\$100,000
TOTAL CONTRIBUTIONS	\$0	\$271,192	\$200,000	\$246,770	\$150,000	0.00%	\$150,000	\$200,000
TOTAL 80 REVENUE	\$2,878,463	\$3,459,109	\$3,426,128	\$3,197,064	\$3,275,593	-4.39%	\$3,540,122	\$3,719,224

CENTER OF CLAYTON

**FUND 80: EXPENDITURES
10: ADMINISTRATION**

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
PERSONNEL SERVICES								
10.500 FULL-TIME	\$481,152	\$545,425	\$579,897	\$556,845	\$583,682	0.65%	\$607,168	\$631,596
10.505.10 PART-TIME GENERAL	\$0	\$0	\$0	\$0	\$9,240	0.00%	\$9,471	\$9,708
10.510 OVERTIME	\$10,147	\$8,076	\$10,490	\$8,000	\$9,600	-8.48%	\$10,500	\$11,000
10.505.15 PART-TIME FRONT DESK	\$153,258	\$121,733	\$133,724	\$127,038	\$133,724	0.00%	\$137,067	\$140,494
10.505.16 PART-TIME DAYCARE ATTENDANT	\$33,506	\$37,340	\$38,000	\$38,480	\$38,000	0.00%	\$38,950	\$39,924
10.505.17 PART-TIME BUILDING ATTENDANT	\$8,148	\$11,693	\$14,332	\$14,000	\$14,332	0.00%	\$14,690	\$15,058
TOTAL PERSONNEL SERVICES	\$686,211	\$724,267	\$776,443	\$744,363	\$788,578	1.56%	\$817,846	\$847,780
BENEFITS								
10.540 FICA - EMPLOYER PORTION	\$49,600	\$52,667	\$59,603	\$56,945	\$60,326	1.21%	\$62,565	\$64,855
10.580 PENSION PLAN	\$47,404	\$45,778	\$54,260	\$46,452	\$48,234	-11.11%	\$50,646	\$53,178
10.550 GROUP LIFE INSURANCE PREMIUM	\$1,651	\$1,790	\$2,107	\$2,112	\$2,173	3.13%	\$2,216	\$2,261
10.560 DENTAL HEALTH INSURANCE	\$4,850	\$5,870	\$7,124	\$6,779	\$5,716	-19.76%	\$5,887	\$6,064
10.570.11 EMPLOYEE HEALTH CARE	\$67,400	\$78,112	\$91,823	\$84,974	\$86,511	-5.79%	\$92,567	\$99,972
10.570.12 REIMB-HRA DEDUCTIBLE	\$1,594	\$2,204	\$2,700	\$2,700	\$2,700	0.00%	\$2,700	\$2,700
TOTAL BENEFITS	\$172,499	\$186,421	\$217,617	\$199,962	\$205,660	-5.49%	\$216,581	\$229,030
CONTRACTUAL SERVICES								
10.635.14 PROFESSIONAL SERVICES FINANCIAL	\$9,300	\$9,707	\$10,100	\$10,100	\$10,500	3.96%	\$10,900	\$11,300
10.600 POSTAGE	\$7,838	\$5,103	\$10,735	\$8,000	\$9,600	-10.57%	\$9,800	\$9,900
10.610.10 TRAVEL AND TRAINING	\$7,313	\$4,753	\$9,035	\$7,180	\$9,125	1.00%	\$9,225	\$9,325
10.625 ADVERTISING	\$19,990	\$22,924	\$21,200	\$21,200	\$21,600	1.89%	\$21,600	\$21,600
10.615 PRINTING	\$3,293	\$3,760	\$6,960	\$4,832	\$5,650	-18.82%	\$5,763	\$5,878
10.685 INSURANCE	\$73,661	\$74,282	\$78,025	\$78,025	\$79,550	1.95%	\$84,525	\$88,715
10.590 WORKERS COMP. INSURANCE	\$11,456	\$13,232	\$16,216	\$16,476	\$16,805	3.63%	\$17,140	\$17,485
10.605.11 TELEPHONE	\$2,888	\$4,150	\$4,800	\$0	\$0	-100.00%	\$0	\$0
10.630.15 MAINTENANCE & REPAIR TECHNOLOGY	\$1,588	\$1,588	\$750	\$750	\$750	0.00%	\$750	\$750
10.635.15 PROFESSIONAL SERVICES TECHNOLOGY	\$54,229	\$73,282	\$104,139	\$93,467	\$90,599	-13.00%	\$97,572	\$95,688
10.620 DUES AND MEMBERSHIPS	\$1,883	\$1,252	\$2,425	\$2,432	\$2,330	-3.92%	\$2,400	\$2,500
10.685.17 UNEMPLOYMENT	\$77	\$0	\$1,000	\$500	\$1,000	0.00%	\$1,000	\$1,000
10.655 BANKING AND CREDIT CARD FEES	\$63,199	\$59,613	\$55,720	\$57,464	\$60,337	8.29%	\$63,354	\$66,522
10.640.10 SERVICE CONTRACTS GENERAL	\$17,930	\$17,406	\$11,753	\$11,753	\$7,307	-37.83%	\$8,125	\$8,290
TOTAL CONTRACTUAL SERVICES	\$274,645	\$291,051	\$332,858	\$312,179	\$315,153	-5.32%	\$332,154	\$338,953
COMMODITIES								
10.700.10 OFFICE SUPPLIES	\$10,475	\$4,824	\$8,260	\$8,260	\$8,870	7.38%	\$8,900	\$9,000
10.700.12 PUBLICATIONS	\$8,032	\$6,982	\$7,300	\$7,450	\$7,850	7.53%	\$8,000	\$8,100
10.730.10 RECREATION SUPPLIES	\$3,669	\$5,543	\$4,750	\$4,750	\$4,822	1.52%	\$5,000	\$5,000
10.780 SALES MERCHANDISE	\$0	\$60	\$595	\$600	\$600	0.84%	\$630	\$660
10.760 CLOTHING AND UNIFORMS	\$1,558	\$1,669	\$1,830	\$1,830	\$1,280	-30.05%	\$2,000	\$1,300
10.770 MEETINGS & RECEPTIONS	\$2,155	\$3,085	\$2,840	\$2,840	\$2,840	0.00%	\$2,900	\$2,950
10.676 EMPLOYEE RELATIONS	\$1,785	\$1,645	\$2,400	\$2,400	\$2,500	4.17%	\$2,500	\$2,500
TOTAL COMMODITIES	\$27,674	\$23,808	\$27,975	\$28,130	\$28,762	2.81%	\$29,930	\$29,510
TOTAL 10 ADMINISTRATION	\$1,161,029	\$1,225,547	\$1,354,893	\$1,284,634	\$1,338,153	-1.24%	\$1,396,511	\$1,445,273

CENTER OF CLAYTON

**FUND 80: EXPENDITURES
63: SPORTS**

	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
ACCOUNTS / CATEGORIES	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
PERSONNEL SERVICES								
63.505.10 PART-TIME GENERAL	\$421	\$0	\$0	\$60	\$252	0.00%	\$258	\$265
63.510 OVERTIME	\$136	\$175	\$225	\$200	\$252	12.00%	\$263	\$275
63.505.14 PART TIME/YOUTH OFFICIALS	\$26,109	\$27,965	\$28,175	\$24,951	\$28,621	1.58%	\$29,337	\$30,070
63.505.18 PART TIME/CLIMBING WALL	\$8,959	\$9,070	\$9,710	\$9,710	\$10,403	7.14%	\$10,663	\$10,930
63.540 FICA - EMPLOYER PORTION	\$2,710	\$2,863	\$2,915	\$2,671	\$3,024	3.74%	\$3,160	\$3,302
TOTAL PERSONNEL SERVICES	\$38,335	\$40,073	\$41,025	\$37,592	\$42,552	3.72%	\$43,681	\$44,842
CONTRACTUAL SERVICES								
63.610.10 TRAVEL AND TRAINING	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0
63.640.10 SERVICE CONTRACTS GENERAL	\$8,956	\$12,289	\$10,420	\$11,898	\$11,898	14.18%	\$11,898	\$11,898
TOTAL CONTRACTUAL SERVICES	\$8,956	\$12,289	\$10,420	\$11,898	\$11,898	14.18%	\$11,898	\$11,898
COMMODITIES								
63.730.10 RECREATION SUPPLIES GENERAL	\$10,891	\$11,866	\$13,995	\$12,459	\$13,295	-5.00%	\$13,959	\$13,959
63.760 CLOTHING AND UNIFORMS	\$0	\$170	\$330	\$350	\$350	6.06%	\$350	\$350
TOTAL COMMODITIES	\$10,891	\$12,036	\$14,325	\$12,809	\$13,645	-4.75%	\$14,309	\$14,309
TOTAL 63 SPORTS	\$58,181	\$64,398	\$65,770	\$62,299	\$68,095	3.54%	\$69,888	\$71,049

CENTER OF CLAYTON

**FUND 80: EXPENDITURES
66: FITNESS**

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
PERSONNEL SERVICES								
66.505.10 PART-TIME GENERAL	\$6,798	\$13,565	\$14,405	\$7,535	\$8,175	-43.25%	\$8,379	\$8,589
66.510 OVERTIME	\$0	\$89	\$0	\$101	\$0	0.00%	\$0	\$0
66.505.12 PART TIME/INSTRUCTORS	\$124,194	\$131,987	\$142,031	\$134,496	\$141,938	-0.07%	\$145,486	\$149,124
66.505.19 PART TIME/FITNESS ATTENDANTS	\$89,902	\$92,513	\$95,347	\$95,347	\$104,913	10.03%	\$107,536	\$110,224
66.505.20 PART-TIME/PERSONAL TRAINER	\$120,479	\$122,006	\$130,500	\$141,215	\$141,520	8.44%	\$145,058	\$148,684
66.505.23 PART TIME - YOUTH ACTIVITY CENTER	\$12,777	\$13,565	\$14,405	\$14,400	\$16,448	14.18%	\$16,859	\$17,281
66.540 FICA - EMPLOYER PORTION	\$27,093	\$27,527	\$29,398	\$30,072	\$31,594	7.47%	\$33,016	\$34,501
TOTAL PERSONNEL SERVICES	\$381,243	\$401,252	\$426,086	\$423,166	\$444,588	4.34%	\$456,334	\$468,403
CONTRACTUAL SERVICES								
66.640.10 SERVICE CONTRACTS FITNESS	\$21,747	\$17,560	\$19,155	\$19,155	\$19,155	0.00%	\$19,155	\$19,155
66.610.11 TRAINING CERTIFICATIONS	\$837	\$984	\$1,250	\$1,250	\$1,250	0.00%	\$1,250	\$1,250
66.630.11 MAINTENANCE/REPAIR - EQUIPMENT	\$17,572	\$19,830	\$22,200	\$22,200	\$22,200	0.00%	\$22,850	\$23,535
TOTAL CONTRACTUAL SERVICES	\$40,156	\$38,374	\$42,605	\$42,605	\$42,605	0.00%	\$43,255	\$43,940
COMMODITIES								
66.730.10 RECREATION SUPPLIES	\$7,282	\$7,239	\$10,500	\$10,500	\$10,500	0.00%	\$10,500	\$10,500
66.760 CLOTHING AND UNIFORMS	\$0	\$1,552	\$1,650	\$1,650	\$1,700	3.03%	\$1,700	\$1,700
TOTAL COMMODITIES	\$7,282	\$8,791	\$12,150	\$12,150	\$12,200	0.41%	\$12,200	\$12,200
TOTAL 66 FITNESS	\$428,681	\$448,417	\$480,841	\$477,921	\$499,393	3.86%	\$511,789	\$524,543

CENTER OF CLAYTON

**FUND 80: EXPENDITURES
60: AQUATICS**

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
PERSONNEL SERVICES								
60.505.10 PART-TIME GENERAL	\$1,213	\$1,325	\$944	\$960	\$1,008	6.78%	\$1,033	\$1,059
60.5100 OVERTIME	\$254	\$76	\$0	\$0	\$0	0.00%	\$0	\$0
60.505.12 PART-TIME INSTRUCTORS	\$112,266	\$115,261	\$117,662	\$90,829	\$122,762	0.00%	\$125,831	\$128,977
60.505.22 PART-TIME/LIFEGUARDS	\$0	\$146	\$0	\$0	\$0	0.00%	\$0	\$0
60.540 FICA - EMPLOYER PORTION	\$8,718	\$8,946	\$9,226	\$7,022	\$9,468	2.62%	\$9,894	\$10,340
TOTAL PERSONNEL SERVICES	\$122,451	\$125,754	\$127,832	\$98,811	\$133,238	4.23%	\$136,758	\$140,376
CONTRACTUAL SERVICES								
60.640.14 AQUATIC MANAGEMENT SERVICES	\$314,757	\$307,369	\$324,000	\$300,000	\$328,900	1.51%	\$335,800	\$346,500
60.640.10 SERVICE CONTRACT GENERAL	\$6,470	\$4,422	\$6,886	\$6,600	\$6,796	-1.31%	\$7,000	\$7,300
TOTAL CONTRACTUAL SERVICES	\$321,227	\$311,791	\$330,886	\$306,600	\$335,696	1.45%	\$342,800	\$353,800
COMMODITIES								
60.730.10 RECREATION SUPPLIES	\$4,705	\$4,161	\$3,920	\$3,920	\$3,920	0.00%	\$4,000	\$4,100
60.760 CLOTHING AND UNIFORMS	\$475	\$209	\$800	\$800	\$800	0.00%	\$800	\$800
60.720 MEDICAL SUPPLIES	\$2,552	\$3,024	\$2,595	\$2,595	\$2,745	5.78%	\$2,825	\$2,900
60.710 EQUIPMENT	\$447	\$383	\$1,650	\$1,200	\$1,200	-27.27%	\$1,250	\$1,300
TOTAL COMMODITIES	\$8,178	\$7,777	\$8,965	\$8,515	\$8,665	-3.35%	\$8,875	\$9,100
TOTAL 60 AQUATICS	\$451,856	\$445,322	\$467,683	\$413,926	\$477,599	2.12%	\$488,433	\$503,276

CENTER OF CLAYTON

FUND 80: EXPENDITURES 42: BUILDING OPERATIONS

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
PERSONNEL SERVICES								
42.500 FULL-TIME	\$278,810	\$262,153	\$278,000	\$278,000	\$286,340	3.00%	\$294,930	\$303,778
42.540 FICA - EMPLOYER PORTION	\$20,627	\$18,894	\$21,267	\$21,267	\$21,700	2.04%	\$22,000	\$22,500
42.580 PENSION PLAN	\$21,805	\$20,533	\$21,100	\$20,400	\$21,000	-0.47%	\$21,500	\$22,000
42.570.11 EMPLOYEE HEALTH CARE	\$42,760	\$43,148	\$44,000	\$43,845	\$48,718	10.72%	\$49,500	\$51,400
TOTAL PERSONNEL SERVICES	\$364,001	\$344,728	\$364,367	\$363,512	\$377,758	3.68%	\$387,930	\$399,678
CONTRACTUAL SERVICES								
42.640.10 SERVICE CONTRACTS GENERAL	\$32,131	\$52,936	\$37,241	\$28,000	\$32,000	-14.07%	\$34,000	\$34,000
43.660 LEASE PAYMENTS	\$4,000	\$4,000	\$0	\$0	\$0	0.00%	\$0	\$0
TOTAL CONTRACTUAL SERVICES	\$36,131	\$56,936	\$37,241	\$28,000	\$32,000	-14.07%	\$34,000	\$34,000
UTILITIES								
43.605.14 NATURAL GAS	\$62,016	\$62,016	\$67,000	\$67,000	\$68,340	2.00%	\$69,710	\$71,000
42.605.12 WATER	\$62,169	\$48,922	\$58,300	\$53,000	\$54,590	-6.36%	\$55,682	\$56,795
42.605.15 ELECTRIC	\$324,857	\$280,444	\$326,380	\$310,000	\$314,800	-3.55%	\$324,500	\$334,500
42.605.11 TELEPHONE & CABLE	\$9,438	\$12,135	\$12,373	\$19,000	\$19,792	59.96%	\$20,300	\$20,900
42.605.13 SEWER	\$50,915	\$40,080	\$43,200	\$39,000	\$40,950	-5.21%	\$41,769	\$42,604
TOTAL UTILITIES	\$509,395	\$443,597	\$507,253	\$488,000	\$498,472	-1.73%	\$511,961	\$525,799
COMMODITIES								
42.755.11 RENTAL SUPPLIES	\$851	\$757	\$600	\$725	\$650	8.33%	\$660	\$670
42.715.11 LANDSCAPING MATERIALS	\$145	\$4,090	\$6,700	\$6,600	\$6,600	-1.49%	\$6,700	\$6,800
42.755.21 CLEANING AND JANITORIAL SUPPLIES	\$79,720	\$76,650	\$73,500	\$73,500	\$75,000	2.04%	\$75,000	\$75,000
42.760 CLOTHING AND UNIFORMS	\$0	\$1,248	\$1,200	\$1,200	\$1,200	0.00%	\$1,200	\$1,200
42.755.10 FACILITY EQUIPMENT AND SUPPLY	\$2,299	\$6,383	\$1,850	\$2,752	\$3,000	62.16%	\$3,000	\$3,000
42.755.22 CHEMICALS	\$23,557	\$21,453	\$24,300	\$24,300	\$25,200	3.70%	\$25,500	\$25,800
TOTAL COMMODITIES	\$106,572	\$110,581	\$108,150	\$109,077	\$111,650	3.24%	\$112,060	\$112,470
TOTAL 86 BUILDING OPERATIONS	\$1,016,099	\$955,842	\$1,017,011	\$988,589	\$1,019,880	0.28%	\$1,045,951	\$1,071,947

CENTER OF CLAYTON

**FUND 80: EXPENDITURES
67: COMMUNITY RECREATION**

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
PERSONNEL SERVICES								
67.505.21 PART-TIME	\$19,488	\$14,998	\$18,400	\$18,400	\$19,320	5.00%	\$19,803	\$20,298
67.540 FICA - EMPLOYER PORTION	\$1,491	\$1,148	\$1,913	\$1,408	\$1,478	-22.74%	\$1,515	\$1,552
TOTAL PERSONNEL SERVICES	\$20,979	\$16,146	\$20,313	\$19,808	\$20,798	2.39%	\$21,318	\$21,850
CONTRACTUAL SERVICES								
67.635.10 PROFESSIONAL SERVICES GENERAL	\$4,454	\$7,427	\$5,500	\$3,885	\$4,060	-26.18%	\$4,200	\$4,340
67.640.14 AQUATIC MANAGEMENT	\$6,460	\$6,000	\$6,600	\$6,600	\$6,600	0.00%	\$6,800	\$7,000
TOTAL CONTRACTUAL SERVICES	\$10,914	\$13,427	\$12,100	\$10,485	\$10,660	0.00%	\$11,000	\$11,340
COMMODITIES								
67.730.10 RECREATION SUPPLIES	\$0	\$0	\$200	\$200	\$200	0.00%	\$200	\$200
TOTAL COMMODITIES	\$0	\$0	\$200	\$200	\$200	0.00%	\$200	\$200
TOTAL 67 SUMMERQUEST	\$31,893	\$29,573	\$32,613	\$30,493	\$31,658	-2.93%	\$32,518	\$33,390

CENTER OF CLAYTON

FUND 81: EQUIPMENT REPLACEMENT FUND

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING

REVENUES

81.494.11 CONTRIBUTION - CITY OF CLAYTON	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	0.00%	\$25,000	\$25,000
81.494.12 CONTRIBUTION - CLAYTON SCHOOL	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	0.00%	\$25,000	\$25,000
81.490.10 GAIN/LOSS ON SALE OF ASSETS	\$0	\$3,103	\$0	\$700	\$1,000	0.00%	\$1,000	\$1,000
81.470.11 INTEREST INCOME	\$0	\$0	\$200	\$0	\$0	0.00%	\$0	\$0
TOTAL REVENUES	\$50,000	\$53,103	\$50,200	\$50,700	\$51,000	1.59%	\$51,000	\$51,000

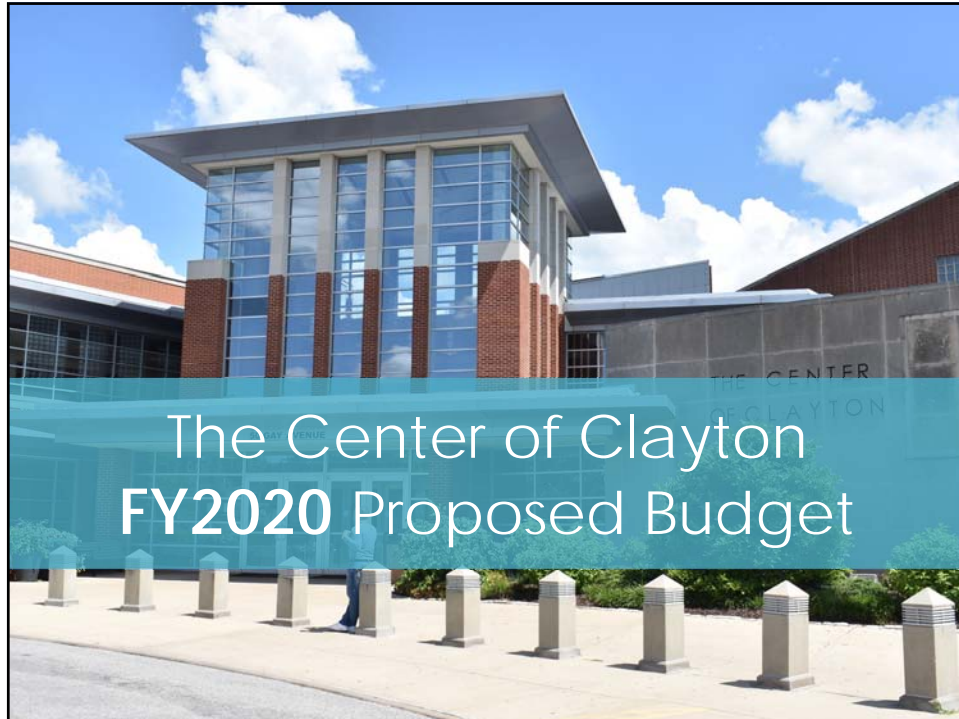
EXPENDITURES

81.640.10 SERVICE CONTRACTS GENERAL	\$15	\$8	\$50	\$187	\$0	-100.00%	\$50	\$50
81.805 FITNESS EQUIPMENT	\$83,125	\$43,776	\$52,000	\$43,845	\$42,000	-19.23%	\$43,000	\$44,000
81.815 IT EQUIPMENT	\$91,338	\$87,466	\$57,951	\$59,562	\$40,722	0.00%	\$22,981	\$14,176
TOTAL EXPENDITURES	\$174,478	\$131,250	\$110,001	\$103,594	\$82,722	-24.80%	\$66,031	\$58,226

CENTER OF CLAYTON

FUND 82: CAPITAL

ACCOUNTS / CATEGORIES	FY 2017	FY 2018	FY 2019		FY 2020		FY 2021	FY 2022
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING
REVENUES								
82.494.11 CONTRIBUTION - CITY OF CLAYTON	\$75,000	\$75,000	\$25,000	\$25,000	\$100,000	2700.00%	\$100,000	\$75,000
82.494.12 CONTRIBUTION - CLAYTON SCHOOL DISTRICT	\$75,000	\$75,000	\$25,000	\$25,000	\$100,000	2700.00%	\$100,000	\$75,000
82.470.11 INTEREST INCOME	\$0	\$0	\$2,000	\$500	\$500	-100.00%	\$500	\$500
82.490.10 MISC INCOME	\$1,004	\$16,628	\$0	\$0	\$0	0.00%	\$0	\$0
TOTAL REVENUES	\$151,004	\$166,628	\$52,000	\$50,500	\$200,500	2700.00%	\$200,500	\$150,500
EXPENDITURES								
82.805 EQUIPMENT	\$31,335	\$14,909	\$10,000	\$5,356	\$65,000	0.00%	\$65,000	\$25,000
82.850.12 EXTERIOR	\$3,013	\$21,654	\$10,000	\$7,915	\$10,000	0.00%	\$65,000	\$25,000
82.850.11 FACILITY INTERIOR	\$36,417	\$4,250	\$10,000	\$2,023	\$65,000	0.00%	\$10,000	\$25,000
82.850.13 POOL AREA	\$76,583	\$25,571	\$10,000	\$5,603	\$10,000	0.00%	\$10,000	\$25,000
TOTAL EXPENDITURES	\$147,348	\$66,384	\$40,000	\$20,897	\$150,000	0.00%	\$150,000	\$100,000



Budget Objectives

- *Present a Balanced Budget through revenue generation and cost containment.*
- *Provide resources for staff to ensure a positive experience for members, students and visitors to the Center of Clayton.*
- *Examine ways we can improve, evolve and adjust to changing circumstances and opportunities.*

Operating Fund - Revenue

Revenue:

- No membership fee increase is recommended for FY20 due to the Center's on-going renovation project.
 - Focus on programming benefits and "value added" amenities for Center members
 - Focus on promotions, including those potential residents in new developments
- Little growth is expected in daily fees due to facility closures throughout the project.
- Fitness programs and personal training offerings remain a priority, as well as camps, swim lessons and contractual program offerings.
- Staff continues to research programs that enhance the overall experience for members while continuing to offer our current core services – health and fitness, sports leagues, swim lessons (group & private), camps, etc.



Operating Fund - Expenses

Expenditures:

- Increase in personnel-related expenses due to:
 - Planned raises for full-time and part-time staff
 - Increases related to raising the minimum wage at the State level
- Ensure that programs, at a minimum, cover costs.
- IT expenditures include scheduled system updates and payroll software replacements.



Operating Fund

CENTER OF CLAYTON		FUND: 80: OPERATING FUND							
ACCOUNTS / CATEGORIES	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019		FY 2020		FY 2021	FY 2022	
			BUDGET	ESTIMATED	PROPOSED	% CHG FROM BUDGET	PLANNING	PLANNING	
DAILY PASSES	\$123,822	\$138,475	\$170,580	\$126,900	\$132,380	1.78%	\$142,940	\$146,724	
ANNUAL PASSES	\$1,825,560	\$2,047,516	\$2,042,522	\$1,885,000	\$1,981,000	-3.01%	\$2,218,300	\$2,330,700	
PROGRAM REVENUE	\$703,414	\$746,289	\$765,238	\$712,405	\$764,804	-0.06%	\$771,294	\$778,026	
RENTALS	\$165,235	\$174,841	\$175,680	\$152,600	\$171,850	-2.18%	\$181,250	\$186,100	
FOOD SERVICE	\$10,010	\$7,843	\$10,400	\$10,200	\$11,300	8.65%	\$11,300	\$11,300	
CHILD CARE	\$4,453	\$2,507	\$1,000	\$600	\$710	-29.00%	\$750	\$800	
MISCELLANEOUS	\$353	\$24,377	\$13,760	\$17,529	\$17,719	28.77%	\$16,483	\$16,854	
LEASE PAYMENTS	\$45,615	\$46,069	\$46,948	\$45,060	\$45,830	-2.38%	\$47,805	\$48,720	
CONTRIBUTIONS	\$0	\$271,192	\$200,000	\$246,770	\$150,000	0.00%	\$150,000	\$200,000	
TOTAL OPERATING FUND REVENUE	\$2,878,463	\$3,459,109	\$3,426,128	\$3,197,064	\$3,275,593	-4.39%	\$3,540,122	\$3,719,224	
ADMINISTRATION	\$1,161,029	\$1,225,547	\$1,354,893	\$1,284,634	\$1,338,153	-1.24%	\$1,396,511	\$1,445,273	
SPORTS	\$58,181	\$64,398	\$65,770	\$62,299	\$68,095	3.54%	\$69,888	\$71,049	
FITNESS	\$428,681	\$448,417	\$480,841	\$477,921	\$499,393	3.86%	\$511,789	\$524,543	
AQUATICS	\$451,856	\$445,322	\$467,683	\$413,926	\$477,599	2.12%	\$488,433	\$503,276	
BUILDING OPERATIONS	\$1,016,099	\$955,842	\$1,017,011	\$988,589	\$1,019,880	0.28%	\$1,045,951	\$1,071,947	
GENERAL RECREATION	\$31,893	\$29,573	\$32,613	\$30,493	\$31,658	-2.93%	\$32,518	\$33,390	
TOTAL OPERATING FUND EXPENSES	\$3,147,740	\$3,169,099	\$3,418,811	\$3,257,862	\$3,434,778	0.47%	\$3,545,090	\$3,649,478	



Equipment Replacement Fund

- Regular replacement plan for cardio fitness equipment; pay on cash basis; \$40,000 - \$45,000 per year.
- IT expenditures for larger systems – in FY 2020 we will work with City's IT department to replace the payroll software systems.
- \$25,000 of each contribution from City and District go to this fund; also, transfer of funds from Operating Fund as available.



Capital Fund

- Focus on repair/maintenance and smaller projects during the Center renovation.
- \$100,000 of each of contribution from City and District go to this fund in FY20; also, transfers of surplus funds from Operating Fund as available.
- Minimal expenditures in FY19 included:
 - Replacement amplifiers for Center sound system
 - Repairs to Center front doors
 - Ongoing roofing repairs
 - Replace small slide in Leisure Pool; replace lights in pools



Tenant Update

- OASIS continues to be a good partner; they pay a utility and supply reimbursement (\$40,000+ annually)
 - Center gets use of their rooms in the off-hours
 - Generate memberships – 220 budgeted for FY20
 - Oasis has exercised its option to renew for an additional 10 years.
- Subway is currently closed due to the renovation and is expected to re-open with an updated store after the first of the year.
 - Pays a percentage of sales over \$180,000; sales have decreased in the past several years. Current lease will expire in 2023; they have indicated a desire to extend their lease as well.
- Clayton Community Foundation will return once the Center's renovation is complete. They a quarterly utility reimbursement for the Clayton Heritage Center.



Fund Summary

FY2019 Actual		Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/18		\$1,024	\$0	\$0	\$0
Revenue		\$3,197,064	\$50,700	\$50,500	\$3,298,264
Expenses		\$3,257,862	\$103,594	\$20,897	\$3,382,353
Net		(\$60,798)	(\$52,894)	\$29,603	(\$84,089)
Ending Balance 9/30/19		(\$59,774)	(\$52,894)	\$29,603	(\$83,065)
FY2020 Projected		Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/19		\$0	\$0	\$0	\$0
Revenue		\$3,275,593	\$51,000	\$200,500	\$3,527,093
Expenses		\$3,434,778	\$82,722	\$150,000	\$3,667,500
Net		(\$159,185)	(\$31,722)	\$50,500	(\$140,407)
Ending Balance 9/30/20		(\$159,185)	(\$31,722)	\$50,500	(\$140,407)



Cost Recovery

	FY16	FY17	FY18	FY19 Estimated	FY20 Proposed
Operating Fund Cost Recovery	99.89%	92.54%	98.51%	98.13%	95.36%
Operating Fund Cost Recovery minus budgeted contributions from City and District	99.89% (\$0)	92.54% (\$0)	98.51% (\$0)	91.99% (\$200,000)	91.00% (\$150,000)
Cost Recovery for all funds	98.44%	95.04%	98.58%	97.51%	96.17%
Cost Recovery for all funds minus budgeted contributions from City and District	92.17% (\$200,000)	81.82% (\$200,000)	92.63% (\$200,000)	88.64% (\$300,000)	85.26% (\$400,000)
*Additional subsidy provided by City and District	\$0	\$271,000	\$46,000	\$0	\$0

