

In light of the current public health crisis and the Federal, State and County Emergency Declarations, and in accord with the provisions of Sec. 610.020, RSMo., the Board of Aldermen recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public. The Board also recognizes the need for the public's business to be attended to in order to protect the public health, safety and welfare. In order to balance both the need for continuity of government and protection of the health and safety of our residents, business persons and employees, this meeting of the Board of Aldermen will not be open to public attendance in person. The meeting will be accessible by the public in real time ONLY by following the instructions in the box below.

You are invited to a Zoom webinar.

When: June 23, 2020 6:00 PM Discussion Session; 7:00 P.M. Meeting

Topic: 06/23/2020 Board of Aldermen Meeting.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/89968409998>

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 899 6840 9998

International numbers available: <https://us02web.zoom.us/j/89968409998>

Persons interested in making their views known on any matter on the agenda should send an email with their comments to the City Clerk at jfrazier@claytonmo.gov. All comments received will be distributed to the entire Board before the meeting.

Thank you for your understanding and patience as we all try to get through these difficult and dangerous times.

**CITY OF CLAYTON BOARD OF ALDERMEN
DISCUSSION SESSION - 6:00 P.M.
TUESDAY, JUNE 23, 2020
VIRTUAL ZOOM MEETING
CLAYTON, MO 63105**

1. Discussion on the Capital Improvements Plan (CIP).
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**CITY OF CLAYTON BOARD OF ALDERMEN
TUESDAY, JUNE 23, 2020- FIRST MEETING
VIRTUAL ZOOM MEETING
CLAYTON, MO 63105
7:00 P.M.**

ROLL CALL

MINUTES – May 26, 2020

PUBLIC REQUESTS & PETITIONS

CITY MANAGER REPORT

1. Motion – To approve a liquor license for Guckenheimer Services, LLC d/b/a Centene Summit Bistro located at 7676 Forsyth Boulevard (Tower C).
2. Ordinance – To approve the 2nd Quarter FY2020 Budget Amendment. (Bill No. 6801)
3. 2ND Quarter FY2020 Financial Report.
4. Motion – Certification of the June 2, 2020 Election Results.

ADJOURN SINE DIE

SWEARING IN OF ALDERMEN

SECOND MEETING

ROLL CALL

PUBLIC REQUESTS & PETITIONS

CITY MANAGER REPORT

1. Discussion on the Parklet.
2. Presentation on Forsyth Pointe - Forsyth Lane Configuration Options.

ADJOURNMENT

Subject to a motion duly made in open session and a roll call vote pursuant to Section 610.022 the Board of Aldermen may also hold a closed meeting, with a closed vote and record for one or more of the reasons as authorized by Section 610.021(1), (2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., proprietary information pursuant to Section 610.021(15), and/or information related to public safety and security measures pursuant to Section 610.021(18) and (19) RSMO.

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
JANET K. WATSON, DIRECTOR OF FINANCE AND ADMINISTRATION
DATE: JUNE 23, 2020
RE: CAPITAL IMPROVEMENT PLAN DISCUSSION

Attached is the recommended Capital Improvement Plan to be included in the Fiscal Year 2021 proposed budget. This plan is similar to the plan from the current year with minor modification of projects between fiscal years. With the strong potential for reduced future revenues, the only new projects included are related to street lighting and are funded with previous bonds.

At the June 23rd discussion session, staff will review the plan with the Board and respond to questions and comments, including any modifications to the plan by the Board. No formal action will be taken. Staff will then bring forward a resolution to include the final plan in the Fiscal Year 2021 proposed budget. Public comment on the capital plan will be part of the public hearing process prior to final budget approval.

STAFF RECOMMENDATION: To finalize the Capital Improvement Plan for inclusion in the Fiscal Year 2021 proposed budget.



Capital Improvements Program

The Capital Improvements Program (CIP) allocates existing funds and anticipated revenue to rehabilitate, restore, improve, and increase the City's capital facilities. This program supports the design and the construction of a wide range of infrastructure improvement projects and other significant capital infrastructure investments. Projects include the development of park land and park amenities; the improvement of recreational facilities; improvement and replacement of City streets and sidewalks; and the construction and renovation of City facilities.

The resources supporting the program are derived from various sources, including a one-half cent local sales tax for capital improvements; a one-half cent local sales tax for parks and storm water improvements; a recently passed City use tax; the St. Louis County road & bridge tax; interest income on investments; federal, state and local grants; donations; transfers from debt service funds; the recent sales of two properties; and two bond issues for the Center of Clayton renovations and for the Shaw Park All-Season Recreation Center.

The City maintains a Capital Improvements Plan (CIP) Ranking System. The ranking system helps guide City staff and elected officials in capital improvement decision-making and budgeting.

Each fiscal year, City staff will assign a rank to all capital improvement requests across department lines. The system contains eight weighted criteria as summarized in the Capital Improvements Plan.

Staff from each department submitting projects for consideration in the Capital Projects Program score their own projects, and a subcommittee review these scores to assure consistency in ranking. Then a CIP Committee made up of the Department Directors and other staff involved in capital projects meet to review the results, develop various funding scenarios, and finalize funding recommendations. The committee recommendations are then reported to the City Manager for

review and inclusion in the proposed budget, and to the Mayor and Board of Aldermen for ultimate approval.

The City budgets all CIP projects in the Capital Improvement Fund and the Bond Construction Funds. This allows for a more streamlined capital improvements budgeting process.

The Capital Improvements Program was expanded from three years to five years beginning in FY 2017 to ensure resources are available for future project funding.

Overview of the Fiscal Year 2021 Capital Improvements Plan

The FY 2021 Capital Improvements Plan totals \$3,514,855 for projects funded this year. Expenditures and transfers out in the Capital Improvements Fund and Construction Funds combined in FY 2021 total \$7,475,788 and include the completion of projects already underway, \$654,700 transferred out for debt service, \$800,000 used for the annual contribution to The Center of Clayton which is related to an operational deficit related to the COVID-19 temporary closure, and \$1,828,361 transferred to provide the majority of funding for major equipment purchases through the General Fund to the Equipment Replacement Fund.

For the last several years, it has not always been possible to meet the City's capital needs using current revenues, although this is preferred. This constraint was the result of ongoing debt payments; support of a sinking fund for large equipment; competing project needs due to aging infrastructure, and the desire for upcoming enhancements to two of our recreation facilities.

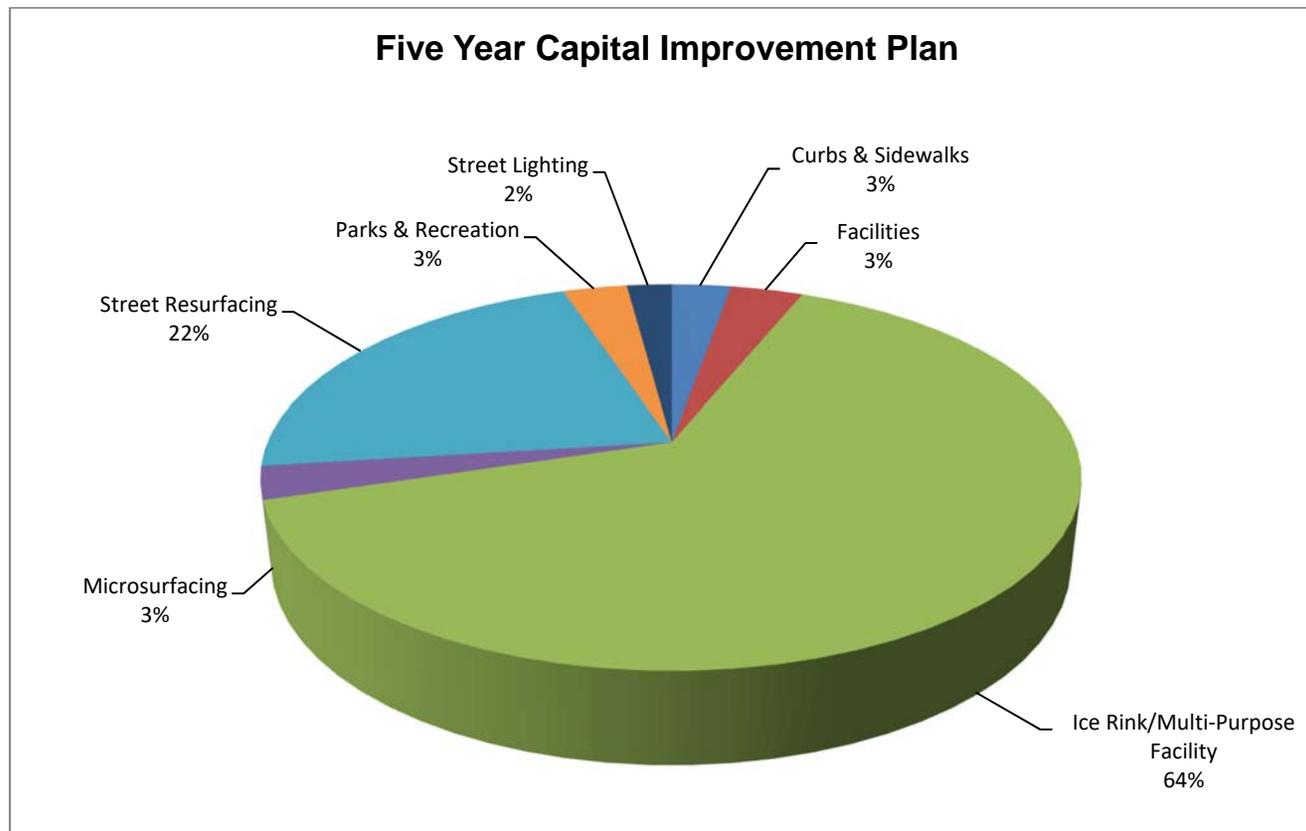
The projects in the plan where new bonds will be utilized are related to specific, available internal funding from the Parks and Storm Water Sales Tax. This revenue stream had supported bonds which matured this year and a portion has since been used to fund renovations to the

Center of Clayton. This same funding stream will also be available to support debt on the new Ice Rink/Multi-Purpose Facility. To enhance the tracking of bond-funded project expenditures, transactions related to these two projects are recorded in a separate capital fund for construction.

The largest projects included in the five-year capital plan are the Ice Rink/Multi-Purpose Facility, which includes enhancements to the nearby streetscape; resurfacing of Maryland Avenue; street

microsurfacing in Claverach and Wydown; street resurfacing in the Central Business District; improvements to sidewalks and curbs; gutter and molding improvements to the Brentwood building; and a city-wide street lighting concept plan.

For additional information on budgeted capital projects, please refer to the funded project list and detailed project descriptions following the Capital Improvements Plan description.



Capital Improvements and City Planning

The City administers residential surveys to identify the issues that matter most to the citizens. By coupling the results of the survey with the City's performance goals and strategic plan, the City has focused on the capital improvement needs that will provide Clayton residents and visitors with their desired level of services and amenities.

A major component of the City's performance goals is maintaining and improving infrastructure to provide residents and visitors with quality streets, sidewalks, parks and public facilities. City facilities and offerings are evaluated to expand appeal to and participation by all citizens. The City also aims to preserve the quality of pavement maintenance and develop specific plans promoting safe, alternative modes of travel such as pedestrian-friendly streets and walking and biking paths throughout the City.

This year's capital improvement projects were reviewed for alignment with the City's strategic plan. As a result, the projects proposed for funding in the budget are consistent with the organization's guiding principles. The City will continue to evaluate and approve projects on a yearly basis that are consistent with its overall community plan.

Capital Improvements Program Guide to the Budget

To showcase the funded projects, the Fiscal Year 2021 Capital Improvement Fund (CIF) Budget incorporates project pages for projects with a significant portion of their expenditure activity occurring in FY 2021 through FY 2025.

CAPITAL IMPROVEMENT FUND PROJECT PLAN - FISCAL YEARS 2021 - 2025

SUMMARY	FY20 Estimated	FY21 Proposed	FY22 Planning	FY23 Planning	FY24 Planning	FY25 Planning	Total FY21-25
Beginning Fund Balance	5,955,177	5,555,283	3,933,876	3,178,944	1,996,202	870,389	
Revenues							
Ongoing Revenues	4,389,916	3,679,377	3,229,603	3,195,027	3,507,424	3,673,715	17,285,145
Project Related Revenues	677,410	1,148,710	985,535	20,000	20,000	20,000	2,194,245
Transfers-In from Other Funds	5,786,880	1,026,294	494,563	106,918	103,200	100,000	1,830,975
Total Revenues	10,854,206	5,854,381	4,709,701	3,321,945	3,630,624	3,793,715	21,310,365
Expenditures							
Transfers & Debt	3,648,784	3,960,933	3,761,743	3,623,787	3,491,156	3,559,395	18,397,016
Projects	4,980,741	3,514,855	1,702,889	880,900	1,265,280	120,000	7,483,924
Total Expenditures & Transfers	8,629,525	7,475,788	5,464,633	4,504,687	4,756,436	3,679,395	25,880,939
Surplus (Deficit)	2,224,681	(1,621,406)	(754,932)	(1,182,742)	(1,125,813)	114,320	
Ending Fund Balance	8,179,858	3,933,876	3,178,944	1,996,202	870,389	984,709	
Exclude Brentwood/Forsyth Lot Proceeds	2,624,575						
Adjusted Ending Fund Balance	5,555,283						
Internal Fund Balance Target (25% of Ongoing Revenue)	1,097,479	919,844	807,401	798,757	876,856	918,429	

REVENUE	FY20 Estimated	FY21 Proposed	FY22 Planning	FY23 Planning	FY24 Planning	FY25 Planning	Total
Ongoing Revenues							
410.15 Capital Improvement Sales Tax	1,159,367	1,078,152	1,128,889	1,166,941	1,217,678	1,268,414	5,860,074
410.16 Parks & Stormwater Sales Tax	1,261,519	874,891	338,180	222,425	443,936	507,225	2,386,657
410.17 Use Tax	945,969	732,918	769,564	808,042	848,444	890,866	4,049,835
403 Railroad & Other Utilities	2,894	3,000	3,000	3,000	3,000	3,000	15,000
418 Road & Bridge	945,956	955,416	964,970	974,619	984,366	994,209	4,873,580
470.11 Interest	74,211	35,000	25,000	20,000	10,000	10,000	100,000
Total Ongoing Revenues	4,389,916	3,679,377	3,229,603	3,195,027	3,507,424	3,673,715	17,285,145
Project Related Revenues							
425.11 Federal Grants	656,013	848,710	985,535	20,000	20,000	20,000	1,894,245
426.11 State and Local Grants	21,397	300,000	-	-	-	-	300,000
427.11 Other Grants & Donations	-	-	-	-	-	-	0
Total Project Related Revenues	677,410	1,148,710	985,535	20,000	20,000	20,000	2,194,245
Transfers-In from Other Funds & One-time Revenue							
490.11 Sale of Assets	2,624,575	0	0	0	0	0	0
480.1 Miscellaneous	167,118	0	0	0	0	0	0
499 Transfer from 2014 Bond Issue	2,954,862	1,018,793	487,354	100,000	100,000	100,000	1,806,147
499 Energy Loan Pay-back	33,575	0	0	0	0	0	0
Interest for Special Assessment - Ellenwood	1,558	1,506	1,214	923	200	0	3,843
477.16 Ellenwood NID	5,192	5,995	5,995	5,995	3,000	0	20,985
Total Revenue	5,786,880	1,026,294	494,563	106,918	103,200	100,000	1,830,975
Total Revenue	10,854,206	5,854,381	4,709,701	3,321,945	3,630,624	3,793,715	21,310,365

EXPENDITURES		FY20	FY21	FY22	FY23	FY24	FY25	
Debt, Transfers & CRSWC Contributions		Estimated	Proposed	Planning	Planning	Planning	Planning	Total
Pay off FY32	Debt Service - 2011 Police Bldg/Various	654,700	654,700	653,888	651,675	652,938	653,163	3,266,363
Thru FY20	Interest - Energy Advance from GF	773	0	0	0	0	0	0
Began FY16	Contribution to CRSWC	290,000	800,000	600,000	400,000	200,000	200,000	2,200,000
FY20 Only	Transfer-out for Center/Pkg Lot Coverage	267,132	0	0	0	0	0	0
Began FY19	Transfer to GF for operations	651,800	677,872	704,987	733,186	762,514	793,014	3,671,573
Began FY10	Transfer to GF for ERF (estimate)	1,784,379	1,828,361	1,802,869	1,838,926	1,875,705	1,913,219	9,259,079
Total Debt, Transfers & CRSWC Contributions		3,648,784	3,960,933	3,761,743	3,623,787	3,491,156	3,559,395	18,397,016

Recommended Projects		FY20	FY21	FY22	FY23	FY24	FY25	Total
		Estimated	Proposed	Planning	Planning	Planning	Planning	FY21-25
Complete	Bonhomme Garage - Pay Station Upgrade	76,497	-	-	-	-	-	0
Active/Bonds/Grant	Brentwood Blvd Resurfacing	1,512,811	-	-	-	-	-	0
Active/Bonds/Grant	Maryland Ave. Resurfacing	417,056	1,434,111	-	-	-	-	1,434,111
Active/2014 Bonds	Alley Repairs	886,943	-	-	-	-	-	0
Active/2014 Bonds	Central Business Dist. Resurfacing Phase 1	75,000	100,000	1,300,438	-	-	-	1,400,438
Active/2014 Bonds	Microsurfacing of Forsyth/N. Meramec	920,563	-	-	-	-	-	0
Active/2014 Bonds	Microsurfacing of Davis Place/Hunter/S. Gay/Shaw Park Dr.	376,942	-	-	-	-	-	0
100% Grant	Sidewalks & Curbs (CDBG)	42,500	-	20,000	20,000	20,000	20,000	80,000
Bonds	Sidewalks, Curbs & Accessibility Impr.	94,851	100,000	100,000	100,000	100,000	100,000	500,000
Active	10 S Brentwood - Siding Dormers & Cupola (Ext Impr. Phase 1)	285,128	-	-	-	-	-	0
Active	Fire Department Kitchen Remodel	222,450	-	-	-	-	-	0
Active	Municipal Garage Renovation Study	35,000	-	-	-	-	-	0
Active	Microsurfacing of Claverach/Wydown	35,000	577,352	-	-	-	-	577,352
Active	10 S Brentwood Exterior Signage	-	30,000	-	-	-	-	30,000
72	Central Business Dist. Resurfacing Phase 2	-	140,000	50,000	381,760	1,145,280	-	1,717,040
60	Shaw Park South Playground Replacement	-	325,000	-	-	-	-	325,000
58	10 S Brentwood - Exterior Impr. Phase 2	-	500,000	-	-	-	-	500,000
57	Parks Master Plan	-	-	102,000	-	-	-	102,000
55	Shaw Park Service Road Repairs	-	-	-	200,000	-	-	200,000
52 / 75% Bonds	Street Lighting Concept Plans (City wide)	-	300,000	-	-	-	-	300,000
38	Bike & Pedestrian City Master Plan	-	-	78,000	-	-	-	78,000
38	10 S Brentwood - Police Dept Training Rm	-	-	-	77,380	-	-	77,380
35 / 100% Bonds	Street Lighting Extension - Linden Ave (Pershing to Kingsbury)	-	8,392	52,451	-	-	-	60,843
23	City Hall - Planning Dept. & Security	-	-	-	101,760	-	-	101,760
Recommended Projects		4,980,741	3,514,855	1,702,889	880,900	1,265,280	120,000	7,483,924
Total Planned Expenditures		8,629,525	7,475,788	5,464,633	4,504,687	4,756,436	3,679,395	25,880,939

BOND CONSTRUCTION FUNDS - FISCAL YEARS 2021 - 2025

<u>CENTER RENOVATIONS</u>	FY18 & FY19 Actual	FY20 Estimated	FY21 Proposed	FY22 Planning	FY23 Planning	FY24 Planning	Total FY21-25
Beginning Fund Balance	0	(1,827,237)	0	0	0	0	
Revenues							
Bond Proceeds	0	5,300,000	0	0	0	0	5,300,000
Interest	0	25,000	0	0	0	0	25,000
Transfers In	0	267,132	0	0	0	0	267,132
Total Revenues & Transfers In	0	5,592,132	0	0	0	0	5,592,132
Expenditures							
Center Renovations	1,762,132	3,400,000	0	0	0	0	5,162,132
Parking Lot	65,105	364,895	0	0	0	0	430,000
Transfers Out	0	0	0	0	0	0	0
Total Expenditures & Transfers Out	1,827,237	3,764,895	0	0	0	0	5,592,132
Ending Fund Balance	(1,827,237)	0	0	0	0	0	

<u>ICE RINK</u>	FY18 & FY19 Actual	FY20 Estimated	FY21 Proposed	FY22 Planning	FY23 Planning	FY24 Planning	Total
Beginning Fund Balance	0	(1,082,986)	(1,732,986)	(1,732,986)	7,007,014	(42,986)	
Revenues							
Grants	0	0	0	840,000	0	0	840,000
Donation	0	0	0	1,700,000	400,000	400,000	2,500,000
Bond Proceeds	0	0	0	10,200,000	0	0	10,200,000
Interest	0	0	0	0	0	0	0
Transfer-in from General Fund for Roof	0	0	0	0	1,900,000	0	1,900,000
Total Revenues & Transfers In	0	0	0	12,740,000	2,300,000	400,000	15,440,000
Expenditures							
Ice Rink	1,082,986	650,000	0	4,000,000	8,350,000	0	14,082,986
Streetscape	0	0	0	0	1,000,000	0	1,000,000
Total Expenditures & Transfers Out	1,082,986	650,000	0	4,000,000	9,350,000	0	15,082,986
Ending Fund Balance	(1,082,986)	(1,732,986)	(1,732,986)	7,007,014	(42,986)	357,014	

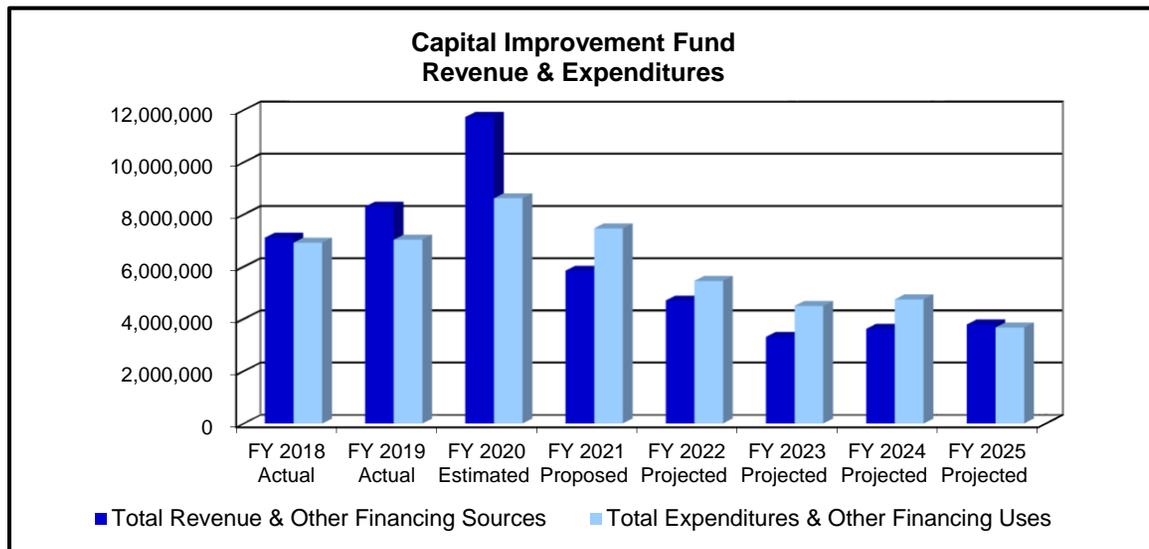
DEBT SERVICE (Center & Ice Rink)

CENTER RENOVATIONS & ICE RINK	FY20 Estimated	FY21 Proposed	FY22 Planning	FY23 Planning	FY24 Planning	FY25 Planning	Total FY21-25
Beginning Fund Balance	0	0	3,950	4,525	6,850	11,800	
Revenues							
Sales Tax	128,090	470,000	1,070,000	1,075,000	1,075,000	1,075,000	4,765,000
Interest	0	0	0	0	0	0	0
Total Revenues	128,090	470,000	1,070,000	1,075,000	1,075,000	1,075,000	4,765,000
Expenditures							
Center Renovation Debt Service (10 yrs)	125,840	462,550	492,425	495,675	493,050	494,550	2,438,250
Ice Rink Debt Service (25 yrs)	0	0	570,000	570,000	570,000	570,000	
Professional Services	2,250	3,500	7,000	7,000	7,000	7,000	
Total Expenditures & Transfers	128,090	466,050	1,069,425	1,072,675	1,070,050	1,071,550	2,438,250
Ending Fund Balance	0	3,950	4,525	6,850	11,800	15,250	



Capital Improvement Fund Summary of Revenue and Expenditures FY 2018 - FY 2025

Fund 51	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Beginning Fund Balance	\$3,604,503	\$3,795,956	\$5,062,968	\$5,555,283	\$3,933,876	\$3,178,944	\$1,996,202	\$870,390
Revenue	5,036,432	6,984,933	5,067,326	4,828,087	4,215,138	3,215,027	3,527,424	3,693,715
Other Financing Sources	2,081,768	1,325,830	5,786,880	1,026,294	494,563	106,918	103,200	100,000
Transfers-In Prior Period Expenditures	0	0	892,209	0	0	0	0	0
Total Revenue & Other Financing Sources	7,118,200	8,310,763	11,746,415	5,854,381	4,709,701	3,321,945	3,630,624	3,793,715
Expenditures	3,383,286	3,749,450	5,926,214	4,969,555	2,956,777	1,932,575	2,118,218	973,163
Other Financing Uses	3,543,461	3,294,301	2,703,311	2,506,233	2,507,856	2,572,112	2,638,218	2,706,233
Total Expenditures & Other Financing Uses	6,926,747	7,043,751	8,629,525	7,475,788	5,464,633	4,504,687	4,756,436	3,679,396
Surplus (Deficit)	191,453	1,267,012	3,116,890	(1,621,407)	(754,932)	(1,182,742)	(1,125,812)	114,319
Less Sale Proceeds for Parking Lot	0	0	(2,624,575)	0	0	0	0	0
Ending Fund Balance	\$3,795,956	\$5,062,968	\$5,555,283	\$3,933,876	\$3,178,944	\$1,996,202	\$870,390	\$984,709
% Fund Balance to Expenditures	112%	135%	94%	79%	108%	103%	41%	101%



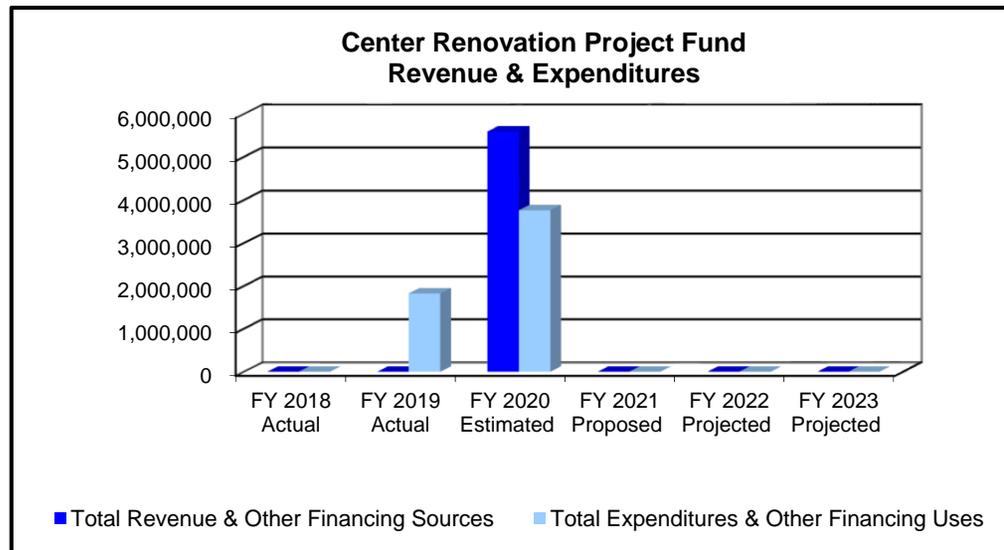
The Capital Improvements Fund has a fluctuating fund balance due to planned projects. Revenue support comes from two half-cent sales taxes; road and bridge property tax; federal, state, and local grants; donations; bond proceeds; and a City use tax. The 2021 through 2025 capital plan is funded through a combination of ongoing revenue, grants, donations, general obligation bond funds on hand, and the recent sales of two city properties for economic development.

Other Financing Used and transfers-out from this fund are used to pay debt on capital and recreation projects, and for contributions toward an equipment replacement sinking fund.



Center Renovation Project Fund Summary of Revenue and Expenditures FY 2018 - FY 2023

Fund 62	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected
Beginning Fund Balance	\$0	\$0	(\$1,827,237)	\$0	\$0	\$0
Revenue	0	0	0	0	0	0
Other Financing Sources	0	0	5,592,132	0	0	0
Total Revenue & Other Financing Sources	0	0	5,592,132	0	0	0
Expenditures	0	1,827,237	3,764,895	0	0	0
Transfers-Out Prior Period Expenditures	0	0	0	0	0	0
Total Expenditures & Other Financing Uses	0	1,827,237	3,764,895	0	0	0
Surplus (Deficit)	0	(1,827,237)	1,827,237	0	0	0
Ending Fund Balance	\$0	(\$1,827,237)	\$0	\$0	\$0	\$0
% Fund Balance to Expenditures	0%	0%	0%	0%	0%	0%

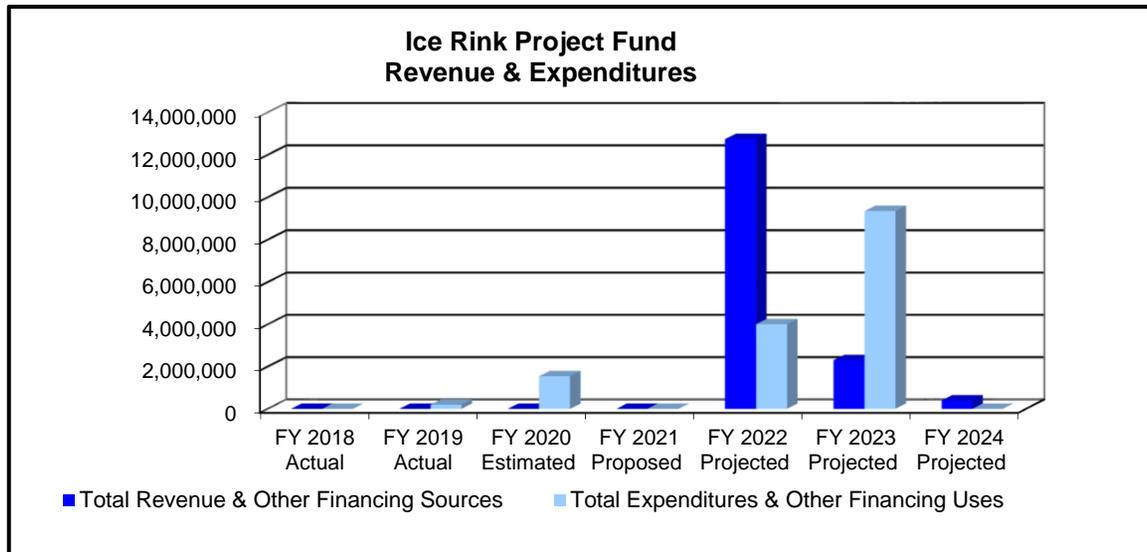


The City issued new debt in FY 2020 to provide funding for the City's share of the Center of Clayton Renovation project. Bond proceeds, bond issuance costs, and project expenditures will be tracked in new Construction Funds, a type of Capital Improvement Fund.



Ice Rink Project Fund Summary of Revenue and Expenditures FY 2018 - FY 2024

Fund 63	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected
Beginning Fund Balance	\$0	\$0	(\$190,778)	(\$1,732,986)	(\$1,732,986)	\$7,007,014	(\$42,986)
Revenue	0	0	0	0	2,540,000	400,000	400,000
Other Financing Sources	0	0	0	0	10,200,000	1,900,000	
Total Revenue & Other Financing Sources	0	0	0	0	12,740,000	2,300,000	400,000
Expenditures	0	190,778	650,000	0	4,000,000	9,350,000	
Transfers-Out Prior Period Expenditures	0	0	892,208	0	0	0	0
Total Expenditures & Other Financing Uses	0	190,778	1,542,208	0	4,000,000	9,350,000	0
Surplus (Deficit)	0	(190,778)	(1,542,208)	0	8,740,000	(7,050,000)	400,000
Ending Fund Balance	\$0	(\$190,778)	(\$1,732,986)	(\$1,732,986)	\$7,007,014	(\$42,986)	\$357,014
% Fund Balance to Expenditures	0%	0%	-267%	0%	0%	0%	0%



The City plans on issuing new debt in FY 2022 to provide funding for the Ice Rink/Multi-Purpose Facility. Bond proceeds, bond issuance costs, and project expenditures will be tracked in a new Construction Fund, a type of Capital Improvement Fund. The debt associated with the bond proceeds will be tracked in a separate debt fund.



Capital Improvements Plan Ranking System Summary

A. DEFINITION

A Capital Improvements Plan (CIP) is a multi-year flexible plan outlining the goals and objectives regarding public facilities for the City of Clayton. The plan includes the development, modernization or replacement of physical infrastructure facilities or specialized equipment. For a project to be defined as a capital project it must exceed \$25,000 in cost, provide at least 5 years of benefit, and be an addition or significant improvement to the City's fixed assets. This process is outlined in the attached CIP Definition Flowchart. Capital improvement projects include: land, buildings, improvements other than buildings, roads, sidewalks, curbs and gutters, alleys, street lights, and traffic lights.

B. GOAL

The goal from the development of a 5-year CIP is to establish a plan that outlines the projected infrastructure improvement needs of the City to assist in the planning and budgeting process. This plan will include a summary of the improvements, an estimated cost, a schedule for the improvements, and the source of funding for the project. The CIP will prioritize the identified projects into yearly plans based on areas of emphasis and project rankings. Because the City's goals and resources are constantly changing, this plan is designed to be re-evaluated each year to reaffirm or reprioritize the capital improvement projects. Some projects may remain relatively fixed in their prioritization if substantial outside funding commitments have been made to the projects and accepted by the City.

C. PRIORITIZATION

The prioritization of the eligible projects is completed by staff through use of a CIP Ranking System as outlined in the attached chart. Each potential project must first be classified as a CIP project according to the definition above. If the above criteria are met, the project will be given a CIP score and project ranking. Based on this CIP score and project ranking, the projects will be placed into yearly project groups for the next five years. The project categories that make up the CIP Ranking Criteria are also attached.

D. PROJECT TYPES

After the overall CIP score is assigned to each project, the projects will be realigned based on the project type. These types would include: land acquisition, buildings, improvements other than buildings, pavements, street lights, traffic signals and parks.

E. FUNDING LIMITS

On an annual basis, funds for CIP projects will be limited based on the City's fund balances and bonding capabilities. A level of funding for the different project types will eventually be developed in order to determine the annual scope of the CIP. Projects identified in the CIP may be funded by different sources. General obligation (GO) bonds, revenue bonds, certificates of obligation (COs), direct funding out of existing fund balances, joint cooperative efforts with outside entities, grants and donations are a few of the different options for funding CIP projects. During the City's annual budget process, the projects will be fully analyzed for the source or sources of funding available.

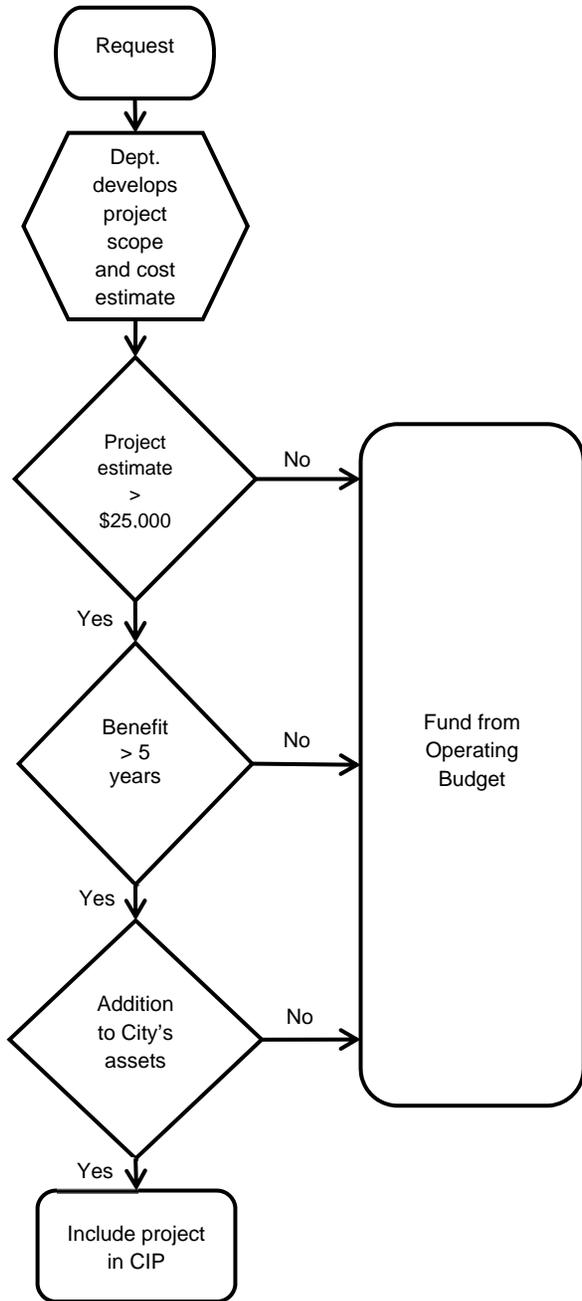
F. SCHEDULING OF PROJECTS

Project schedules will be developed based on the available funding and project ranking. The schedules will determine where each project fits in the 5-year plan. This will be based on the priority of the project, funding availability and how it correlates with other projects included in and out of the CIP.

G. PRODUCTION OF CIP PLAN

The final plan will be produced based on the evaluation of the CIP score, project type, funding and schedule. These items will be summarized in a project summary sheet. This will be developed for a 5-year duration. The CIP will be re-evaluated on an annual basis to align growth, needs and budgeting.

CIP Definition Flow Chart



City of Clayton CIP Ranking System

Categories	Category Score	Category Weight	Weighted Score	Total Score
Master Plan (1-5)		2		CIP Score (1 - 80)
Health/Public Safety (1-5)		3		
Infrastructure (1-5)		2		
Regulatory Compliance (1-5)		4		
External Funding (1-5)		2		
Impact on Operational Budget (1-5)		1		
Quality of Life (1-5)		1		
Timing/Location (1-5)		1		



CIP Ranking Criteria

Project Categories

1) **Master Plans** – Master Plans are prepared to provide the City of Clayton with a valuable aid for continuing efforts to meet and exceed goals set forth by City departments, advisory boards and commissions, and the citizens at-large. Master Plans include those documents that have been prepared internally to assure consistent adherence to industry best practices, as well as those documents that have been created with the assistance of outside consultants. A component of master planning includes public discussion and/or citizen engagement. The score could be based on answers to the following example questions:

- A. Is the proposed project contained in one or more of the City's Master Plans?
- B. Is the proposed project listed as a high priority, or over time, has it become a high priority of staff, a standing advisory board, or the Board of Aldermen due to an expressed need?
- C. Has the proposed project been fully developed and defined in enough detail so that the specifics are known?
- D. Have adequate public discussion and an appropriate level of citizen engagement around the project transpired, and does there appear to be broad community support?

Scoring Scale

1	2	3	4	5
The project is not part of any Master Plan.	↔	The project is included in a Master Plan, but may not be a high priority or appropriate citizen engagement on the specific proposal has not yet transpired.	↔	The project is included in a Master Plan, is a high priority, and has been well-vetted.

2) **Health/Safety** – This would include items that would improve the overall health and safety of the community such as bike/jogging trails, new recreation facilities, safer roads, and flood control measures, as well as enhancements to police, fire and emergency medical services. Projects to address employee safety issues, and to proactively manage risk, would also be included. The score could be based on answers to the following example questions:

- A. How would the proposed project impact the health and well-being or safety of Clayton residents and/or employees and how widespread is that potential impact?
- B. What is the degree of seriousness of the health/safety issue that is being addressed through the proposed project?
- C. Does the project help assist the City to respond more effectively and efficiently to emergencies throughout the community?
- D. Does the project address a serious risk or liability issue and to what degree?

Scoring Scale

1	2	3	4	5
The project does not impact the health/safety of the citizens.	↔	The project addresses a serious health/safety issue that has a limited impact or addresses a less-serious issue but serves the health/safety of the broader community.	↔	The project directly addresses a serious health/public safety issue that has a widespread impact.

3) Infrastructure – This item relates to infrastructure needs for the City of Clayton, including sidewalks, streets, lighting, parking facilities, municipal buildings and recreational facilities, to name a few. The score could be based on answers to the following example questions:

- A. Is the infrastructure project needed?
- B. Will the project address an existing facility that is outdated or has exceeded its useful life?
- C. Is the project supported by a life cycle analysis of repair versus replacement?
- D. Does the project extend service to support/promote new growth?
- E. Does the project foster safe and accessible modes of travel?

Scoring Scale

1	2	3	4	5
The level of need for the project is low and it addresses either new or existing infrastructure.	↔	The level of need for the project is moderate and it addresses either new or existing infrastructure. (Maximum score for a new facility.)	↔	The level of need for the project is high; it addresses existing infrastructure; and the ancillary benefits are well-defined.

4) Regulatory Compliance – This includes compliance with regulatory mandates such as Environmental Protection Agency (EPA) directives, the Americans With Disabilities Act, the Manual on Uniform Traffic Control Devices and other County, State and Federal laws. This also includes compliance with self-imposed City ordinances, such as Silver LEED certification for municipal facility construction projects. The score could be based on answers to the following example questions:

- A. Does the project address a current regulatory mandate?
- B. Will the project proactively address a foreseeable (within the next 5 years) regulatory mandate?
- C. Does the project have a lasting impact on promoting regulatory compliance over the long term (more than 10 years)?

Scoring Scale

1	2	3	4	5
The project does not address a regulatory compliance issue.	↔	The project provides a short-term fix for an existing regulatory compliance issue or for one anticipated in the near future.	↔	The project resolves a pressing or long-term regulatory compliance issue.

5) External Funding – Capital improvement projects may be funded through sources other than City funds. Developer funding, grants through various agencies, and donations can all be sources of external funding for a project. The percentage of total cost funded by an outside source will determine the score in this category.

Scoring Scale

1	2	3	4	5
0% – 20% External Funding	21% - 40% External Funding	41% - 60% External Funding	61% - 80% External Funding	81% - 100% External Funding

6) Impact on Operational Budget – Some projects may affect the operating budget for the next few years or for the life of the facility. A new facility will need to be staffed and supplied, therefore having an impact on the operational budget for the life of the facility. Replacing a streetlight with a more energy efficient model may actually decrease operational costs. The score could be based on answers to the following questions:

- A. Will the project require additional personnel to operate?
- B. Will the project require additional annual maintenance?
- C. Will the project require additional equipment not included in the project budget?
- D. Will the project reduce staff time and City resources currently being devoted, and thus have a positive effect on the operational budget?
- E. Will the efficiency of the project save money?
- F. Will the project present a revenue generating opportunity?

G. Will the project help grow a strong, diversified economic base to help offset any additional costs?

Scoring Scale

1	2	3	4	5
The project will have a negative effect on the budget. It will require additional money to operate.	↔	The project will not affect the operating budget as it is cost/revenue neutral.	↔	The project will have a positive effect on the budget. It will have significant savings in time, materials and/or maintenance or be revenue generating to more than offset costs.

- 7) **Quality of Life** – Quality of life is a characteristic that makes the City a favorable place to live and work. A large park with amenities to satisfy all community members would greatly impact the quality of life. The score could be based on answers to the following example questions:
- A. Does the project enhance the quality of life for a wide range of community members?
 - B. Will the project attract new residents, businesses or visitors to the City?
 - C. Does the project serve to preserve the integrity of the City’s residential neighborhoods?
 - D. Does the project help create a beautiful and clean community?
 - E. Does the project specifically promote the responsible use of resources?
 - F. Does the project encourage widespread participation in a variety of recreational and cultural activities accessible to all community members?

Scoring Scale

1	2	3	4	5
The project does not affect the quality of life for Clayton community members.	↔	The project has a moderate impact on the quality of life for Clayton community members.	↔	The project greatly impacts the quality of life for a wide range of Clayton community members.

8) **Timing/Location** – The timing and location of the project is an important attribute of the project. If the project is not needed for many years, it would score low in this category. If the project is close in proximity to many other projects and/or if a project is urgent or may need to be completed before another one can be started, it would score high in this category. The score could be based on the answers to the following example questions:

- A. When is the project needed?
- B. Do other projects require this one to be completed first?
- C. Does this project require others to be completed first?
- D. Can this project be done in conjunction with other projects? (example: installation of sidewalks, street lighting and rain gardens all within the same block)
- E. Will it be more economical to build multiple projects together, thus reducing construction costs?
- F. Will it help reduce the overall number of neighborhood disruptions from year to year?
- G. Is this an existing facility at or near the end of its functional life?

Scoring Scale

1	2	3	4	5
The project does not have a critical timing/location component.	↔	The project has either critical timing or location factor.	↔	Both timing and location are critical components of the project.

Funded Capital Projects

Project Name	Status / CIP Score	Total Project Costs							Total	Revenue	Net Cost to Reserves
		Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025				
* Ice Rink/Multi-Purpose Facility	Bonds/Grants	\$1,732,986	\$0	\$4,000,000	\$9,350,000	\$0	\$0	\$15,082,986	\$3,340,000	\$11,742,986	
Maryland Avenue Resurfacing	Bonds/Grants	649,690	1,434,111	-	-	-	-	2,083,801	2,083,801	-	
Central Business District Resurfacing	Bonds/Grants	75,000	240,000	1,350,438	381,760	1,145,280	-	3,192,478	1,475,438	1,717,040	
Sidewalks, Curbs & Accessibility Improvements	Bonds/Grants	Annual	100,000	120,000	120,000	120,000	120,000	580,000	580,000	-	
Microsurfacing of Claverach & Wydown	Active	35,000	577,352	-	-	-	-	612,352	-	612,352	
10 S Brentwood Exterior Signage	Active	-	30,000	-	-	-	-	30,000	-	30,000	
Shaw Park South Playground Replacement	60	-	325,000	-	-	-	-	325,000	300,000	25,000	
Brentwood Building Internal Guttering & Crown Molding Replacement	58	-	500,000	-	-	-	-	500,000	131,164	368,836	
Parks and Recreation Master Plan	57	-	-	102,000	-	-	-	102,000	-	102,000	
Shaw Park Service Road Repairs	55	-	-	-	200,000	-	-	200,000	-	200,000	
City-Wide Street Lighting Concept Plans	52	-	300,000	-	-	-	-	300,000	225,000	75,000	
Bike & Pedestrian City Master Plan	38	-	-	78,000	-	-	-	78,000	-	78,000	
10 S Brentwood - Police Dept Training Rm	38	-	-	-	77,380	-	-	77,380	-	77,380	
Street Lighting Extension - Linden Ave.	35	-	8,392	52,451	-	-	-	60,843	60,843	-	
City Hall - Planning Dept. & Security	23	-	-	-	101,760	-	-	101,760	-	101,760	
Total		\$2,492,676	\$3,514,855	\$5,702,889	\$10,230,900	\$1,265,280	\$120,000	\$23,326,600	\$8,196,246	\$15,130,353	

This list of capital projects includes new projects budgeted in FY 2021 through FY 2025. It does not include projects that were near completion in FY 2020 and may have remaining expenditures in FY 2021 and beyond.

* Project included in the Bond Construction Funds



Project: Ice Rink/Multi-Purpose Facility

Budget: \$15,440,000

Status: Active

Project Department: Parks & Recreation

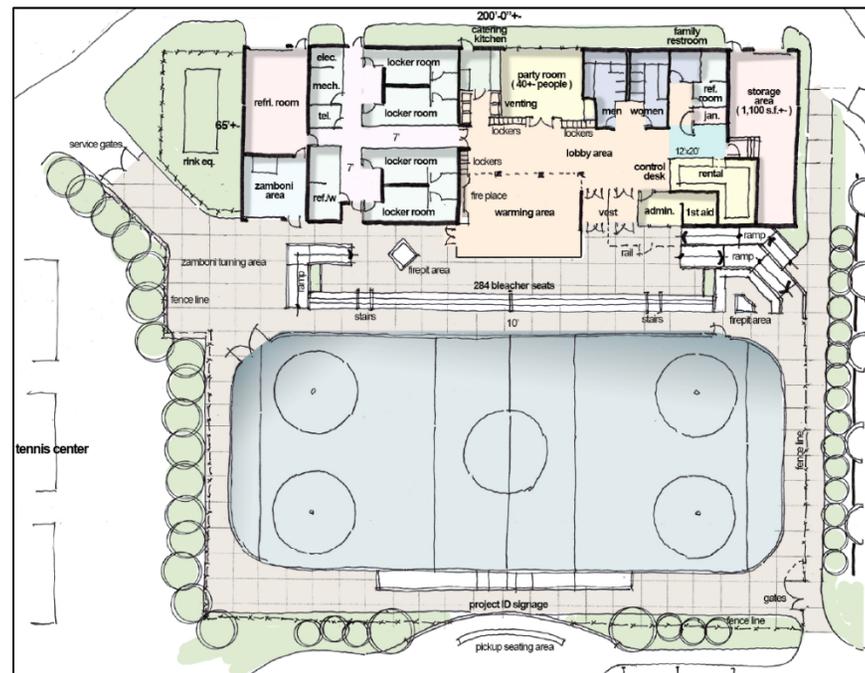
Account Number: 63.50.61-870.11

Project Description: This project will include the construction of a year-round multi-use facility that will serve as an outdoor ice rink in the winter and a field/event space the remainder of the year. The building itself will service not only the needs of the skaters, but also field users, event attendees and tennis players.

Project Justification: The existing ice rink opened in 1961 and, while it has served the community well over these past 57 years, is long past the life expectancy for a facility of this type. The system that operates the rink needs to be replaced; the slab is subject to significant thawing due to cracking during the season; and the building itself has deteriorated, particularly in the rooms that service the ice-making equipment. This project will enable us to address the needs of the rink while expanding the space available for field sports as well as special events, both of which are in need of additional space. This project also includes streetscape improvements along Brentwood Boulevard.

Financial Implications: The increase in operating costs will be offset by revenue generation, although staff anticipates an additional operational subsidy of approximately \$100,000 per year will be required.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
State & Local Grants			\$840,000			\$840,000
Construction Bonds			\$10,200,000			\$10,200,000
Donations			\$1,700,000	\$400,000	\$400,000	\$2,500,000
City Funding				\$1,900,000		\$1,900,000
Total			\$12,740,000	\$2,300,000	\$400,000	\$15,440,000



Project Location: Shaw Park
2018.PK.1604.601



Project: Maryland Avenue Resurfacing

Budget: \$2,083,801

Status: Grant and Bond Funded

Project Department: Public Works

Account Number: 50.40.41-840.11

Project Description: This project consists of milling off and overlaying with 2 inches of asphalt and bringing curb ramps into compliance with Americans with Disabilities Act (ADA) standards. The project will also remove the brickprint crosswalks and replace them with brick paver crosswalks and installed parking protected bike lanes from Hanley to Forsyth. This project has been awarded partial funding through a federal grant and the East-West Gateway Council of Governments has included the project in the Transportation Improvement Program, with ramp construction expected to take place in 2020 and 2021 and repaving in 2021.

Project Justification: This project will improve the pavement condition, which is a performance measurement attribute. This project is part of the Pavement Management Program.

Financial Implications: Maintenance of brickprint crosswalks has been an ongoing concern. The concrete paver system has a longer lifespan and will reduce long-term costs. Ongoing maintenance costs of the new surface will be minimal in the first few years following rehabilitation.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants	\$100,000	\$848,710				\$948,710
State & Local Grants						
2014 Bonds	\$549,690	\$585,401				\$1,135,091
City Funding						
Total	\$649,690	\$1,434,111				\$2,083,801



Project Location: Maryland Avenue
BI.2019.PW.1401.011



Project: Central Business District Street Resurfacing

Budget: \$3,192,478

Status: Active

Project Department: Public Works

Account Number: 51.40.41-840.11

Project Description: This project consists of the milling off and overlaying of 2 inches of asphalt, and bringing curb ramps into compliance with Americans with Disabilities Act (ADA) standards. The project will be phased over multiple years with Meramec and Bonhomme taking place in 2022 (Phase 1). Central, Carondelet, Bemiston and portions of Brentwood will take place in 2023 (Phase 2). Design will begin in FY 2020. Phase 1 of this project has received TIP/STP grant funding through the East West Gateway Council of Governments. Phase 2 of this project was submitted for grant funding the last two year, but was not approved.

Project Justification: This project will improve the pavement condition of the entire Central Business District, which is a performance measurement attribute. It will also address ADA issues in a heavily utilized pedestrian area. This project is part of the Pavement Management Program.

Financial Implications: This project is in two phases and the City has already received a grant for the first phase but was not successful in securing a grant for the second phase. Resurfacing of these streets will reduce annual maintenance costs as those costs should be minimal in the first few years following construction.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	Total
Federal Grants			\$965,535			\$965,535
State & Local Grants						
2014 Bonds	\$75,000	\$100,000	\$334,903			\$509,903
City Funding		\$140,000	\$50,000	\$381,760	\$1,145,280	\$1,717,040
Total	\$75,000	\$240,000	\$1,350,438	\$381,760	\$1,145,280	\$3,192,478



Project Location: Central Business District
 2022.PW.1401.010
 2023.PW.1401.010



Project: Sidewalks, Curbs & Accessibility Improvements

Budget: \$580,000

Status: Active Annual

Project Department: Public Works

Account Number: 51.40.41-820

Project Description: This is a multi-year (30 YR+) plan to address barriers identified in the City Americans with Disabilities Act (ADA) Transition Plan. This project will address pedestrian barriers such as curb ramps, island refuges, sidewalks, signals (pedestrian components), transit stops, benches, and parking.

Project Justification: This program will provide a more accessible City for handicapped individuals. By implementing a schedule for the transition plan, the City will assure future qualification for federal funds is secure. Federal regulations require the development of a transition plan for all organizations receiving federal funds (Rehabilitation Act of 1973 & Americans with Disabilities Act [ADA] of 1990). A component of that plan is an implementation schedule to correct the issues identified in the self-evaluation portion of the plan.

Financial Implications: The project addresses existing regulatory issues and will require less maintenance of the replaced facilities in the immediate years following construction.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Federal Grants	Annual		\$20,000	\$20,000	\$20,000	\$20,000	\$800,000
State & Local Grants							
Bonds	Annual	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
City Funding							
Total	Annual	\$100,000	\$120,000	\$120,000	\$120,000	\$120,000	\$580,000



Project Location: Public Right-of-Way, City-Wide
20XX.PW.1401.051 & .041



Project: Microsurfacing of Claverach & Wydown

Budget: \$612,352

Status: Active

Project Department: Public Works

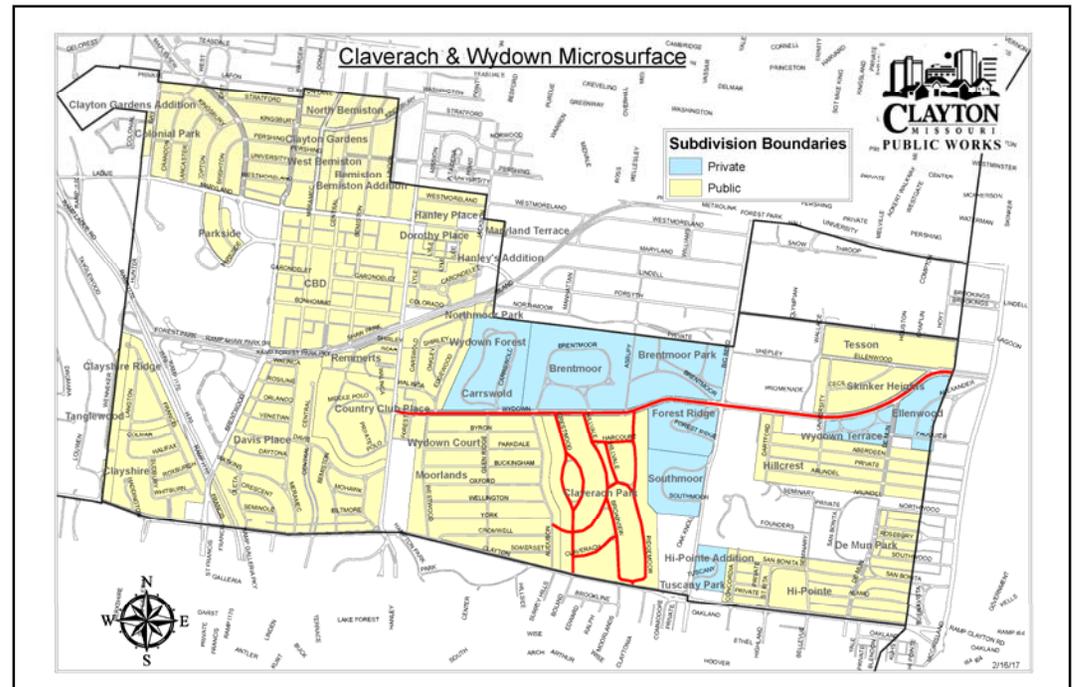
Account Number: 51.40.41-840.12

Project Description: This project consists of spot milling the concrete surface around utility structures and curb ramps, repairing concrete and replacing curbs and gutters as necessary, and installing a thin (3/8") asphalt wearing surface to protect the underlying pavement, fill ruts, increase skid resistance, and pavement markings.

Project Justification: This project will improve the pavement condition of these areas, which is a performance measurement attribute. This project is part of the City's Pavement Management Program and serves to extend the life of pavements and minimize costly repairs/reconstruction in the future.

Financial Implications: Microsurfacing of these streets will reduce annual maintenance costs as those costs will be minimal in the first few years following construction. Microsurfacing will also provide a wearing/protective surface to extend the life of the underlying pavement structure.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
State & Local Grants						
Bonds						
City Funding	\$35,000	\$577,352				\$612,352
Total	\$35,000	\$577,352				\$612,352



Project Location: Claverach and Wydown
PW.2021.PW.40.020



Project: 10 S Brentwood Exterior Signage

Budget: \$30,000
Status: Active

Project Department: Public Works

Account Number: 51.40.42-850.10

Project Description: This project is to install signage on the Brentwood elevation of the 10 S Brentwood facility to identify the Police Station and Municipal Courts.

Project Justification: Exterior signage for the 10 S Brentwood was not part the 2012 project and was delayed while it was determined whether or not City Hall would be relocated to this facility. That decision is now made and appropriately signing the building is needed to provide guidance to those trying to locate the building. Staff will be evaluating options for the signage.

Financial Implications: There will be on going operation and maintenance costs for electricity and bulbs if the signage is illuminated. There will also be future maintenance costs to replace sign after 15 years.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
Other Grants & Donations						
2014 Bonds						
City Funding		\$30,000				\$30,000
Total		\$30,000				\$30,000



Project Location: 10 S. Brentwood Blvd
2020.PW.40.42.442



Project: Shaw Park South Playground Replacement

Budget: \$325,000

CIP Score: 60

Project Department: Parks & Recreation

Account Number: 51.50.64-870.11

Project Description: This project consists of the replacement of a nearly 25-year old playground, located at the South end of Shaw Park. Per the Shaw Park Master Plan Overlay, this playground will be designed to serve those children and young adults who are in need of a play space for drop-in usage. Intended to include climbing structures as well as equipment that will help build strength, this playground is being constructed with the 11 to 15-year old youth as its target population.

Project Justification: This playground is nearly 25 years old and needs replacement due to the age of the equipment and condition of the site. Over the past few years we have needed to remove pieces that no longer meet ADA Standards or for which the replacement parts are no longer made.

Financial Implications: This project decreases maintenance costs in the first five to ten years as maintenance on the old equipment will no longer be required. This would include painting, surfacing repairs and equipment repairs. The ongoing cost on the new equipment will be minor.

Sources	Prior Years	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
Federal Grants							
State & Local Grants			\$300,000				\$300,000
Bonds							
City Funding			\$25,000				\$25,000
Total			\$325,000				\$325,000



Project Location: Shaw Park
2021.PK.1610.602



Project: Brentwood Building Internal Guttering & Crown Molding Replacement

Budget: \$500,000

CIP Score: 58

Project Department: Public Works

Account Number: 51.40.42-850.10

Project Description: This project includes major repairs to the approximately 60 year old built-in copper gutters with wood crown molding on this building. The project includes the removal and replacement of the built-in gutter system.

Project Justification: Guttering materials have reached the end of their useful life. Leaks that have occurred into unoccupied building spaces have been mitigated but will require more permanent repairs prior to finishing and occupying the space. Leaking gutters have caused the wooden dental molding to rot. In addition, the paint is peeling leaving the wood exposed to the elements which will cause further damage to the facility.

Financial Implications: This project maintains the existing structure through routine maintenance and preparing the space for future occupancy.

Sources	Prior Years	FY 2021	FY 2022	Future Years	Total
Federal, State, & Local Grants					
Bonds					
Miscellaneous Revenue		\$131,164			\$131,164
City Funding		\$368,836			\$368,836
Total		\$500,000			\$500,000



Project Location: 10 S. Brentwood Blvd
2021.PW.1404.440



Project: Parks and Recreation Master Plan

Budget: \$102,000

Status: 57

Project Department: Parks & Recreation

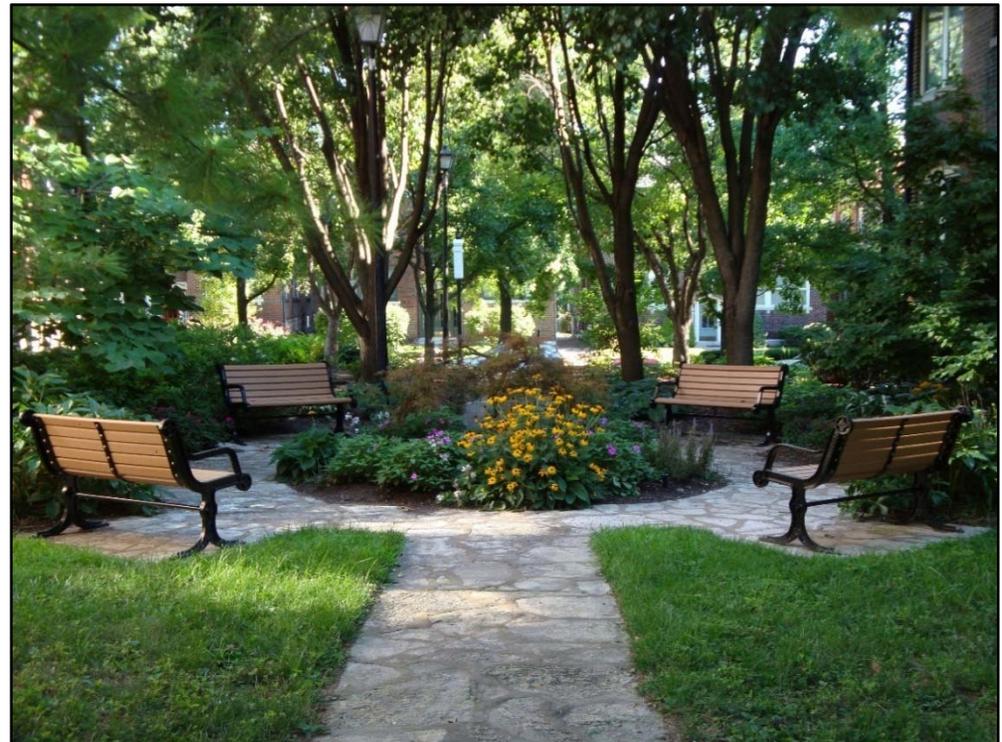
Account Number: 51.50.10-640.10

Project Description: This project will result in a new Parks & Recreation Master Plan for the City. It will include an evaluation of park land, recreation facilities, programming and events. The City will hire a Consultant who will complete surveys as well as conduct public outreach. This process is anticipated to take ten to twelve months to complete.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
State & Local Grants						
Bonds						
City Funding			\$102,000			\$102,000
Total			\$102,000			\$102,000

Project Justification: The last Parks & Recreation Master Plan was completed in 2007. While the City has done updates to several components of that plan, it is time to conduct a new study to ensure that the Department is continuing to serve the needs of the community. Over the course of the past twelve years the City has completed much of the work contained within the 2007 plan and this study will help lay the foundation for the Department’s focus over the next ten to fifteen years.

Financial Implications: Completion of this project will result in the city being able to secure grants to help fund priority projects and programs for the community. The St. Louis County Municipal Park Grant Commission requires a current Master Plan for consideration of grant applications and, as a primary funding source for capital needs for the parks, this will help offset the City’s investment. This will also serve as a useful fundraising tool for the Clayton Community Foundation.



Project Location: City of Clayton



Project: Shaw Park Service Road Repairs

Budget: \$200,000

CIP Score: 55

Project Department: Parks & Recreation

Account Number: 51.50.64-870.11

Project Description: This project includes the repair and resurfacing of the lower surface road in Shaw Park. This road serves as both a portion of the park trail system and an access road for vehicles making deliveries to the pool, rink and other sites in the park. As such, it has not held up well to the traffic associated with construction at these facilities. This project will take place after the completion of the rink project and will include rebuilding of the road up to the location where the Moneta Garden and Chapman Pavilion meet.

Project Justification: This portion of the trail was not rebuilt when the additional trail was laid in 2012. Since the road had been built in 2003, in 2012 it was thought to be in good condition and was simply resurfaced. This project will address existing potholes and crumbling areas that need to be rebuilt as the result of ongoing wear and usage.

Financial Implications: This will not have a significant impact financially, although there will be a slight reduction in repair costs for the existing path.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
State & Local Grants						
Bonds						
City Funding				\$200,000		\$200,000
Total				\$200,000		\$200,000



Project Location: Shaw Park
2021.PK.1610.601



Project: City Street Lighting Concepts Plans (City-wide)

Budget: \$300,000
CIP Score: 52

Project Department: Public Works

Account Number: 51.40.40-635.11

Project Description: This project would prepare concept/preliminary 30% plans for all areas identified in the 2018 Lighting Standards Update. In addition to having a preliminary plan/layout for each area, we would have cost estimates for faster and more accurate development of future lighting projects for these areas.

Project Justification: The city's lighting system is aging quickly. This project would develop concept/preliminary plans to address maintenance issues and/or bring street lighting illumination in compliance with the Illuminating Engineering Society of North America (IESNA) roadway lighting minimum standards. Some projects will require all equipment, streetlight poles, luminaries, cable, conduit and load centers replaced in their entirety.

Financial Implications: Maintenance costs will be reduced.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
Other Grants & Donations						
2014 Bonds		\$225,000				\$225,000
City Funding		\$75,000				\$75,000
Total		\$300,000				\$300,000



Project Location: City-wide



Project: Bike & Pedestrian City Master Plan Update

Budget: \$78,000
Status: 38

Project Department: Public Works

Account Number: 51.40.40-635.11

Project Description: This project is a master plan update to the 2009 City Bikeable Walkable Communities Plan. The goal of the plan is to update the current master plan to identify proposed improvements/routes and how these areas will be connected to create a network within the City, as well as identify connections to trailheads and at the City boundaries. This project will be a component of the City Comprehensive plan.

Project Justification: This plan would be a valuable reference for future projects. This plan could identify the type and location of the bike/pedestrian facilities as a network at the City level, rather than evaluating them individually on projects.

Financial Implications: Establishment of a plan can help better identify projects, and improve chances for approval of grant requests. It also has the potential to save time and money during the development of roadway projects.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
Other Grants & Donations						
2014 Bonds						
City Funding			\$78,000			\$78,000
Total			\$78,000			\$78,000





Project: Police Department Training Room

Budget: \$77,380
Status: 38

Project Department: Police

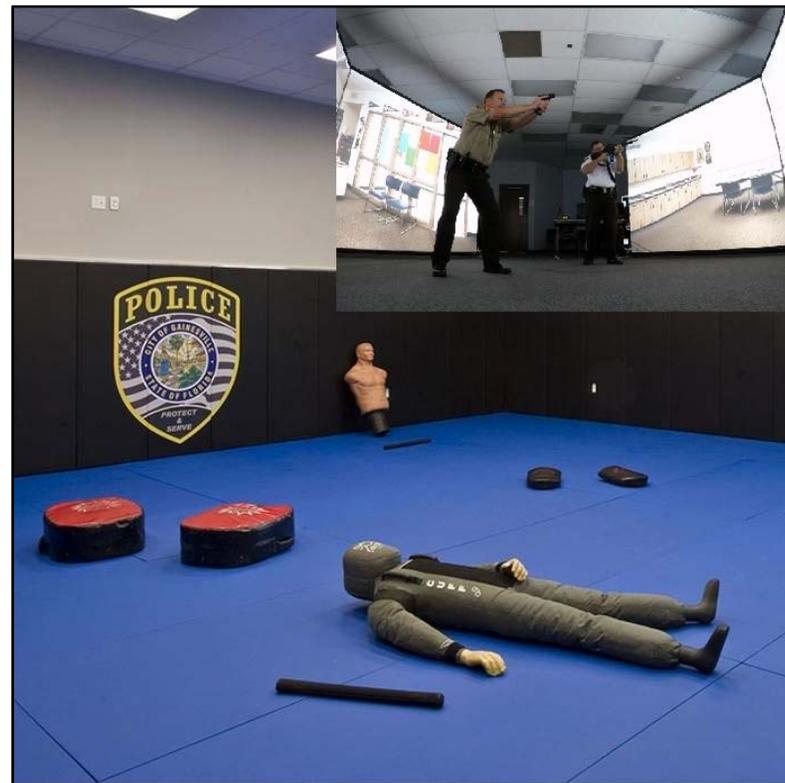
Account Number: 51.40.42-850.10

Project Description: This project will construct a permanent onsite training space for the Police Department to conduct training exercises.

Project Justification: The Police Department has created an improvised training space on the second floor of the Brentwood building. With the location of this temporary space, training activity noise encroaches into adjacent office space. There is space on the lower level with high ceilings that can be repurposed to provide the appropriate space and house the training equipment by the Police Department to conduct training exercises.

Financial Implications: The equipment needed for the training room will be purchased from the Equipment Replacement Fund. Operation and maintenance costs will increase slightly due to the modifications of building systems including HVAC and providing custodial services for the finished space.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
Other Grants & Donations						
2014 Bonds						
City Funding				\$77,380		\$77,380
Total				\$77,380		\$77,380



Project Location: 10 S Brentwood
2020.PW.40.42.441



Project: Street Lighting Extension – Linden Ave.

Budget: \$60,843
CIP Score: 35

Project Department: Public Works

Account Number: 51.40.41-825

Project Description: This project would design and construction an extension of the city street lighting system up the west side of Linden Ave. from Pershing to Kingsbury. The street itself falls within University City, however the area behind the west curb line is the city of Clayton. Clayton currently has an easement for the western half of the roadway. There are very few and dim University City lights along the east side of the street. This project is proposed as an extension of an existing circuit. The design is needed to determine the capacity of this circuit to handle the additional load. Modification, such as LED retrofits, may be needed on other lights on the circuit to provide additional capacity.

Project Justification: The extension of this circuit would provide appropriate lighting levels for the Clayton residents and portions of the street sidewalk.

Financial Implications: As noted above, there is the potential to require modification to other lights on the circuit in order to provide capacity. Also, there will be additional electricity costs, and eventually maintenance, from adding to the street lighting system.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
Other Grants & Donations						
2014 Bonds		\$8,392	\$52,451			\$60,843
City Funding						
Total		\$8,392	\$52,451			\$60,843



Project Location: Old Town (Linden Ave.)
2022.PW.45.060



**Project: City Hall - Planning & Development Department
Lobby Renovation and Security Upgrade**

**Budget: \$101,760
Status: 23**

Project Department: Public Works

Account Number: 51.40.42-850.10

Project Description: This project consists of renovating and expanding the Planning & Development Services Department work area and improving building lobby security.

Project Justification: Planning has added two new positions in recent years and the space is limited for expansion. This space will also ensure customers have adequate space to discuss their project needs.

Financial Implications: Maintenance costs will not increase related to this project.

Sources	Prior Years	FY 2021	FY 2022	FY 2023	Future Years	Total
Federal Grants						
Other Grants & Donations						
2014 Bonds						
City Funding				\$101,760		\$101,760
Total				\$101,760		\$101,760



Project Location: City Hall
2019.PW.40.42.410

Unfunded Capital Projects

Project Name	Status / CIP Score	Expenditures	Revenue	Net Cost to Reserves
Brentwood Streetscape SPAC	54	\$700,000		\$700,000
Microsurfacing of Clayton Gardens, Clayshire, Parkside, Polo & Carondelet	54	581,951		581,951
Microsurfacing of Old Town, Skinker Heights, Hi-Pointe, DeMun, Northmoor Park	54	560,995		560,995
Mircosurfacing Moorlands, Hillcrest, Wydown Forest	54	557,967		557,967
Shaw Park Lighting System Upgrades	54	800,000	420,000	380,000
Oak Knoll Comfort Station Enhancements	53	50,000		50,000
Alley Repairs	51	576,605		576,605
Central Business District Streetscape	51	35,418,467		35,418,467
Maryland Avenue Park - Demo Building and Development	51	350,000	100,000	250,000
North Shelter Enhancements	51	50,000		50,000
South Shelter Enhancements	51	80,000		80,000
Municipal Garage Renovation	50	7,500,000		7,500,000
Multi-Purpose Facility Playground	50	100,000		100,000
Street Lighting Replacement - Hi-Pointe/DeMun & DeMun Ave	49	990,000		990,000
Street Lighting Replacement - Wydown Forest	49	880,000		880,000
Streetlight Replacement - Wydown Blvd.	49	3,458,534		3,458,534
Oak Knoll Pavilion & Picnic Pad	48	200,000		200,000
Shaw Park Tennis Center Lighting	48	200,000		200,000
Shaw Park Fields 1 & 2	46	300,000		300,000
Hanley House Fire Suppression System & Interior Restoration	45	400,000	380,000	20,000
Public Space Cameras - Phase 1	44	500,000		500,000
DeMun Streetscape	43	465,294		465,294
Oak Knoll Carriage House Site Improvements	43	100,000		100,000
Roof at #1 Oak Knoll Park	42	400,000		400,000
Sand Volleyball Improvements	40	100,000		100,000
Maryland Streetscape (8100 Block, North Side)	39	719,606		719,606
Oak Knoll Lighting Upgrades	39	500,000		500,000
Park Land Acquisition	38	2,500,000		2,500,000
Oak Knoll Pond Improvements	37	200,000		200,000
Promenade & Garden Walk in Shaw Park	37	1,500,000		1,500,000
Shaw Park Sports Complex Renovations	35	100,000		100,000
10 S Brentwood - Garage Security	31	65,000		65,000
City Hall - Council Chamber Security & Exec. Conf. Rm.	31	395,000		395,000
Shaw Park South Entrance	31	500,000		500,000
Diesel Exhaust (Carcinogen) Reduction System	30	40,000		40,000
Picnic Hill in Shaw Park	30	200,000		200,000
10 N Bemiston - Fire Dept HVAC Bunk Rm Controls	29	115,000		115,000
Hanley Park Improvements	29	200,000		200,000
Fire Admin Asst. Office Reconfiguration Project	27	50,000		50,000
Mezzanine Storage Internal Structural Project	18	110,000		110,000
Total		\$62,514,420	\$900,000	\$61,614,420

THE CITY OF CLAYTON

Board of Aldermen
Virtual Zoom Meeting
May 28, 2020
7:00 p.m.

Minutes

NOTE: In accord with the provisions of Section 610.015, RSMo., and multiple declarations of emergency at every level of government, and the prohibition on gatherings of 10 or more persons due to the Coronavirus pandemic, normal requirements for voting in the Board meeting were suspended. Accordingly, votes were taken as if all Board members were physically present and in attendance at the meeting.

Mayor Harris called the meeting to order and requested a roll call. The following individuals were in attendance:

Aldermen: Mark Winings, Joanne Boulton, Rich Lintz, Ira Berkowitz, Bridget McAndrew, and Susan Buse.

Mayor Harris
City Manager Gipson
City Attorney O'Keefe

Motion made by Alderman Lintz to approve the May 12, 2020 minutes. Alderman Boulton seconded.

Motion to approve the minutes passed unanimously on a voice vote.

PUBLIC REQUESTS AND PETITIONS

None

RECOGNITIONS AND AWARDS

Mayor Harris welcomed the Mayor's Youth Advisory Council presenting the students with certificates of participation and gave special recognition to George Mitrev for his outstanding participation.

Mayor Harris presented a proclamation to the Clayton Police Department in recognition of its 100th Anniversary.

CENTENE CHARITABLE FOUNDATION, THE CLAYTON COMMUNITY FOUNDATION AND THE CITY OF CLAYTON FOR CONTRIBUTIONS TO FUND IMPROVEMENTS TO THE RECREATION COMPLEX THAT INCLUDES AN ICE RINK IN SHAW PARK, A PRIORITY PROJECT IDENTIFIED IN THE SHAW PARK MASTER PLAN

7;18 p.m. Alderman Winings recused himself from the meeting.

City Manager Gipson reported that this is a pledge agreement intended to provide the City with the funds to make improvements to the Recreation Complex that will serve as an Ice Rink in the winter and athletic and event venue the remainder of the year in Shaw Park. This project has been identified as a priority project by both the Board of Aldermen and Clayton Community Foundation and has been on the approved project list since 2010. The parties to the agreement include the Centene Charitable Foundation (“Centene”), the Clayton Community Foundation (the “Foundation”), and the City of Clayton (the “City”).

Gary Feder, Clayton Community Foundation, was present to answer questions from the Board.

Rob Klahr, Armstrong Teasdale, representing Centene, was present to answer questions from the Board.

Alderman Boulton introduced Bill No. 6793.1, an ordinance to approve a pledge agreement with Centene Charitable Foundation, the Clayton community Foundation, and the City of Clayton for contributions to fund improvements to the recreation complex that includes an ice rink in Shaw Park to be read for the first time by title only. Alderman Lintz seconded.

City Attorney O’Keefe reads Bill No. 6793.1, first reading, an Ordinance approving A Pledge Agreement Among the Centene Charitable Foundation, the Clayton Community Foundation and the City of Clayton for Contributions to Fund Improvements to the Recreation Complex that includes an Ice Rink in Shaw Park by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Boulton that the Board give unanimous consent to consideration for adoption of Bill No. 6793.1 on the day of its introduction. Alderman Lintz seconded.

The motion passed unanimously on a voice vote.

Alderman Boulton introduced Bill No. 6793.1, an ordinance to approve a pledge agreement with Centene Charitable Foundation, the Clayton community Foundation, and the City of Clayton for contributions to fund improvements to the recreation complex that includes an ice rink in Shaw Park to be read for the second time by title only. Alderman Lintz seconded.

City Attorney O’Keefe reads Bill No. 6793.1, second reading, an Ordinance approving A Pledge Agreement Among the Centene Charitable Foundation, the Clayton Community Foundation and the City of Clayton for Contributions to Fund Improvements to the Recreation Complex that includes an Ice Rink in Shaw Park by title only.

The motion passed on a roll call vote: Alderman Boulton – Aye; Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6659 of the City of Clayton.

Alderman Winings rejoined the meeting.

AN ORDINANCE TO CONSIDER APPROVING APPOINTING CERTAIN SUCCESSOR TO THE BOARD OF DIRECTORS OF THE DANIELLE COMMUNITY IMPROVEMENT DISTRICT (CID)

City Manager Gipson reported that on February 12, 2013 the City of Clayton created the Daniele Community Improvement District (CID) for the property located at 216 N. Meramec Avenue, now operating as a Hampton Inn & Suites. The CID is governed by a five-member board of directors appointed by the Mayor with the consent of the Board of Aldermen. Due to the resignation of Judith McCray the CID is requesting to appoint Kathryn Szwargulski to replace her position, term expiring February 12, 2022.

Alderman Winings introduced Bill No. 6799, to approve the appointment of Kathryn Szwargulski to the Board of Directors for the Danielle Community Improvement District to be read for the first time by title only. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6799, first reading, an Ordinance of the City of Clayton, Missouri, Approving the Appointment of Members to the Board of Directors for the Daniele Community Improvement District by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Winings that the Board give unanimous consent to consideration for adoption of Bill No. 6799 on the day of its introduction. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

Alderman Winings introduced Bill No. 6799, to approve the appointment of Kathryn Szwargulski to the Board of Directors for the Danielle Community Improvement District to be read for the second time by title only. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6799, second reading, an Ordinance of the City of Clayton, Missouri, Approving the Appointment of Members to the Board of Directors for the Daniele Community Improvement District by title only.

The motion passed on a roll call vote: Alderman Winings – Aye; Alderman Boulton – Aye; Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6660 of the City of Clayton.

AN ORDINANCE TO CONSIDER AUTHORIZING A CONTRACT WITH SENTINEL EMERGENCY SOLUTIONS FOR THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS (SCBA), AN AIR COMPRESSOR/SCBA AIR FILL-STATION, AND THERMAL IMAGING EQUIPMENT

City Manager Gipson reported that This is a scheduled replacement of existing equipment as outlined in the City of Clayton Approved Budget, Equipment Replacement Fund (ERF).

We request approval to enter into an agreement with Sentinel Emergency Solutions to acquire new Self-Contained Breathing Apparatus (SCBA’s) a Compressor/SCBA Air Fill-Station, and Bullard Thermal Imager. The pricing for the SCBA and related equipment is based on contracts

awarded through a public competitive procurement process in compliance with state statutes and the City's purchasing policies. The thermal imaging equipment is to be acquired as a sole source purchase because Sentinel is the exclusive local distributor for the desired product.

Chief Jones and Firefighter/Paramedic Brian Breilmeier provided a demonstration of the equipment to the Board.

Alderman Winings introduced Bill No. 6800, to approve the purchase of Self-Contained Breathing Apparatus' to be read for the first time by title only. Alderman Boulton seconded.

City Attorney O'Keefe reads Bill No. 6800, first reading, an Ordinance approving the purchase of Self-Contained Breathing Apparatus Ensemble/SCBA Air Fill-Station and Associated Equipment and Thermal Imaging Equipment for the Fire Department by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Winings that the Board give unanimous consent to consideration for adoption of Bill No. 6800 on the day of its introduction. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

Alderman Winings introduced Bill No. 6799, to approve the appointment of Kathryn Szwargulski to the Board of Directors for the Danielle Community Improvement District to be read for the second time by title only. Alderman Boulton seconded.

City Attorney O'Keefe reads Bill No. 6800, second reading, an Ordinance approving the purchase of Self-Contained Breathing Apparatus Ensemble/SCBA Air Fill-Station and Associated Equipment and Thermal Imaging Equipment for the Fire Department by title only.

The motion passed on a roll call vote: Alderman Winings – Aye; Alderman Boulton – Aye; Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6661 of the City of Clayton.

Other

Alderman Boulton reported:

- Clayton Community Foundation Board meeting; Alderman McAndrew provided the CCF Board with a summary of the BOA report.

Alderman Lintz reported:

- Plan Commission/ARB; the Commission approved a request for the installation of a telecommunications antenna for 100 Carondelet Plaza.

Alderman Buse reported:

- Community Equity Commission; Laura Horowitz was appointed Chairman; the Commission approved meeting once a month.

Alderman Berkowitz reported that he has been receiving phone calls regarding the Maryland Avenue road project; City Manager Gipson stated that he would provide updated information to the Board.

City Manager Gipson reported:

- Reminded the Board of the Finance meeting scheduled June 5
- Plans for reopening City facilities under a controlled environment include:
 - The lobby area at City Hall and the Police Station will reopen on June 1
 - Staff will maintain split/staggered shifts
 - Staff will meet with customers/patrons by appointment only
- Parking meters will open on May 18.
- Meeting with staff on opportunities for area businesses.

Mayor Harris reported:

- St. Louis County is in discussion regarding grants for businesses
- Providing relaxed restrictions for outdoor dining to help restaurants throughout the area

There being no further regular business the meeting adjourned at 8:00 p.m.

Mayor

ATTEST:

City Clerk



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
JANET K. WATSON, DIRECTOR OF FINANCE & ADMINISTRATION
DATE: JUNE 23, 2020
SUBJECT: MOTION - A LIQUOR LICENSE FOR GUCKENHEIMER SERVICES, LLC
D.B.A. CENTENE SUMMIT BISTRO TOWER C AT 7676 FORSYTH
BOULEVARD

Guckenheimer Services, LLC d.b.a. Centene Summit Bistro Tower C is requesting a liquor license to sell all kinds of intoxicating liquor at retail by the drink, including Sundays, at 7676 Forsyth Boulevard.

The Police Department has completed its review of the application and supports the issuance of the requested license. The Planning and Development department has also approved the application with no objections.

The applicant has chosen not to submit a petition from surrounding property owners and first floor tenants. As a result, they are aware that this application must have a super majority vote of five Board members in order to be approved. Staff has requested that a representative be in attendance at the meeting.

Recommended Action: Staff recommends passing a motion to approve the liquor license to sell all kinds of intoxicating liquor at retail by the drink, including Sundays.



City Manager
 10 N. Bemiston Avenue
 Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER (DG)
 JANET K. WATSON, DIRECTOR OF FINANCE AND ADMINISTRATION
DATE: JUNE 23, 2020
SUBJECT: ORDINANCE – 2ND QUARTER AMENDMENT TO THE FISCAL YEAR 2020 BUDGET

The City of Clayton reviews and adjusts budgeted revenues and expenditures on a quarterly basis to respond to changes as the fiscal year progresses and to update the Board regarding budgetary issues. As part of the quarterly budget review, staff is presenting for your consideration the second amendment to the Fiscal Year 2020 (FY20) budget. Last month staff presented you revised revenue and expenditure projections related to changes caused by the COVID-19 pandemic and related economic effects. While it is early in this health and economic crisis, staff presented projections of much reduced revenue. At that same meeting staff presented a list of reductions that will occur to offset a large portion of the reduced revenue. This amendment consists of those changes, and one transfer between funds. Additional changes may occur in future budget amendments as more economic results are known. The proposed amendment is summarized in the table below:

<u>ALL FUNDS</u>	FY 2020 Amended Budget	Amended 2nd Quarter Amendment Requested	FY 2020 Budget After This Amendment	%
				Change
Beginning Fund Balance	\$34,882,938		\$34,882,938	
Revenues	\$71,872,099	(\$2,218,010)	\$69,654,089	-3.1%
Expenditures	\$69,412,927	(\$5,480,244)	\$63,932,683	-7.9%
Net Change		\$3,262,234		
Ending Fund Balance	\$37,342,110		\$40,604,344	

Below are further explanations, presented by fund, of the items included in this amendment.

General Fund

Revenue – Net Decrease of \$2,860,218

Staff have made revenue reductions in many line items which are summarized below. Staff encourages the Board to review the detail of those accounts which are listed on the attachment to the budget amendment ordinance.

- Sales Tax & Property Tax - \$420,742
- Utility Taxes - \$680,000
- Intergovernmental Revenue & Grants - \$115,000
- Licenses, Permits & Fees – \$37,000
- Parks & Recreation - \$410,476
- Fines - \$370,000
- Parking - \$706,000
- Interest & Miscellaneous - \$121,000

Expenditures – Net Decrease of \$1,858,002

Staff have made expenditure reductions in many departments which are summarized below. These reductions are related to staff vacancies to-date, holding vacant positions open and reductions in seasonal hiring, reduced expenditures due to closed facilities and programs, travel and training, various service contracts, deferred of the comprehensive plan and strategic plans along with other smaller consulting projects, deferral of smaller maintenance items, reductions in materials and supplies, and a \$250,000 reduction in funds transferred for equipment replacement. Staff encourages the Board to review the detail of those accounts which are listed on the attachment to the budget amendment ordinance.

- Mayor & Board of Aldermen - \$6,890
- City Manager’s Office - \$90,269
- Economic Development, Events & Parking Enforcement - \$210,164
- Finance, Human Resources, Court, Technology & Insurance - \$255,962
- Planning & Development - \$178,300
- Police - \$415,422
- Fire - \$89,910
- Public Works - \$334,171
- Parks & Recreation - \$279,914

Sewer Lateral Fund

Revenue – No Change

Expenditures – Net Decrease of \$30,000

- Sewer Lateral Repairs – A reduction in the maximum reimbursable repair cost to \$2,000 was made to slow the fund deficit and help build a small reserve.

Equipment Replacement Fund

Revenue – Net Decrease of \$250,000

- Transfer-in from General Fund – This reduction in incoming funds from the General Fund will help offset the General Fund reduction in revenue due to the pandemic. Several projects and equipment replacement are also deferred.

Expenditures – Net Decrease of \$846,723

- Equipment and Projects have been deferred to a future year:
 - Technology projects - \$49,554
 - Police equipment - \$8,612
 - Fire facilities equipment - \$90,000
 - Public Works facilities and equipment - \$168,363

- Parks & Recreation facilities and equipment - \$530,194

Capital Improvement Fund

Revenue – Net Increase of \$892,208

- Transfer-in from Ice Rink Construction Fund - This amendment transfers the prior years' ice rink expenditures from the Capital Improvement Fund to the Ice Rink Fund for better tracking of those expenditures.

Expenditures – Net Increase of \$287,727

- Projects - The following capital are being deferred to a future year:
 - Facility Improvements - \$199,000 which represents deferral of exterior signage, planning counter improvements and a police training room.
 - Professional Services - \$182,700 which represents the deferral of the comprehensive master plans for parks and bike/pedestrians planning.

Ice Rink Bond Construction Fund

Revenue – No Change

Expenditures – Net Decrease of \$2,457,792

- Ice Rink Improvements – This reduction is for the deferral of the ice rink construction of \$3,350,000 and to move the prior years' rink project expenditures to this fund in the amount of \$892,208.

An ordinance is attached incorporating the recommended amendments to the FY20 budget. Exhibit 1-1 provides a fund summary of the effect of the recommended amendments and the percentage effect of the accumulated amendment on each fund. Exhibit 1-2 lists the individual budget line items in this quarter's amendment.

Recommendation: To approve the attached ordinance adopting an amendment to the FY20 budget with a net effect on the City's fund balances of an increase of \$3,262,234.

BILL NO. 6801

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET
AND APPROPRIATING FUNDS PURSUANT THERETO**

WHEREAS, the Board of Aldermen on September 11, 2019, adopted the annual budget for Fiscal Year 2020 commencing October 1, 2019; and

WHEREAS, the Fiscal Year 2020 budget was amended on March 10, 2020, and is to be amended in the 2nd quarter to account for significant changes in revenue and expenditures on a fund basis that may affect the budget by year end.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CLAYTON, MISSOURI, AS FOLLOWS:

Section 1. The annual Fiscal Year 2020 (FY20) budget for the City of Clayton, Missouri, commencing on October 1, 2019, is hereby amended as reported in Exhibit 1-1, attached hereto and incorporated herein by this reference, and described in detail in the narrative portions of Exhibit 1-2, also attached hereto and incorporated herein by this reference, and summarized below:

	FY 2020 Original Budget	2nd Quarter Amendment Requested	FY 2020 Budget After This Amendment
Revenues	\$71,872,099	(\$2,218,010)	\$69,654,089
Expenditures	\$69,412,927	(\$5,480,244)	\$63,932,683

Section 2. Funds are hereby appropriated as set forth in said Exhibits 1-1 and 1-2. The expenditure of the funds so appropriated shall be subject to the control of the City Manager.

Section 3. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen.

Passed this 23rd day of June, 2020.

Mayor

ATTEST:

City Clerk

City of Clayton

EXHIBIT 1-1

2nd Quarter Fiscal Year (FY) 2020 Budget Amendment

Fund	Fund Name	Type	FY 20 Original Budget	1st Quarter Amendment	2nd Quarter Amendment	FY 20 Budget After Amendment	% Change
10	General Fund	Beginning Fund Balance	18,012,711			18,012,711	
		Revenues	30,760,804	0	(2,860,218)	27,900,586	-9.3%
		Expenditures	31,053,701	0	(1,858,002)	29,195,699	-6.0%
		Ending Fund Balance	17,719,814	0	(1,002,216)	16,717,598	-5.7%
20	Sewer Lateral Fund	Beginning Fund Balance	30,164			30,164	
		Revenues	97,040	0	0	97,040	0.0%
		Expenditures	105,000	0	(30,000)	75,000	-28.6%
		Ending Fund Balance	22,204	0	30,000	52,204	135.1%
21	Special Business District Fund	Beginning Fund Balance	66,829			66,829	
		Revenues	504,970	0	0	504,970	0.0%
		Expenditures	504,970	0	0	504,970	0.0%
		Ending Fund Balance	66,829	0	0	66,829	0.0%
50	Equipment Replacement	Beginning Fund Balance	6,229,291			6,229,291	
		Revenues	2,246,532	400,000	(250,000)	2,396,532	6.7%
		Expenditures	3,033,877	883,380	(846,723)	3,070,534	1.2%
		Ending Fund Balance	5,441,946	(483,380)	596,723	5,555,289	2.1%
51	Capital Improvement Fund	Beginning Fund Balance*	5,955,177			5,955,177	
		Revenues	8,389,757	1,883,388	892,208	11,165,353	33.1%
		Expenditures	7,549,217	2,971,422	(287,727)	10,232,912	35.5%
		Ending Fund Balance	6,795,717	(1,088,034)	1,179,935	6,887,618	1.4%
62	Center of Clayton Construction Fund	Beginning Fund Balance	(1,827,237)			(1,827,237)	
		Revenues	0	5,300,000	0	5,300,000	0.0%
		Expenditures	2,650,000	1,174,000	0	3,824,000	44.3%
		Ending Fund Balance	(4,477,237)	4,126,000	0	(351,237)	-92.2%
63	Ice Rink Construction Fund	Beginning Fund Balance*	(1,083,016)			(1,083,016)	
		Revenues	10,200,000	0	0	10,200,000	0.0%
		Expenditures	9,200,000	(5,200,000)	(2,457,792)	1,542,208	-83.2%
		Ending Fund Balance	-83,016	5,200,000	2,457,792	7,574,776	-9224.5%
All	Debt Service Funds	Beginning Fund Balance	7,499,019			7,499,019	
		Revenues	3,443,608	8,646,000	0	12,089,608	251.1%
		Expenditures	5,471,085	10,016,275	0	15,487,360	183.1%
		Ending Fund Balance	5,471,542	(1,370,275)	0	4,101,267	-25.0%
		Beginning Fund Balances	34,882,938		0	34,882,938	
		TOTAL REVENUES	55,642,711	16,229,388	(2,218,010)	69,654,089	25.2%
		TOTAL EXPENDITURES	59,567,850	9,845,077	(5,480,244)	63,932,683	7.3%
		Ending Fund Balances	30,957,799	6,384,311	3,262,234	40,604,344	31.2%

* Beginning fund balances have been updated after final prior year final results.

**City of Clayton
2nd Quarter Budget Amendment - FY 2020**

EXHIBIT 1-2

Account #	Account Name	2nd Quarter Amendment	Description
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Revenue

GENERAL FUND			
	<i>Sales Tax & Property Tax</i>		
10.10-402	Financial Institutions Tax	160,000	The majority of these revenue reductions are related to the pandemic reduced economic activity. A few revenue areas were already showing some decline prior to the pandemic such as utility taxes, fines and parking fees.
10.10.400.12	Real Property Tax - Delinquent	60,000	
10.10.410.11	City General Sales Tax	(265,000)	
10.10.410.12	Fire Sales Tax	(160,000)	
10.10-410.13	Public Safety Sales Tax	(85,000)	
10.10-410.14	Local Option Sales Tax	(130,742)	
	<i>Utility Taxes</i>		
10.10-411.11	Electric	(325,000)	
10.10-411.12	Gas	(85,000)	
10.10-411.14	Telephone	(270,000)	
	<i>Intergovernmental & Grants</i>		
10.40.40-415	Gas Tax	(30,000)	
10.10.417.11	Vehicle Fees - Autos	(20,000)	
10.25.25-421.13	Staff Reimbursement - RCCEEG	(45,000)	
10.17.20-421.15	Staff Reimbursement - Technology Serv	40,000	
10.10-425.10	Federal Grants	(60,000)	
	<i>Licenses, Permits & Fees</i>		
10.10-430.10	Business Licenses	(70,000)	
10.20.10-434.13	Tenancy Permits	(10,000)	
10.40.40-435	Degradation Fees	70,000	
10.40.40-437.11	Right-of-way Permits	35,000	
10.30.30-438.15	Ambulance Service Charges	(62,000)	
	<i>Parks & Recreation</i>		
10.50.10-444.13.12	Other Parks & Recreation Rentals Fields	(9,000)	
10.50.10-444.13.13	Other Parks & Recreation Rentals Shelter	(20,000)	
10.50.10-444.16	Other Parks & Recreation Events	(26,000)	
10.50.10-Various	Aquatics Memberships	(106,000)	
10.50.60-440.12	Aquatics Admissions	(25,525)	
10.50.60-440.13	Aquatics Rentals	(17,000)	
10.50.60-440.14	Aquatics Programs	(15,582)	
10.50.62-442.11.13	Tennis Memberships Resident - Family	(5,000)	
10.50.62-442.14	Tennis Center Programs	(10,000)	
10.50.63-443.18	Sports Programs - Fitness	(30,000)	
10.50.63-443.19	Sports Programs - Adult	(35,850)	
10.50.63-443.20	Sports Programs - Youth	(95,050)	
10.50.63-443.21	Sports Programs - Camps	(15,469)	
	<i>Fines</i>		
10.10-450	Parking Fines	(315,000)	
10.10-451	Municipal Court Fines	(55,000)	

Account #	Account Name	2nd Quarter Amendment	Description
Revenue			
GENERAL FUND			
	<i>Parking</i>		
10.40.44-460.10	Parking Meters	(580,000)	
10.40.44-Various	Parking Lots	(86,000)	
10.40.44-463	Parking Space Rentals	(40,000)	
	<i>Interest & Miscellaneous</i>		
10.10-470.11	Interest on Investments	(50,000)	
10.10-475.12	Events - Sponsorship	(11,000)	
10.10-475.13	Events - Ticket Sales	(20,000)	
10.10-480.10	Misc. Income	(40,000)	
EQUIPMENT REPLACEMENT FUND			
50.10-499.10	Transfer-in from General Fund	(250,000)	Reduces the transfer-in from the General Fund for equipment replacement.
CAPITAL IMPROVEMENTS FUND			
51.10-499.63	Transfer-in from Ice Rink Project	892,208	This pays back the Capital Improvement Fund for Ice Rink related expenditures spent in past years.
Total Revenue Amendment		(\$2,218,010)	

Account #	Account Name	2nd Quarter Amendment	Description
Expenditures			
GENERAL FUND			
	<i>Mayor & Board of Aldermen</i>		
10.15.12-635.10	Professional Services	(4,000)	Reductions include the elimination of the Board retreat and other minor reductions, offset by the Cost of the Equity Commission consultant.
10.15.12-610.10	Travel & Training	(1,690)	
10.15.12-770	Meetings and Receptions	(1,200)	
	<i>City Manager's Office</i>		
10.17.15-Various	Full-time Salaries & Benefits	(23,000)	Reductions include salary and benefit savings due to the timing of the City Manager hiring, elimination of the Executive Team retreat, reductions in travel and training, elimination of the strategic plan offset by search firm costs and additional communications, and reductions in newsletter distribution.
10.17.15-600	Postage	(3,506)	
10.17.15-610.10	Travel & Training	(8,951)	
10.17.15-615	Printing & Photography	(5,300)	
10.17.15-620	Dues & Memberships	(1,850)	
10.17.15-635.10	Professional Services - General	(10,000)	
10.17.15-635.11	Professional Services - Consulting	(18,382)	
10.17.15-640.10	Service Contracts	(17,680)	
10.17.15-770	Meetings & Receptions	(1,600)	

2nd Quarter

Account #	Account Name	Amendment	Description	
Expenditures				
GENERAL FUND				
	Economic Development			
10.17.16-610.10	Travel & Training	(8,313)	Reductions are in reduced event costs, staff Overtime for events, advertising, and reduced travel and training among other areas.	
10.17.16-615	Printing & Photography	(2,500)		
10.17.16-625	Advertising	(5,405)		
10.17.16-635.10	Professional Services	(8,720)		
10.17.16-770	Meetings & Receptions	(4,556)		
	Events			
10.17.17-510	Overtime	(68,716)		
10.17.17-610.10	Travel & Training	(2,900)		
10.17.17-625	Advertising	(8,500)		
10.17.17-675	Event Costs	(94,554)		
	Parking Enforcement			
10.17.26-610.10	Travel & Training	(6,000)		
	Finance			Reductions include the deferral of a consultant for enhancing employee performance reviews, travel and training, city-wide employee training, employee Appreciation events, staff vacancies, reduced contract costs on the parking system, reduced Insurance deductibles, various technology projects, equipment replacements and a reduction in costs to the City's participation in the police body camera grant.
10.17.18-610.10	Travel & Training	(9,000)		
10.17.18-640.1	Service Contracts	(3,000)		
10.17.18-615	Printing & Photography	(1,500)		
10.17.18-700.10	Office Supplies	(3,500)		
	Human Resources			
10.17.19-610.10	Travel & Training	(4,900)		
10.17.19-635.10	Professional Services	(24,250)		
10.17.19-615	Printing & Photography	(740)		
10.17.19-700.10	Office Supplies	(600)		
10.17.19-620	Dues & Memberships	(400)		
10.17.19-625	Advertising	(1,200)		
10.17.19-770	Meetings & Receptions	(750)		
10.17.19-676	Employee Relations	(7,000)		
	Municipal Court			
10.17.21-Various	Full-time Salaries & Benefits	(16,500)		
10.17.21-610.10	Travel & Training	(3,500)		
10.17.21-635.10	Professional Services	(6,200)		
10.17.21-700.10	Office Supplies	(1,000)		
10.17.21-620	Dues & Memberships	(500)		
10.17.21-640.10	Service Contracts	(35,000)		
10.17.21-655	Banking & Credit Card Fees	(4,000)		
	Insurance			
10.60.80-686.11	Deductibles	(10,000)		
	Technology Services			
10.17.20-630.11	Maintenance & Repair	(5,264)		
10.17.20-640.10	Service Contracts	(61,266)		
10.17.20-755.26	Other Supplies & Materials	(9,700)		
10.17.20-610.10	Travel & Training	(10,000)		
10.17.20-999.50	Transfer-out for Equipment Replacement	(36,192)		

2nd Quarter

Account # Account Name Amendment Description

Expenditures

GENERAL FUND			
	Planning & Development		
10.20.10-500	Full-time Salaries & Benefits	(58,000)	Reductions are for staff vacancies offset by the cost of temporary staff, travel and training and the deferral of the start of the comprehensive planning Process.
10.20.10-640.10	Part-time Salaries	(5,000)	
10.20.10-625	Advertising	(1,800)	
10.20.10-610.10	Travel & Training	(12,000)	
10.20.10-635.10	Professional Services	(100,000)	
10.20.10-770	Meetings & Receptions	(1,500)	
	Police		
10.25.25-500	Full-time Salaries & Benefits	(330,000)	Reductions are for staff vacancies, travel and training, city-wide employee training, employee, savings on dispatching services, and equipment replacement.
10.25.25-610.10	Travel & Training	(15,000)	
10.25.25-620	Dues & Memberships	(1,000)	
10.25.25-630.11	Maintenance & Repair	(7,000)	
10.25.25-640.10	Service Contracts	(13,000)	
10.25.25-650	Medical Services	(1,000)	
10.25.25-700.10	Office Supplies	(4,000)	
10.25.25-755.24	Community Relations	(2,500)	
10.25.25-755.25	Awards Badges & Recognitions	(700)	
10.25.25-760	Uniforms & Clothing	(9,000)	
10.25.25-999.50	Transfer-out for Equipment Replacement	(32,222)	
	Fire		
10.30.30-610.10	Travel & Training	(4,400)	Reductions are for travel and training and equipment replacement.
10.30.30-640.10	Service Contracts	(1,200)	
10.30.30-710	Minor Supplies & Equipment	(1,500)	
10.30.30-999.50	Transfer-out for Equipment Replacement	(79,810)	
	Public Works - Engineering		
10.40.40-Various	Full-time Salaries & Benefits	(50,000)	Reductions are for staff vacancies, fewer part-time employees, reduced use of consultants, less snow removal supplies, facility maintenance, and equipment replacement.
10.40.40-505.10	Salaries - Part-time	(8,120)	
10.40.40-610.10	Travel & Training - General	(5,460)	
10.40.40-610.11	Travel & Training - Certifications	(12,000)	
10.40.40-755.13	Other Supplies & Materials	(2,000)	
10.40.40-635.13	Professional Services - Architects & Engin.	(22,100)	
	Public Works - Street Maintenance		
10.40.41-610.10	Travel & Training - General	(3,625)	
10.40.41-755.12	Other Supplies & Materials - Street Furniture	(6,500)	
10.40.41-630.12	Maintenance & Repair - Facilities	(10,000)	
10.40.41-725	Snow/Ice Control Materials	(10,000)	
10.40.41-640.10	Service Contracts	(4,000)	
10.40.41-505.10	Part-time/seasonal (7)	(31,390)	
10.40.41-999.50	Transfer-out for Equipment Replacement	(44,995)	

2nd Quarter

Account # Account Name Amendment Description

Expenditures

GENERAL FUND			
	Public Works - Facilities		
10.40.42-610.10	Travel & Training - General	(3,475)	
10.40.42-999.50	Transfer-out for Equipment Replacement	(22,006)	
	Public Works - Fleet Maintenance		
10.40.43-751	Fuel & Lubricants	(20,000)	
	Public Works - Parking Operations		
10.40.44-740.15	Traffic Supplies - Counters	(7,400)	
10.40.44-610.10	Travel & Training - General	(2,500)	
10.40.44-715.10	Agriculture Supplies	(3,000)	
10.40.44-505.10	Salaries - Part-time	(5,280)	
10.40.44-655	Banking & Credit Card Fees	(7,000)	
10.40.44-745.11	Parking Supplies - Meters	(7,700)	
10.40.44-999.50	Transfer-out for Equipment Replacement	(14,620)	
	Public Works - Street Lighting		
10.40.45-Various	Full-time Salaries & Benefits	(31,000)	
	Parks & Rec. - Administration		
10.50.10-Various	Full-time Salaries & Benefits	(18,000)	Reductions are for staff vacancies and part-time staff, event costs, service contracts for aquatics and tennis, recreation supplies, sports leagues and program cost, various supplies and equipment replacement.
10.50.10-505.10	Part-time Salaries	(8,660)	
10.50.10-510	Overtime	(3,600)	
10.50.10-610.10	Travel	(4,345)	
10.50.10-615	Printing	(1,330)	
10.50.10-655	Banking & Credit Card Fees	(2,114)	
10.50.10-675	Events	(11,925)	
	Parks & Rec. - Aquatics		
10.50.60-505.12	Part-time Instructors	(1,838)	
10.50.60-605.12	Water	(1,000)	
10.50.60-605.13	Sewer	(1,000)	
10.50.60-630.11	Repair of Equipment	(4,000)	
10.50.60-630.12	Repair of Facilities	(1,600)	
10.50.60-640.10	Service Contracts - General	(2,171)	
10.50.60-640.14	Service Contracts - Aquatics	(20,000)	
10.50.60-755.10	Other Supplies	(9,875)	
10.50.60-805	Equipment	(5,600)	
	Parks & Rec - Ice Rink		
10.50.61-605.12	Water	(1,625)	
10.50.61-605.13	Sewer	(1,590)	
10.50.61-755.10	Other Supplies & Materials	(5,000)	
	Parks & Rec. - Tennis Center		
10.50.62-640.10	Service Contracts	(10,000)	

2nd Quarter

Account #	Account Name	Amendment	Description
Expenditures			
GENERAL FUND			
	<i>Parks & Rec. - Sports</i>		
10.50.63-505.13	Part-time - Adult Leagues	(10,000)	
10.10.63-505.14	Part-time - Youth Leagues	(16,150)	
10.10.63-640.15	Camps	(5,428)	
10.10.63-640.16	Fitness	(17,600)	
10.10.63-640.18	Youth Sports	(5,000)	
10.10.63-730.10	Recreation Supplies	(12,722)	
	<i>Parks & Rec. - Park Operations</i>		
10.50.64-505.10	Part-time Salaries	(23,820)	
10.50.64-510	Overtime	(7,116)	
10.50.64-605.15	Electricity	(18,221)	
10.50.64-610.10	Travel & Training	(2,240)	
10.50.64-640.10	Service Contracts	(3,000)	
10.50.64-755.10	Other Supplies	(20,000)	
10.50.64-999.50	Transfer-out for Equipment Replacement	(20,155)	
	<i>Parks & Rec. - Clayton Community Foundation</i>		
10.50.69-505.10	Part-time General	(3,189)	
SEWER LATERAL FUND			
20.40.40-680	Sewer Lateral Repairs	(30,000)	A reduction in the maximum repair costs.
EQUIPMENT REPLACEMENT FUND			
	<i>Technology Services</i>		
50.17.20-815	Technology Projects	(49,554)	Reduced or deferred replacement include copiers, traffic-cad, police radar trailer, fire alerting system, business district floral baskets and pots, replacement of Council Chamber public chairs, administration conference room furniture, aquatic center shades and filters, zamboni and replacement of the wrought iron fence at Oak Knoll Park.
	<i>Police</i>		
50.25.25-805	Equipment	(8,612)	
	<i>Fire</i>		
50.30.30-850	Facility Improvements	(90,000)	
	<i>Public Works</i>		
50.40.41-805	Equipment	(108,363)	
50.40.42-850	Facility Improvements	(60,000)	
	<i>Parks & Recreation</i>		
50.50.60-850	Facility Improvements	(310,942)	
50.50.64-800	Vehicles	(119,252)	
50.50.64-850	Facility Improvements	(100,000)	
CAPITAL IMPROVEMENT FUND			
51.50.10-645	Contribution CRSWC	93,973	Increase for payment of 50% of CRSWC deficit from last fiscal year.
51.40.42-850.10	Facility Improvements	(199,000)	Deferred projects for Brentwood building exterior signage, planning counter improvements, police physical training room and comprehensive plan work for parks and bike/pedestrian master plans.
51.40.40-635.11	Professional Services	(92,700)	
51.50.10-640.10	Service Contracts	(90,000)	
ICE RINK BOND CONSTRUCTION FUND			
63.50.61-870.11	Ice Rink Improvements	(3,350,000)	This reduction is for the deferral of the ice rink
63.60.81-999.51	Transfer-out to Capital Improvement Fund	892,208	construction and to move the past year's rink project expenditures to this new fund.
Total Expenditure Amendment		(5,480,244)	



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
JANET K. WATSON, DIRECTOR OF FINANCE AND ADMINISTRATION
DATE: JUNE 23, 2020
SUBJECT: FISCAL YEAR 2020 2ND QUARTER FINANCIAL REPORT

Attached you will find the 2nd Quarter Financial Report for Fiscal Year 2020 (FY20). This report includes the 2nd quarter budget amendment considered by the Board at this meeting. At the end of the first two quarters of the fiscal year, the economic shut-down had just begun so that would not be reflected yet in the actual revenue and expenditures noted in the report. However, the budget amendment has taken the change in economic activity into consideration.

GENERAL FUND

- Surplus - We started this year with a projected general fund surplus of \$272,887. With the pandemic economic changes, staff have projected reduced revenues through the end of the fiscal year and have identified many general fund budget reductions for the remainder of the year which will partially offset the reduced revenues. The result is a new projected deficit of \$1,261,113. As revenues continue to be received, staff will provide updates to the Board for adjusted projections in revenue and will continue to search for areas to reduce expenditures further.
- Property tax receipts - This revenue was 15% higher than the same period last year, although the final large distribution will occur in the 3rd quarter. It is expected that revenue will continue to outpace the prior year but likely of a lesser percentage.
- Sales tax receipts – Revenue was lower than the same period last year by 1.1% through the second quarter.
- Utility Tax – Several areas of utility tax receipts are lower than the prior year by 8% due to downward trends in telephone tax receipts, weather related reduced revenues, and lower utility rates on electric and gas.
- Licenses, Permits & Fees – This revenue was 22% higher through the second quarter than the prior year as the City has received large building permit fees. Depending on the timing of the payment of permits, this revenue is likely to be similar to the prior year. In addition, the City budgeted for and entered a program to enhance ambulance service fee reimbursements, and this will generate approximately \$100,000 of additional revenue annually.
- Parking Revenue – This revenue was down 9.5% this year as compared to the first two quarters of last year. Part of this reduction is from the recent closure of two parking lots due to a new development. In general, parking meter revenue is also down.

OTHER FUNDS

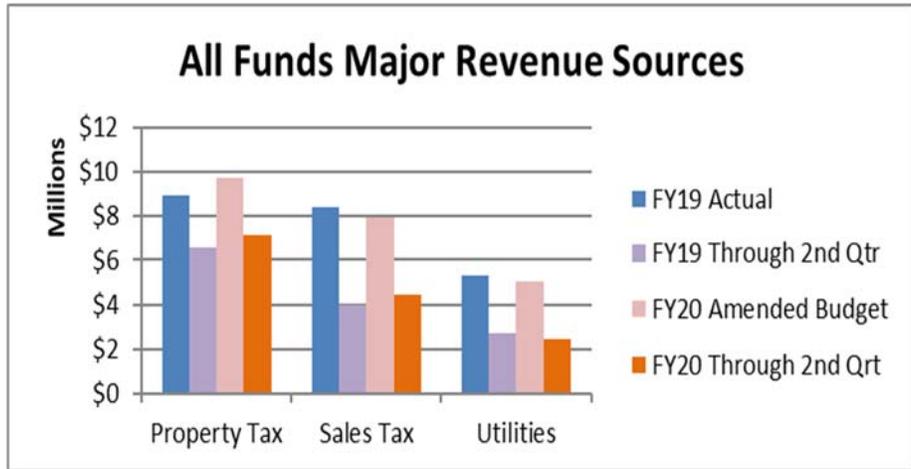
- Capital & Debt Funds – There were very large fluctuations from prior years in these funds through the second quarter due to the issuance of bonds for the Center of Clayton renovations and for refunding older bonds, and for the sale of the Brentwood/Forsyth parking lot.

CITY OF CLAYTON

All Funds Report in Brief

FY 2020 Through 2nd Quarter

Property tax revenue is collected in the General Fund, Special Business District Fund, 2009 Build America Bond Special Obligation Debt Fund, 2014 General Obligation Debt Fund and the new 2019 Special Obligation Refunding & Improvement Bond Fund. Fiscal Year 2020 (FY20) property tax through 2nd quarter are 10% higher than this time last

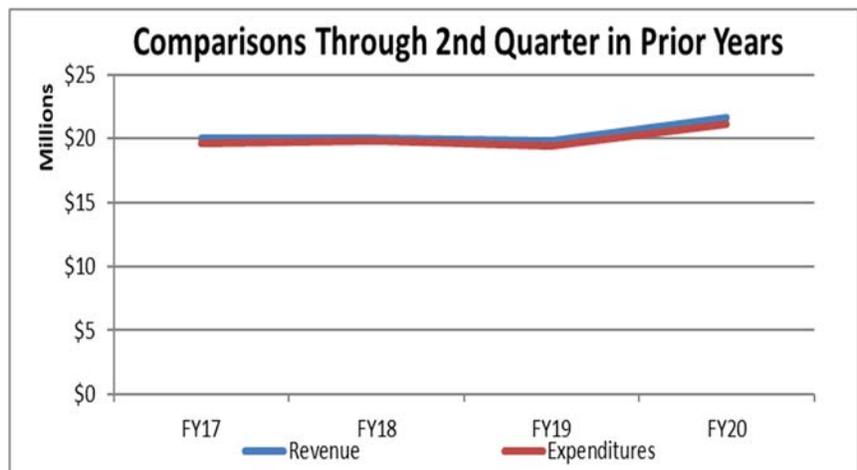


year. Sales and utility taxes are collected throughout the year. FY20 sales tax revenue in all funds was 10.9% higher than that at this time last year but is actually 1.9% lower when excluding the new use tax which was not yet being collected at this time last year. Utility taxes were 8.4% lower when compared to this same period last year.



See above for the status of sales tax revenue for the first half of the fiscal year. For a better comparison of sales tax at this point in the year, this bar graph provides a comparison of a rolling 12-month period ending March 31 of each year indicated. The growth in 2019 is due to the addition of the public safety sales tax, and the growth in FY20 is due to the addition of a use tax.

This line graph provides a comparison of revenues and expenditures for the first half of the last four fiscal years. Revenue and Expenditures do not include "Other Financing Sources and Uses" except transfers from the General Fund to the Equipment Replacement Fund and Capital Improvement Fund.

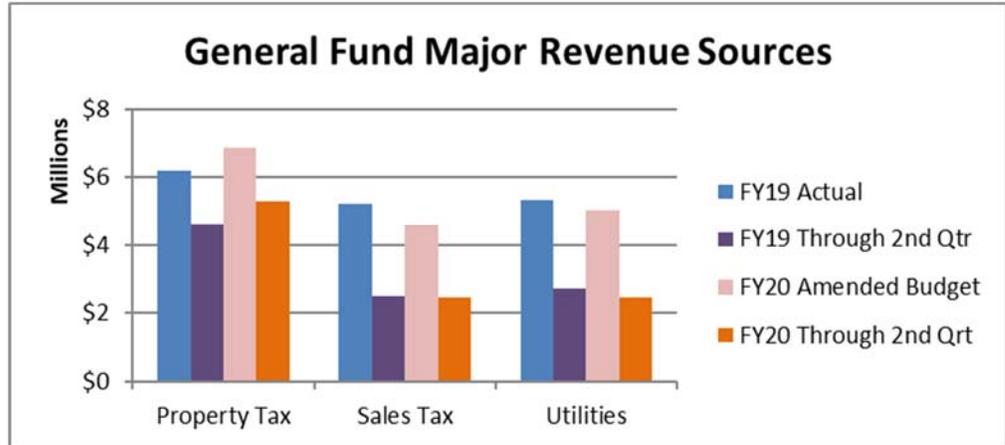


CITY OF CLAYTON

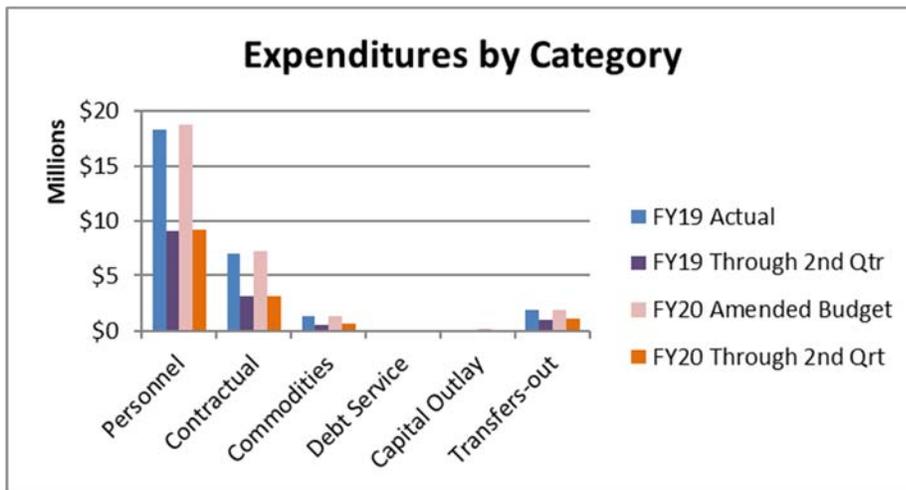
General Fund Report in Brief

FY 2020 Through 2nd Quarter

The majority of property tax revenue is collected in the first half of the fiscal year. General Fund property tax revenue at the end of the second quarter was 15% higher than the same period last year. Sales tax and utility tax sources are collected somewhat



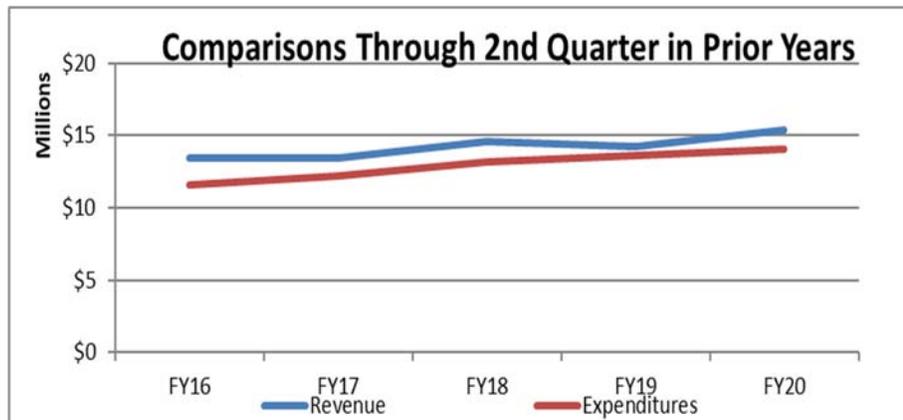
evenly throughout the fiscal year. Sales tax revenue includes a 1% general tax, a 0.25% local option tax, a 0.25% fire service tax, a 0.50% public safety tax and the addition of the new use tax. Total General Fund sales tax revenue is 1.1% lower than through the second quarter of last year. Utility tax revenue which includes electric, gas, water, telephone and cable utilities is down 8.4% compared to last year.



This bar graph displays the comparison, by category, of the General Fund expenditures to last fiscal year. Personnel costs, consisting of salaries and benefits, comprise the largest category of expenditures and are spent somewhat evenly throughout the year, except for seasonal salaries. Personnel cost through the 2nd quarter are \$142,884 or 1.6% higher than through

the 2nd quarter of 2019. Commodities show the largest percentage increase when compared to 2019 at 20.5%.

This line graph provides a comparison of General Fund revenue and expenditures through the first half of the current year compared to the same period in each of the last four fiscal years. Transfers from the general fund to the equipment fund are included as they are a large part of quarterly costs.



CITY OF CLAYTON

Analysis of Revenue & Expenditures through 2nd Quarter

This financial report is for the first six months of Fiscal Year 2020 (FY20) ending March 31, 2020. Significant highlights are summarized below.

Summary of All Funds

Revenue totaled \$36.1 million at the end of the second quarter of FY20 and was \$17.9 million more than last year at this time. The increase was primarily due to the issuance of bonds to fund the Center of Clayton renovation and to refund, or refinance, the 2009 Build America bonds, and the sale of a parking lot. The year-to-date revenue received is 60.6% of the current year amended budget which compares to 49% revenue received in the first two quarters of the prior year.

Expenditures totaled \$27.6 million at the end of the second quarter. Year-to-date expenditures were \$9.9 million more than the amount spent through the second quarter of the prior year. The increase in expenditures was primarily due to the new Center Renovation Project Fund and the pay-off of bonds related to the refunding.

All Funds Summary	FY19 Final Actual	FY19 Actual Through 2nd Quarter	FY20 Amended Budget	FY20 Actual Through 2nd Quarter
Revenue	\$37,034,169	\$18,151,294	\$59,593,302	\$36,095,336
Transfers-in	7,021,243	2,410,993	10,060,787	4,181,536
Revenue & Transfers-in	44,055,412	20,562,287	69,654,089	40,276,871
Expenditures	37,470,611	17,675,940	53,837,896	27,624,731
Transfers-out	7,021,243	2,410,993	10,060,787	4,181,536
Expenditures & Transfers-out	44,491,854	20,086,933	63,898,683	31,806,267
Surplus (Deficit)	(436,442)	475,354	5,755,406	8,470,605

General Fund

The FY20 amended budget projects a deficit of \$1,261,113 compared to the \$545,207 final surplus which occurred last year. The larger deficit is mostly due to the economic results of COVID-19, including both reduced revenue and expenditures.

General Fund Revenue: Revenue totaling \$14.1 million has been received which is 56.7% of the amended budget and \$622,024 more than revenue received at the end of the second quarter of last year. Property tax revenue of \$5.3 million has been received which is 77.2% of the amended budget for property tax revenue and 37.5% of total revenue collected.

General Fund Expenditures: Expenditures were \$13 million, representing 47.4% of the amended budget and were 2.6% higher compared to the first two quarters of last year. Personnel services expenditures, the largest expenditure category, account for 68.5% of the budget and 71.14% of actual year-to-date expenses.

General Fund Summary	FY19 Final Actual	FY19 Actual Through 2nd Quarter	FY20 Amended Budget	FY20 Actual Through 2nd Quarter
Revenue	\$26,548,102	\$13,522,035	\$24,959,437	\$14,144,059
Transfers-in	2,543,703	990,994	2,941,149	1,470,573
Revenue & Transfers-in	29,091,805	14,513,028	27,900,586	15,614,632
Expenditures	26,637,471	12,631,697	27,339,719	12,965,909
Transfers-out	1,909,127	976,438	1,821,980	1,052,795
Expenditures & Transfers-out	28,546,598	13,608,135	29,161,699	14,018,704
Surplus (Deficit)	545,207	904,893	(1,261,113)	1,595,928

Special Revenue Funds

In the Sewer Lateral Fund, 90.9% of the current year budgeted revenue has been received but only 36.2% of budgeted expenditures were spent by the end of the second quarter. In the Special Business District (SBD) Fund, 62.5% of budgeted revenue has been received by the end of the 2nd quarter. The largest revenue source in the SBD is property tax.

Special Revenue Funds	FY19 Final Actual	FY19 Actual Through 2nd Quarter	FY20 Amended Budget	FY20 Actual Through 2nd Quarter
Sewer Lateral Revenue	\$95,608	\$88,856	\$97,040	\$88,171
SBD Revenue	469,450	231,265	504,970	315,808
<i>Total Revenue</i>	565,058	320,121	602,010	403,979
Sewer Lateral Expenditures	146,140	32,370	75,000	27,120
SBD Transfers-out	535,711	267,856	504,970	252,485
<i>Total Expenditures</i>	681,851	300,226	579,970	279,605
<i>Surplus (Deficit)</i>	(116,793)	19,896	22,040	124,374

Equipment Replacement Fund

Expenditures through the first six months totaled \$840,150 and were only 27.4% of the amended budget, as only a portion of the replacement vehicles, equipment and projects have been received or completed. Due to the COVID-19 pandemic, several purchases have been postponed. The largest source of incoming funds is derived from a transfer-in from the General Fund, which has been reduced by \$250,000 as part of the 2nd Quarter Budget Amendment. This fund has a budgeted deficit of \$674,002 in FY20.

Equipment Replacement Fund	FY19 Final Actual	FY19 Actual Through 2nd Quarter	FY20 Amended Budget	FY20 Actual Through 2nd Quarter
Revenue	\$329,508	\$113,259	\$608,127	\$178,850
Transfers-in	1,865,401	932,712	1,788,405	1,019,220
<i>Revenue & Transfers-in</i>	2,194,909	1,045,971	2,396,532	1,198,070
Expenditures	1,379,947	793,216	3,070,534	840,150
<i>Surplus (Deficit)</i>	814,962	252,754	(674,002)	357,921

Capital Improvement Fund

Revenue through the first two quarters totaled \$5.6 million and was \$3.2 million more than the first two quarters of last year. \$2.6 million was received from the sale of the Brentwood/Forsyth parking lot. Expenditures were only 9.7% of budgeted expenditures. The majority of project expenditures occur later in the fiscal year due to the timing of the construction season.

Capital Improvement Fund	FY19 Final Actual	FY19 Actual Through 2nd Quarter	FY20 Amended Budget	FY20 Actual Through 2nd Quarter
Revenue	\$6,984,933	\$2,352,422	\$6,488,820	\$5,561,646
Transfers-in	1,325,830	487,288	4,676,533	1,139,361
<i>Revenue & Transfers-in</i>	8,310,763	2,839,709	11,165,353	6,701,007
Expenditures	3,749,449	1,231,912	7,142,033	690,010
Transfers-out	3,294,301	723,138	3,090,879	1,770,469
<i>Expenditures & Transfers-out</i>	7,043,751	1,955,050	10,232,912	2,460,479
<i>Surplus (Deficit)</i>	1,267,012	884,659	932,441	4,240,528

Bond Construction Funds

\$5.3 million in bond proceeds has been received to cover the cost of the Center renovations but only \$1.7 million has been spent on the renovations during the first two quarters. The Ice Rink has had minor expenditures of \$378,464 but the bonds have not been issued yet.

Bond Construction Funds	FY19 Final Actual	FY19 Actual Through 2nd Quarter	FY20 Amended Budget	FY20 Actual Through 2nd Quarter
Center Revenue	\$0	\$0	\$5,300,000	\$5,390,901
Ice Rink Revenue	0	0	10,200,000	0
Total Revenue	0	0	15,500,000	5,390,901
Center Expenditures	1,827,237	0	3,824,000	1,738,061
Ice Rink Expenditures	190,778	0	650,000	378,464
Total Expenditures	2,018,015	0	4,474,000	2,116,525
Transfers Out	0	0	892,208	892,208
Expenditures & Transfers out	2,018,015	0	5,366,208	3,008,733
Surplus (Deficit)	(2,018,015)	0	10,133,792	2,382,168

Debt Service Funds

Revenue in all debt service funds through the first half of the year totaled \$10.4 million which includes \$8.6 in bond proceeds received to refund remaining 2009 Build America Bonds. Debt service expenditures totaled \$11 million, which includes the payment to refund these same bonds.

Debt Service Funds	FY19 Final Actual	FY19 Actual Through 2nd Quarter	FY20 Amended Budget	FY20 Actual Through 2nd Quarter
Revenue	\$2,606,568	\$1,843,457	\$11,434,908	\$10,415,901
Transfers-in	1,286,309	0	654,700	552,381
Revenue & Transfers-in	3,892,877	1,843,457	12,089,608	10,968,282
Expenditures	3,539,589	2,986,744	11,736,610	10,985,017
Transfers-out	1,282,104	443,562	3,750,750	213,579
Expenditures & Transfers-out	4,821,692	3,430,306	15,487,360	11,198,596
Surplus (Deficit)	(928,815)	(1,586,848)	(3,397,752)	(230,313)

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All Funds

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue								
General Fund	26,364,934	26,548,102	13,522,035	27,819,655	24,959,437	14,144,059	56.7%	622,024
Sewer Lateral Fund	93,400	95,608	88,856	97,040	97,040	88,171	90.9%	(685)
Special Business District Fund*	471,711	469,450	231,265	504,970	504,970	315,808	62.5%	84,543
Equipment Replacement Fund	363,650	329,508	113,259	208,127	608,127	178,850	29.4%	65,592
Capital Improvement Fund	6,983,201	6,984,933	2,352,422	5,975,307	6,488,820	5,561,646	85.7%	3,209,224
Bond Construction Funds	-	-	-	10,200,000	15,500,000	5,390,901	34.8%	5,390,901
Debt Service Funds	2,602,150	2,606,568	1,843,457	2,788,908	11,434,908	10,415,901	91.1%	8,572,444
Total Revenue	36,879,046	37,034,169	18,151,294	47,594,007	59,593,302	36,095,336	60.6%	17,944,042
Transfers-in	7,041,318	7,021,243	2,410,993	8,048,704	10,060,787	4,181,536	215.7%	1,770,543
Total Revenue & Transfers-in	43,920,364	44,055,412	20,562,287	55,642,711	69,654,089	40,276,871	57.8%	19,714,585
Expenditures								
General Fund	27,326,288	26,637,471	12,631,697	28,981,721	27,339,719	12,965,909	47.4%	334,212
Sewer Lateral Fund	146,500	146,140	32,370	105,000	75,000	27,120	36.2%	(5,250)
Equipment Replacement Fund	1,518,177	1,379,947	793,216	3,033,877	3,070,534	840,150	27.4%	46,933
Capital Improvement Fund	3,923,780	3,749,449	1,231,912	4,458,338	7,142,033	690,010	9.7%	(541,902)
Bond Construction Funds	2,030,000	2,018,015	-	11,850,000	4,474,000	2,116,525	47.3%	2,116,525
Debt Service Funds	3,552,902	3,539,589	2,986,744	3,090,210	11,736,610	10,985,017	93.6%	7,998,273
Total Expenditures	38,497,647	37,470,611	17,675,940	51,519,146	53,837,896	27,624,731	51.3%	9,948,791
Transfers-out	7,041,318	7,021,243	2,410,993	8,048,704	10,060,787	4,181,536	41.6%	1,770,543
Total Expenditures & Transfers-out	45,538,965	44,491,854	20,086,933	59,567,850	63,898,683	31,806,267	49.8%	11,719,333
Surplus (Deficit)	(1,618,601)	(436,442)	475,354	(3,925,139)	5,755,406	8,470,605		

*Expenditures related to Economic Development and Events are recorded in the General Fund while revenue is recorded in the Special Business District Fund, with transfers out to the General Fund supporting the expenditures.

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General Fund

The General Fund accounts for all revenue and expenditures associated with the traditional services provided by the Clayton City government.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
Property Taxes	6,204,924	6,203,177	4,608,329	6,642,796	6,862,796	5,298,138	77.2%	689,809
Licenses, Permits & Fees	3,235,848	3,299,026	1,365,518	3,420,522	3,383,522	1,669,139	49.3%	303,621
Sales Tax	5,234,565	5,221,766	2,491,640	5,241,650	4,600,908	2,464,047	53.6%	(27,593)
Utilities	5,327,045	5,322,990	2,697,587	5,721,032	5,041,032	2,469,834	49.0%	(227,753)
Intergovernmental	1,717,198	1,784,841	595,724	1,870,599	1,815,599	653,105	36.0%	57,381
Parks & Recreation	1,025,564	971,692	306,731	894,096	483,620	167,014	34.5%	(139,717)
Fines & Forfeitures	691,400	659,914	307,950	859,000	489,000	340,351	69.6%	32,401
Parking	2,188,842	2,320,135	957,302	2,393,600	1,687,600	865,745	51.3%	(91,558)
Miscellaneous	739,548	764,561	191,254	776,360	595,360	216,687	36.4%	25,432
Total Revenue	26,364,934	26,548,102	13,522,035	27,819,655	24,959,437	14,144,059	56.7%	622,024
Transfers-in	2,543,703	2,543,703	990,994	2,941,149	2,941,149	1,470,573	50.0%	479,580
Total Revenue & Transfers-in	28,908,637	29,091,805	14,513,028	30,760,804	27,900,586	15,614,632	56.0%	1,101,604
Expenditures & Transfers-out								
Expenditures								
Personnel Services	18,470,473	18,287,729	9,080,539	19,492,956	18,727,577	9,223,423	49.3%	142,884
Contractual Services	7,338,005	6,925,974	3,072,791	7,903,777	7,214,086	3,116,468	43.2%	43,677
Commodities	1,393,055	1,314,278	478,244	1,452,138	1,270,806	576,011	45.3%	97,767
Capital Outlay	124,755	109,490	123	132,850	127,250	50,006	39.3%	49,883
Total Expenditures	27,326,288	26,637,471	12,631,697	28,981,721	27,339,719	12,965,909	47.4%	334,212
Transfers-out	1,909,127	1,909,127	976,438	2,071,980	1,821,980	1,052,795	57.8%	76,357
Total Expenditures & Transfers-out	29,235,415	28,546,598	13,608,135	31,053,701	29,161,699	14,018,704	48.1%	410,569
Surplus (Deficit)	(326,778)	545,207	904,893	(292,897)	(1,261,113)	1,595,928		

General Fund Expenditures by Department

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Expenditures & Transfers-out								
Expenditures								
Board of Aldermen & City Clerk	126,821	105,633	54,397	110,472	103,582	42,725	41.2%	(11,672)
City Manager	741,520	708,240	368,781	812,052	721,783	249,603	34.6%	(119,178)
Economic Development	880,570	772,305	363,038	836,369	626,205	330,579	52.8%	(32,460)
Finance & Administration	2,712,196	2,561,381	1,325,053	3,004,867	2,795,097	1,441,435	51.6%	116,381
Planning & Development	1,032,076	999,209	498,946	1,246,870	1,068,570	524,207	49.1%	25,262
Police	6,798,290	6,763,620	3,496,446	7,013,597	6,630,397	3,259,179	49.2%	(237,267)
Fire	5,616,184	5,553,246	2,553,134	5,970,204	5,963,104	3,043,060	51.0%	489,926
Public Works	6,354,350	6,173,166	2,657,544	6,808,664	6,556,114	2,814,847	42.9%	157,303
Parks & Recreation	2,585,726	2,527,368	1,036,071	2,700,728	2,406,969	941,478	39.1%	(94,593)
Insurance	478,555	473,303	278,286	477,898	467,898	318,796	68.1%	40,510
Total Expenditures	27,326,288	26,637,471	12,631,697	28,981,721	27,339,719	12,965,909	47.4%	334,212
Transfers-out	1,909,127	1,909,127	976,438	2,071,980	1,821,980	1,052,795	57.8%	76,357
Total Expenditures & Transfers-out	29,235,415	28,546,598	13,608,135	31,053,701	29,161,699	14,018,704	48.1%	410,569

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Sewer Lateral Fund

The Sewer Lateral Fund provides funding to residents for all or a portion of the cost of certain repairs of defective sewer lateral lines on all residential property having six or fewer dwelling units.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
Sewer Lateral Fees	92,400	93,235	87,787	94,488	94,488	87,601	92.7%	(186)
Interest Income	1,000	2,373	1,069	2,552	2,552	570	22.3%	(499)
Total Revenue	93,400	95,608	88,856	97,040	97,040	88,171	90.9%	(685)
Transfers-in	-	-	-	-	-	-	-	-
Total Revenue & Transfers-in	93,400	95,608	88,856	97,040	97,040	88,171	90.9%	(685)
Expenditures & Transfers-out								
Expenditures								
Sewer Lateral Expenditures	146,500	146,140	32,370	105,000	75,000	27,120	36.2%	(5,250)
Total Expenditures	146,500	146,140	32,370	105,000	75,000	27,120	36.2%	(5,250)
Transfers-out	-	-	-	-	-	-	-	-
Total Expenditures & Transfers-out	146,500	146,140	32,370	105,000	75,000	27,120	36.2%	(5,250)
Surplus (Deficit)	(53,100)	(50,532)	56,486	(7,960)	22,040	61,051		

Special Business District Fund

This fund provides for a portion of the economic development activities in the downtown area including capital improvements, promotion of the area through marketing and advertising, and efforts related to attraction and/or retention of businesses. Expenditures related to Economic Development and Events are recorded in the General Fund, while revenue is recorded in the Special Business District Fund, with transfers out to the General Fund supporting these items.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
Property Tax	469,461	466,390	230,184	503,190	503,190	314,827	62.6%	84,643
Investment Income	2,250	3,060	1,081	1,780	1,780	980	55.1%	(101)
Total Revenue	471,711	469,450	231,265	504,970	504,970	315,808	62.5%	84,543
Transfers-in	-	-	-	-	-	-	-	-
Total Revenue & Transfers-in	471,711	469,450	231,265	504,970	504,970	315,808	62.5%	84,543
Transfers-out	535,711	535,711	267,856	504,970	504,970	252,485	50.0%	(15,371)
Surplus (Deficit)	(64,000)	(66,261)	(36,590)	-	-	63,323		

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Equipment Replacement Fund

The Equipment Replacement Fund establishes a "sinking" or reserve account for the systematic replacement of all capital vehicles and large equipment. The net replacement cost for each item is divided by its useful life, resulting in an annual amount to be budgeted and transferred to this fund for the replacement of the item.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
Gain/Loss on Sale of Assets	162,550	138,130	57,800	65,790	65,790	119,100	181.0%	61,300
Interest Income	93,100	140,667	55,459	142,337	142,337	59,750	42.0%	4,292
Miscellaneous/Grants	108,000	50,711	-	-	400,000	-	-	-
Total Revenue	363,650	329,508	113,259	208,127	608,127	178,850	29.4%	65,592
Transfers-in	1,865,401	1,865,401	932,712	2,038,405	1,788,405	1,019,220	57.0%	86,508
Total Revenue & Transfers-in	2,229,051	2,194,909	1,045,971	2,246,532	2,396,532	1,198,070	50.0%	152,100
Expenditures & Transfers-out								
Expenditures								
Technology Projects	408,514	395,725	174,484	450,164	529,610	239,743	45.3%	65,259
Vehicles and Equipment	1,006,645	881,204	567,223	2,480,695	2,437,906	540,313	22.2%	(26,911)
Debt Payment - Ladder Truck Loan	103,018	103,018	51,509	103,018	103,018	60,094	58.3%	8,585
Total Expenditures	1,518,177	1,379,947	793,216	3,033,877	3,070,534	840,150	27.4%	46,933
Transfers-out	-	-	-	-	-	-	-	-
Total Expenditures & Transfers-out	1,518,177	1,379,947	793,216	3,033,877	3,070,534	840,150	27.4%	46,933
Surplus (Deficit)	710,874	814,962	252,754	(787,345)	(674,002)	357,921		

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Capital Improvement Fund

The Capital Improvement Fund earmarks funds for specific capital improvement and infrastructure needs.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
Property Taxes	3,000	2,620	2,620	3,000	3,000	2,894	96.5%	274
Capital Improvement Sales Tax	1,346,058	1,344,893	683,663	1,424,521	1,424,521	662,256	46.5%	(21,407)
Parks & Stormwater Sales Tax	1,583,869	1,582,225	804,310	1,441,678	1,441,678	727,921	50.5%	(76,389)
Use Tax	267,500	272,697	-	219,300	219,300	507,272	231.3%	507,272
Road & Bridge Tax	958,324	957,829	718,778	947,046	947,046	811,335	85.7%	92,557
Grants & Donations	306,650	306,686	56,397	1,832,606	2,346,119	32,824	1.4%	(23,572)
Interest Income/Other	136,000	138,285	81,462	101,161	101,161	187,376	185.2%	105,914
Sale of Assets	2,375,000	2,374,507	-	-	-	2,624,575	100.0%	2,624,575
Special Assessments	6,800	5,192	5,192	5,995	5,995	5,192	86.6%	-
Total Revenue	6,983,201	6,984,933	2,352,422	5,975,307	6,488,820	5,561,646	85.7%	3,209,224
Transfers-in	1,325,932	1,325,830	487,288	2,414,450	4,676,533	1,139,361	24.4%	652,074
Total Revenue & Transfers-in	8,309,133	8,310,763	2,839,709	8,389,757	11,165,353	6,701,007	60.0%	3,861,298
Expenditures & Transfers-out								
Expenditures	3,923,780	3,749,449	1,231,912	4,458,338	7,142,033	690,010	9.7%	(541,902)
Transfers-out	3,314,274	3,294,301	723,138	3,090,879	3,090,879	1,770,469	57.3%	1,047,331
Total Expenditures & Transfers-out	7,238,054	7,043,751	1,955,050	7,549,217	10,232,912	2,460,479	24.0%	505,429
Surplus (Deficit)	1,071,079	1,267,012	884,659	840,540	932,441	4,240,528		

FY 2020 Budgeted Capital Project Expenditures

	FY 2019		FY 2020 Original Budget	FY 2020		Budget % Received/ Expended
	Amended Budget	FY 2019 Final Actual		Amended Budget	Actual Thru March	
Projects						
Street Resurfacing	116,402	115,893	1,820,381	3,478,978	17,036	0.5%
Alleys	702,027	701,084	979,865	1,166,808	8,100	0.7%
Microsurfacing	264,419	264,096	918,556	1,270,622	143,579	11.3%
Curb & Sidewalks	146,258	117,239	122,500	217,351	(458)	-0.2%
Facility Improvements	998,901	954,355	199,000	568,965	230,120	40.4%
Oak Knoll Park Projects	395,000	393,406	-	110,000	109,909	99.9%
DeMun Park	465,000	463,619	-	-	(18,613)	0.0%
Total Expenditures*	3,088,007	3,009,692	4,040,302	6,812,724	489,674	7.2%

*This list of capital expenditures only includes projects underway in FY 2020. It does not include projects that were completed in FY 2019.

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Center Renovations Project Fund

The Center Renovations Capital Project Fund is a construction fund for the City's portion of renovations to The Center of Clayton. The project is funded by bonds issued for this purpose in 2019.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
Bond Proceeds	-	-	-	-	5,300,000	5,361,618	101.2%	5,361,618
Interest Income	-	-	-	-	-	29,283	100.0%	29,283
Total Revenue	-	-	-	-	5,300,000	5,390,901		5,390,901
Expenditures & Transfers-out								
Expenditures								
Bond Issue Costs	-	-	-	-	59,000	58,968	99.9%	58,968
Contribution to CRSWC	1,830,000	1,827,237	-	2,650,000	3,765,000	1,679,093	44.6%	1,679,093
Total Expenditures	1,830,000	1,827,237	-	2,650,000	3,824,000	1,738,061	45.5%	1,738,061
Surplus (Deficit)	(1,830,000)	(1,827,237)	-	(2,650,000)	1,476,000	3,652,840		

Ice Rink Project Fund

The Ice Rink Project Fund is a capital construction fund for the purpose of constructing a year-round multi-purpose facility to include an ice rink. The project is funded by a bond issue which is planned for 2020.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
Bond Proceeds	-	-	-	10,200,000	10,200,000	-	-	-
Interest Income	-	-	-	-	-	-	-	-
Total Revenue	-	-	-	10,200,000	10,200,000	-	-	-
Expenditures & Transfers-out								
Expenditures								
Bond Issue Costs	-	-	-	-	-	-	-	-
Park Improvements Shaw Park	200,000	190,778	-	9,200,000	650,000	378,464	58.2%	378,464
Total Expenditures	200,000	190,778	-	9,200,000	650,000	378,464	58.2%	378,464
Transfers-out	-	-	-	-	892,208	892,208	-	892,208
Total Expenditures & Transfers-out	200,000	190,778	-	9,200,000	1,542,208	1,270,672	82.4%	1,270,672
Surplus (Deficit)	(200,000)	(190,778)	-	1,000,000	8,657,792	(1,270,672)		

City of Clayton
FY 2020
Quarterly Financial Report
For the Six Months Ending March 31, 2020

Debt Service Funds

This summary provides information on all of the City's Debt Service Funds.

	[-----FY 2019-----]			[-----FY 2020-----]				
	Amended Budget	Final Actual	Actual Thru March	Original Budget	Amended Budget	Actual Thru March	Budget % Received/ Expended	\$ Over (Under) Prior Year
Revenue & Transfers-in								
Revenue								
2009 A/B Bond Issue	1,286,167	1,286,522	908,047	746,527	746,527	996,631	133.5%	88,584
2011 Bond Issue	140	186	62	205	205	122	59.6%	61
2014 General Obligation Bonds	1,314,821	1,318,609	934,987	1,328,303	1,328,303	714,325	53.8%	(220,662)
2014 Special Oblig. Refunding Bonds	1,022	1,251	362	-	-	-	-	(362)
2019 SO Refunding & Improv. Bond	-	-	-	599,234	9,245,234	8,704,823	94.2%	8,704,823
2020 SO Bond - Ice Rink	-	-	-	114,639	114,639	-	-	-
Total Revenue	2,602,150	2,606,568	1,843,457	2,788,908	11,434,908	10,415,901	91.1%	8,572,444
Transfers-in								
From Capital Improvement Fund								
For 2011 Issue	654,163	649,163	-	654,700	654,700	552,381	84.4%	552,381
For 2014 S.O. Refunding Bonds	652,119	637,147	-	-	-	-	-	-
Total Transfers-in	1,306,282	1,286,309	-	654,700	654,700	552,381	84.4%	552,381
Total Revenue & Transfers-in	3,908,432	3,892,877	1,843,457	3,443,608	12,089,608	10,968,282	90.7%	9,124,825
Expenditures & Transfers-out								
Expenditures								
2009 A/B Bond Issue	1,206,401	1,204,067	956,509	964,893	964,893	961,393	99.6%	4,884
2011 Bond Issue	652,663	649,534	546,967	653,200	653,200	552,381	84.6%	5,415
2014 General Obligation Bonds	1,009,788	1,005,806	803,219	1,017,138	1,017,138	825,769	81.2%	22,550
2014 Special Oblig. Refunding Bonds	684,050	680,183	680,050	-	-	-	-	(680,050)
2019 SO Refunding & Improv. Bond	-	-	-	340,340	8,986,740	8,645,475	96.2%	8,645,475
2020 SO Bond - Ice Rink	-	-	-	114,639	114,639	-	-	-
Total Expenditures	3,552,902	3,539,589	2,986,744	3,090,210	11,736,610	10,985,017	93.6%	7,998,273
Transfers-out								
2014 G.O. Issue for Capital Projects	1,282,206	1,282,104	443,562	2,380,875	3,750,750	213,579	5.7%	(229,983)
Total Transfers-out	1,282,206	1,282,104	443,562	2,380,875	3,750,750	213,579	5.7%	(229,983)
Total Expenditures & Transfers-out	4,835,108	4,821,692	3,430,306	5,471,085	15,487,360	11,198,596	72.3%	7,768,290
Surplus (Deficit)	(926,676)	(928,815)	(1,586,848)	(2,027,477)	(3,397,752)	(230,313)		



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN

FROM: DAVID GIPSON, CITY MANAGER (*DG*)
JUNE FRAZIER, CITY CLERK (*JF*)

DATE: JUNE 23, 2020

SUBJECT: MOTION – CERTIFICATION OF JUNE 2, 2020, MUNICIPAL ELECTION

On June 2, 2020, a municipal election was held for the offices of Aldermen in Wards 1, 2, and 3. The results of the municipal election as certified by the Board of Election Commissioners of St. Louis County are as follows:

Ward I	Richard Lintz	315 votes
Ward II	Susan Bradley Buse	584 votes
Ward III	Dan Sokol	575 votes
	Andrew “Andy” Galakatos	275 votes
	Jeff Leonard	152 votes

Recommendation: To adopt a motion to accept the canvassed and certified results of the June 2, 2020 municipal election.

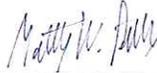
WE, THE BOARD OF ELECTION COMMISSIONERS OF ST. LOUIS COUNTY, MISSOURI, ACTING AS THE VERIFICATION BOARD PURSUANT TO SECTION 115.507, RSMo, HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF VOTES CAST FOR THE CANDIDATES AND ISSUES AT THE GENERAL MUNICIPAL ELECTION HELD IN ST. LOUIS COUNTY, MISSOURI, ON JUNE 2, 2020. IN TESTIMONY WHEREOF, WE HAVE HEREUNTO SET OUR HAND AT OUR OFFICE IN ST. ANN, ST. LOUIS COUNTY, MISSOURI, ON JUNE 12, 2020.



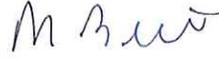
SHARON BUCHANAN-MCCLURE, CHAIR



TRUDI MCCOLLUM FOUSHEE, SECRETARY



MATTHEW W. POTTER, COMMISSIONER



PEGGY BARNHART, COMMISSIONER



Official Results

2020 General Municipal Results

Run Time 4:24 PM

Run Date 06/11/2020

ST. LOUIS COUNTY, MISSOURI

GENERAL MUNICIPAL ELECTION

4/7/2020

Page 61

Official Results

Registered Voters

102594 of 638717 = 16.06%

Polling Places Reporting

160 of 160 = 100.00%

CITY OF CLAYTON - ALDERPERSON - WARD 1 - Three year term Vote For One

Precinct	RICHARD LINTZ	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
HAD - 004	11	11	14	14	987	1.42%
HAD - 014	177	177	222	222	736	30.16%
HAD - 015	127	127	162	162	877	18.47%
Totals	315	315	398	398	2,600	15.31%

CITY OF CLAYTON - ALDERPERSON - WARD 2 - Three year term Vote For One

Precinct	SUSAN BRADLEY BUSE	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CLA - 002	79	79	101	101	444	22.75%
CLA - 048	39	39	51	51	196	26.02%
HAD - 001	394	394	485	485	2,048	23.68%
HAD - 005	72	72	84	84	392	21.43%
Totals	584	584	721	721	3,080	23.41%

CITY OF CLAYTON - ALDERPERSON - WARD 3 - Three year term Vote For One

Precinct	DAN SOKOL	ANDREW "ANDY" GALAKATOS	JEFF LEONARD	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
CLA - 003	204	91	33	328	335	335	1,199	27.94%
CLA - 004	56	37	23	116	119	119	463	25.70%
CLA - 008	114	29	35	178	181	181	584	30.99%
CLA - 011	139	101	27	267	271	271	872	31.08%
CLA - 029	13	3	2	18	19	19	65	29.23%
CLA - 044	49	14	32	95	97	97	339	28.61%
Totals	575	275	152	1,002	1,022	1,022	3,522	29.02%



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
GARY CARTER, DIRECTOR OF ECONOMIC DEVELOPMENT
DATE: JUNE 23, 2020
SUBJECT: PARKLET DISCUSSION

Background

On June 9, 2014 the City issued a request for proposals for the design and construction of a parklet. Seven bids were received. Tao + Lee Associates was chosen for design services and Pinnacle Contracting was selected for the construction. The amount for both services was not to exceed \$33,000. The source of funds identified was from an abandoned bollard project on N. Central Avenue. The bollard project was estimated to be \$300,000.

The parklet design was to account for ease of relocation, street slope, accessibility, and stormwater flow. Furthermore, staff recommended and the Board of Aldermen accepted that the intent of the parklet was for it to serve the public and therefore be accessible to anyone and not merely patrons of the establishment that it sat in front of and that the parklet be smoke free.

Following the recommendation of the 2010 Downtown Master Plan to identify N. Central Avenue as the center of downtown for events, dining, and events; the 10 block of N. Central was selected as the original location of the parklet. During the meeting the Board of Aldermen expressed their desire to select the final design.

On September 23, 2014 the Board of Aldermen selected the parklet's final design and accepted staff's recommendation that once constructed the parklet would be placed in front of Barcelona Restaurant.

On June 26, 2018 the Board of Aldermen approved a Parklet Policy which set forth standards for which private businesses may install parklets in front of their location but still maintain the use by the general public and their smoke free intent.

The parklet policy addresses the following:

- Appropriate locations
- Design parameters
- Uses
- Access by the general public
- Application process
- Permit requirements and termination
- Public outreach and neighborhood support
- Fee schedule
- Relocation, removal and termination of agreement

- Maintenance, monitoring and enforcement

The parklet has been located at Barcelona on N. Central, Avenue Restarurant on Meramec Avenue, Remy's Wine Bar on Bemiston Ave, Sasha's on Demun Avenue, Seedz Café on Rosebury Avenue, and currently is located on Wydown Boulevard in front of Akar. Since the initial location staff has determined the location by using expressed interest from restaurants, agreement by surrounding businesses/property owners, and acceptance by the general neighborhood. Currently, there is no formal application process.

Parklet Costs

The City's initial parklet cost approximately \$33,000 to design and construct. The City's parklet is constructed from steel and wood with a design that allows for disassembly. Less durable and adaptable parklets may cost much less. The typical expense for a basic parklet ranges from \$10,000 to \$20,000 depending on materials used and construction labor. Additional design elements will increase costs.

The City incurs staff costs for placing and removing the parklet. To place and remove the parklet typically takes four personnel and approximately four hours each time it is moved. The City typically installs the parklet in the springtime and removes it prior to leaf sweeping and snowfall.

Parklet Utilization

The City's parklet is approximately twenty feet long and seven feet wide. It is comprised of three sections and can be assembled using only two sections. The parklet is currently located at Akar on Wydown. The current configuration only uses two sections as requested by an adjoining business. Akar is currently using two two-person tables and a planter between the tables as the furnishings. Given the current spacing requirements due to COVID-19 a twenty-foot parklet would accommodate three two-person tables or some combination thereof.

STAFF RECOMMENDATION: Staff is seeking direction from the Board of Aldermen on the following items:

- 1. Whether the City should fund the construction of additional publicly owned parklets.**
- 2. Policy guidance on the process by which businesses or areas are selected to receive a City parklet.**



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
MATT MALICK, P.E., DIRECTOR OF PUBLIC WORKS
DATE: JUNE 23, 2020
**SUBJECT: FORSYTH BLVD. LANE CONFIGURATION ASSOCIATED WITH FORSYTH
POINTE DEVELOPMENT**

As a condition of the zoning approval of the Forsyth Pointe project, the developer and city have been working to finalize site plans which would include improvements to the existing right of way. Based on the building data provided by the developers, a traffic study was completed on July 30, 2019 representing Phase 1 of this development. As the project progressed, the developer requested the addition of Phase 2 (the area of the alley) to the traffic study as well. The city's traffic consultant, CBB, prepared both the original study as well as the update to include Phase 2.

Traffic Study Approach

The traffic study looked at multiple scenarios for the combined Phase 1 & 2 and analyzed the operating conditions for each of the following; 1) Existing, 2) Build, 3) 20-Year No-Build vs. 20-Year Build, and 4) 20-Year Build with Proposed Improvements. It also utilized approved developments (such as Centene, Barton, etc.) as well as known city projects that will reduce traffic capacity, such as the Maryland Ave. lane reconfiguration for bike lanes. There were no additional growth factors applied for the future projections.

Traffic Study Conclusions

The primary concern resulting from the traffic study is the westbound Forsyth movement at Brentwood during the PM peak hour. Based on CBB's traffic forecasts, westbound traffic could grow by 60% during the peak hour.

Under the 20-Year No-Build condition, que lengths continue to grow and the intersection of Forsyth and Brentwood begins to near its functional capacity, resulting in less than desirable operating conditions. However, the LOS for the intersection and westbound approach would be "D", which is considered an acceptable level of service during a peak period in an urban/suburban area.

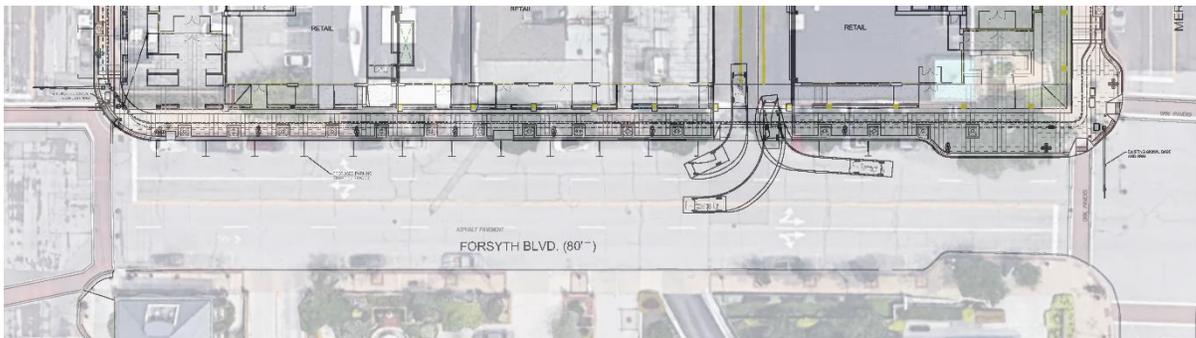
The 20-Year Build Condition leads to a near failing LOS “E” for the Forsyth/Brentwood intersection overall and a failing LOS “F” for the westbound Forsyth approach at Brentwood. Under the Build condition the PM peak que lengths are of particular concern as the development proposes to utilize an exit on to Forsyth from the approximate location of the existing alley. Under the existing configuration, the southernmost westbound through lane on Forsyth would effectively become a left turn lane, leaving one lane for through traffic. This que would extend beyond the development entrance and would likely lead to ques into the site as vehicles leaving this development wait to turn onto Forsyth. Based on these results, the consultant recommended the inclusion of a dedicated left turn lane for this movement.

With a dedicated left turn lane, the PM que under the Build condition stops short of the alley, however the 20-Year Build condition (with the left turn lane) is still expected to near the functional capacity of the intersection and will have less than desirable operating conditions as ques extend to Meramec.

Options

Following the traffic study, CBB was asked to look at multiple lane configuration options that would allow for the recommended left turn lane. Those options were shared with the developer for review. Staff’s approach at this phase was to ensure the city was in a position to accommodate the expected future traffic growth, while trying to limit the scope of work to this development area. Below are the options, along with perspective from staff and developer, we are bringing before the Board for guidance.

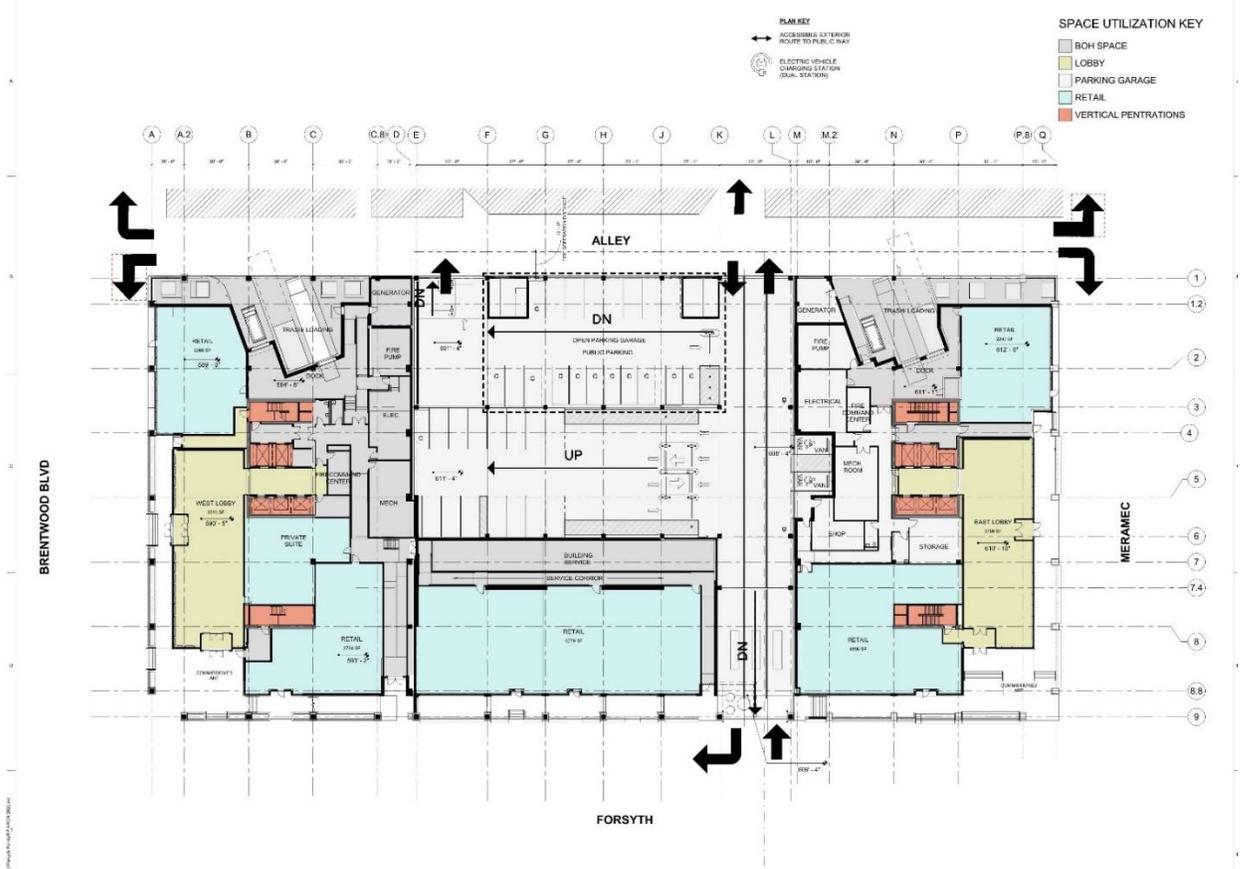
A. Keep existing configuration for the foreseeable future (Developer preferred option)



Staff Comment – It is the preference of city staff to maintain street parking, but not at the expense of future traffic capacity issues. The existing right of way width does not allow for the addition of the recommended turn lane without modifications to the cross sections. Of particular concern to staff is establishing the proper location for northern curb line along this block to allow for future alignment and expansion beyond this block. Without doing so would cause the city to bear the costs to do so in the future.

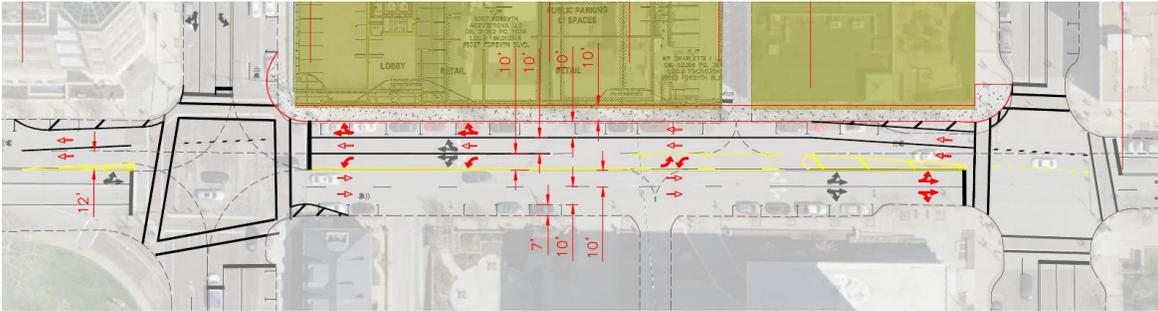
Developer Response (6/19/20)– “The developer feels that moving forward with a major change to the function of the block (as contemplated under Option B) should only take place in the future, if necessary, when better information is known. The CBB forecast of a 60% increase in westbound traffic during the PM peak may not occur based on a number of factors, including changes in office/retail operations, staggered work times or

additional work-from-home opportunities, or alternative traffic patterns. In addition, the actual use and travel patterns for Forsyth Pointe’s garage will be better defined after it is in operation. The developer believes the 3 exits to the garage will help minimize impacts directly onto Forsyth. **Refer Composite Plan exhibit below, showing the garage exit locations.** It is important to note that Options B or C can be implemented in the future – choosing Option A for the foreseeable future provides maximum flexibility and ensures decisions are made based on actual conditions.



The developer also feels it is important to consider the context of the development and its relation to the roadway as the new development will add significant density and ground level retail. The potential benefit of maintaining parking along the north side of Forsyth is an important component. The developer cites an enhanced sidewalk experience, neighborhood vitality, economic impact, and additional city revenue of metered spots as reasons to maintain the parking. The developer also points out that by eliminating the on-street parking towards the east of the block, the bump out would be removed and this would lengthen the crosswalk by a lane width. For these reasons, the developer feels the current configuration provides the best scenario for the foreseeable future.”

B. Install left turn lane (requires removing parking, Staff preferred option)



Staff Comment – In addition to the reasons stated in item A, city staff understand that traffic congestion is an item of great importance for our businesses and residents. The findings of the traffic study indicate that the expected growth will become an issue and have a negative impact on traffic in this immediate area, therefore a dedicated left turn lane for westbound Forsyth traffic is recommended by the study. This would require removal of parking along the north side of Forsyth, as initial analysis of removing parking along the south side of Forsyth presented issues for eastbound vehicles attempting to turn right into existing entrances. Development of this left turn lane would also allow for an eastbound Forsyth turn lane into the proposed garage entrance, which the traffic study notes is warranted. Any plans/projects following this development that would limit traffic lanes or place more vehicles into downtown, will only accelerate this impact. We believe development will continue in Clayton beyond this project and we feel the city should be proactive and be positioned to handle this growth.

Developer Response (6/19/20) – “The developer and their traffic consultant (Lochmueller Group) have a differing perspective on the projected traffic growth and this proposed solution. The developer feels that the 20-Year projected traffic growth may not happen and that the benefits of waiting and seeing if the turn lane is needed outweigh the impact of removing the parking and implementing the turn lane at this time. Again, choosing Option A at this time in no way precludes Option B should it become necessary in the future.

It is important to note that the Owners of Forsyth Pointe (Commerce Bank and 8027 Forsyth Acq, LLC) have owned and occupied the majority of this block for decades. These Owners have never experienced nor heard complaints regarding congestion at this intersection or the greater western portion of the Clayton CBD, for that matter, from employees, tenants or neighboring businesses. The reduction or elimination of parking has been the only real source of discussion over the years from neighboring businesses. In fact, due to the “temporary” removal of on street parking, as part of the Forsyth Pointe construction activities, Commerce and 8027 have received complaints from nearby restaurants and businesses regarding its impacts. Commerce and 8027 anticipate that “permanent” removal of significant number of spaces will not be supported by the surrounding businesses or the street level prospective tenants in the Forsyth Pointe development.”

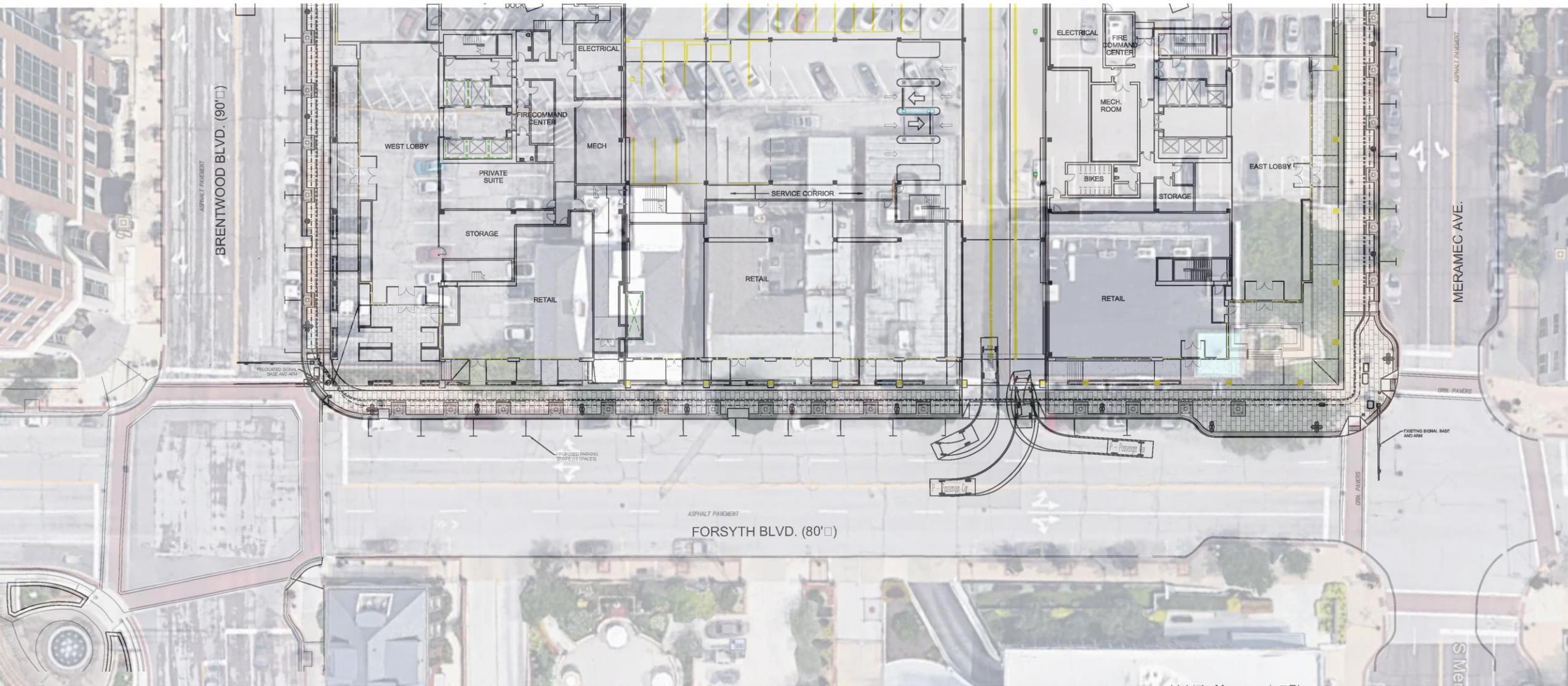
C. Consider other options to achieve increased capacity and on-street parking

Staff Comment– The traffic study recommended an eastbound left turn lane at Forsyth and Brentwood and noted it would be advantageous for the city to reserve right of way along Forsyth near Meramec. Subsequent lane configuration analysis, performed by CBB, identified increasing the right of way (Option C) as a way to provide enough space to maintain street parking and provide a dedicated left turn lane. Staff recognizes that widening the street, with existing buildings to the south and previously approved plans to the north, would require significant revisions to the area.

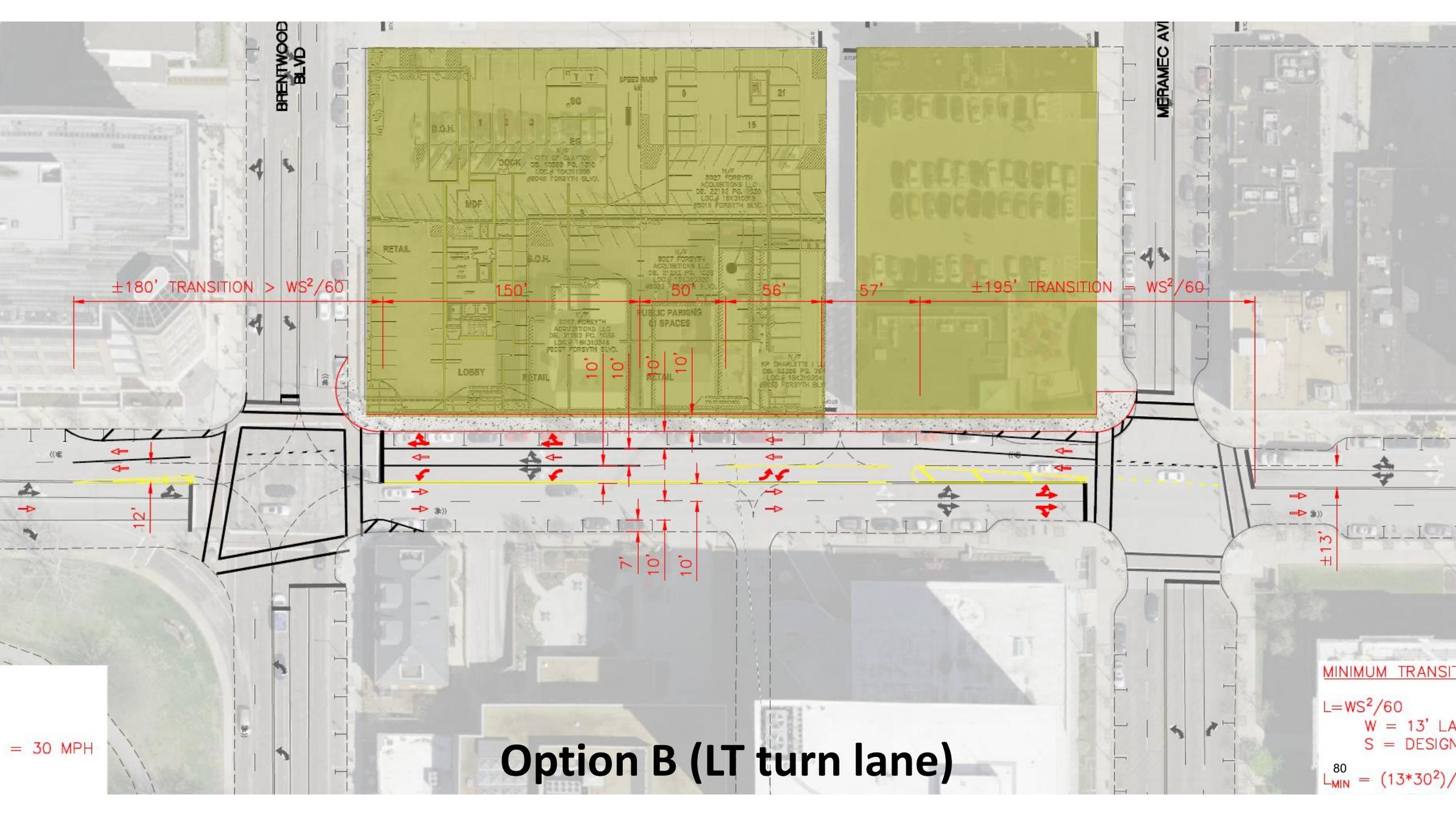
Developer Response (6/19/20) – “It is not feasible to acquire enough additional right-of-way to accommodate the additional westbound left-turn lane while maintaining on-street parking on both sides of Forsyth. However, other options should be explored to meet the staff’s goals if congestion becomes an issue in the future. Some initial thoughts include:

- Provide a conceptual design that removes the parking from the south side of the street instead of the north side. While the north side will have dense uses and street-level retail, the south side does not have these same considerations. Commerce Bank occupies a large portion of the south side of the street, and they are agreeable to this option (they will be relocating some staff to Forsyth Pointe).
- Conduct a larger-scale study of mobility for the CBD that looks at alternative solutions as well as future traffic growth holistically. For example, it may be feasible and/or desirable to consider converting Forsyth and Maryland into a one-way couple to increase capacity without impacting on-street parking. Again, selecting Option A maintains flexibility to consider different alternatives outside of the one-block section under consideration.”

STAFF RECOMMENDATION: To consider the above information and select a configuration for the subject area on Forsyth Boulevard.



Option A (existing lanes)



±180' TRANSITION > $WS^2/60$

±195' TRANSITION = $WS^2/60$

= 30 MPH

Option B (LT turn lane)

MINIMUM TRANSITION

$L = WS^2/60$
 $W = 13'$ LA
 $S = \text{DESIGN}$
 $L_{MIN} = (13 \cdot 30^2) / 60$

Table 2: Traffic Operating Conditions – Base Traffic Volumes (Continued)

Intersection/Approach	AM Peak Hour	PM Peak Hour
<i>Forsyth Boulevard and Brentwood Boulevard – Signalized</i>		
Eastbound Forsyth Boulevard	B (15.0) 125' TH	B (14.0) 315' RT
Westbound Forsyth Boulevard	C (29.4) 135' TH	C (33.4) 315' TH
Northbound Brentwood Boulevard	C (25.6) 525' LT	C (28.8) 300' LT
Southbound Brentwood Boulevard	D (46.2) 80' TH	D (44.2) 245' TH
Overall Intersection	C (24.7)	C (28.2)

Table 5: Traffic Operating Conditions – Build Traffic Volumes Phase 1&2 (Continued)

Intersection/Approach	AM Peak Hour		PM Peak Hour	
	Phase 1	Phase 1 & 2	Phase 1	Phase 1 & 2
<i>Forsyth Boulevard and Brentwood Boulevard – Signalized</i>				
Eastbound Forsyth Boulevard	B (15.6) 135' TH	B (16.1) 145' TH	B (14.9) 330' RT	B (16.1) 330' RT
Westbound Forsyth Boulevard	C (29.1) 155' TH	C (28.1) 155' TH	C (34.5) 340' TH	D (39.4) 390' TH
Northbound Brentwood Boulevard	C (29.8) 525' LT	C (29.8) 525' LT	C (33.6) 335' LT	C (35.2) 355' LT
Southbound Brentwood Boulevard	D (44.6) 85' TH	D (41.2) 85' TH	D (47.9) 275' TH	D (50.7) 310' TH
Overall Intersection	C (26.8)	C (26.8)	C (31.1)	C (33.9)

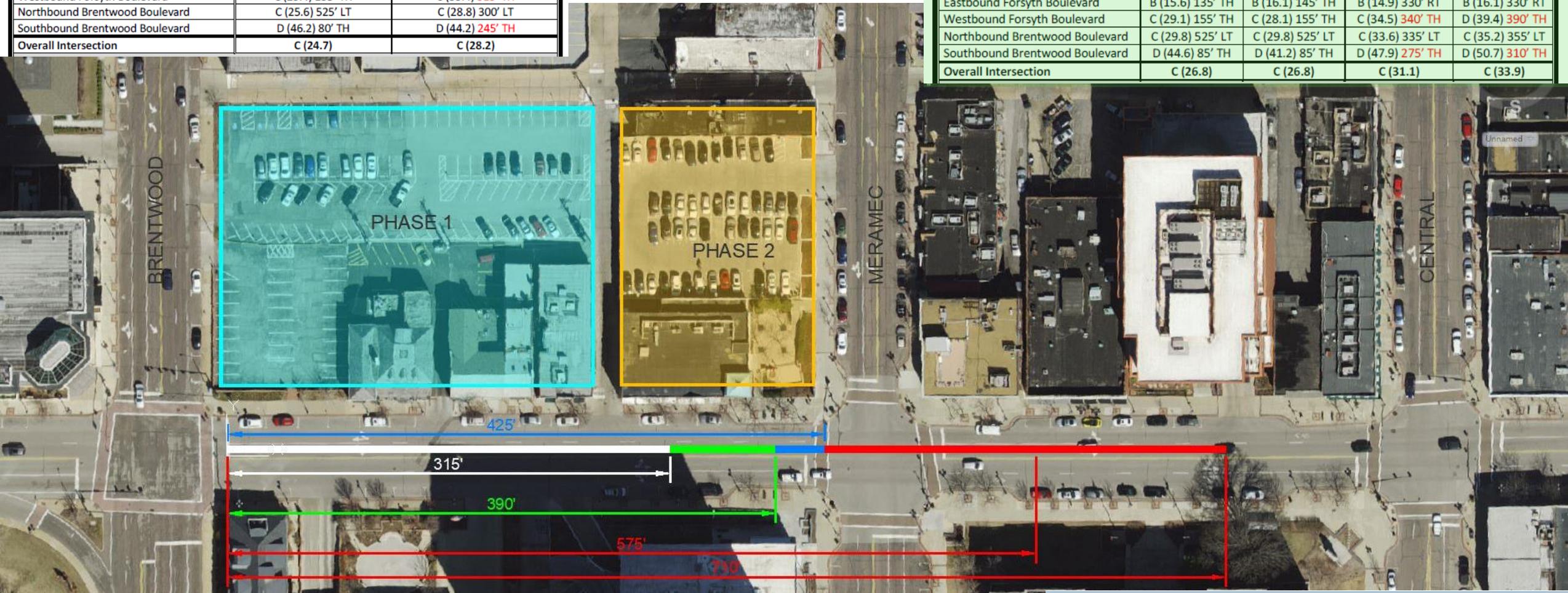


Table 5: Traffic Operating Conditions – 20-Year No-Build and 20-Year Build Traffic Volumes (Continued)

Intersection/Approach	AM Peak Hour			PM Peak Hour		
	20-Year No-Build	20-Year Build – Phase 1	20-Year Build – Phase 1 & 2	20-Year No-Build	20-Year Build – Phase 1	20-Year Build – Phase 1 & 2
<i>Forsyth Boulevard and Brentwood Boulevard – Signalized</i>						
Eastbound Forsyth Boulevard	C (20.2) 230' TH	C (20.9) 245' TH	C (21.9) 270' TH	B (15.5) 365' RT	B (17.6) 385' RT	B (18.7) 405' RT
Westbound Forsyth Boulevard	C (27.1) 160' TH	C (29.9) 160' TH	C (30.5) 165' TH	D (54.4) 575' TH v/c= 0.97	E (67.4) 615' TH v/c= 1.02	F (101.8) 710' TH v/c= 1.13
Northbound Brentwood Boulevard	C (25.6) 525' LT	C (29.7) 525' LT	C (30.5) 525' LT	D (39.6) 380' LT v/c=0.97	D (48.1) 410' LT v/c=1.01	D (53.2) 430' LT v/c=1.06
Southbound Brentwood Boulevard	D (45.3) 80' TH	D (43.6) 85' TH	D (43.6) 85' TH	D (48.0) 250' TH	D (52.4) 285' TH	E (58.3) 330' TH
Overall Intersection	C (25.2)	C (27.6)	C (28.4)	D (38.5)	D (46.2)	E (60.3)

Table 8: Traffic Operating Conditions – 20-Year Build Traffic Volumes with Improvements

Intersection/Approach	AM Peak Hour		PM Peak Hour	
	20-Year Build Phase 1 Improved	20-Year Build Phase 1 & 2 Improved	20-Year Build Phase 1 Improved	20-Year Build Phase 1 & 2 Improved
<i>Forsyth Boulevard and Brentwood Boulevard – Signalized</i>				
Eastbound Forsyth	C (21.2) 260' TH	C (21.1) 260' TH	C (30.7) 435' RT	D (40.2) 475' RT
Westbound Forsyth	C (24.4) 125' TH	C (24.4) 125' TH	C (24.3) 295' LT v/c= 0.86	C (33.6) 425' LT v/c= 0.98
Northbound Brentwood	C (24.0) 345' LT	C (21.7) 345' LT	D (43.5) 375' LT v/c=0.89	D (46.1) 400' LT v/c=0.92
Southbound Brentwood	D (28.8) 90' TH	D (28.8) 90' TH	D (47.0) 275' TH	D (52.8) 330' TH
Overall Intersection	C (23.4)	C (22.3)	C (34.6)	D (41.6)