

THE CITY OF CLAYTON

Board of Aldermen
City Hall – 10 N. Bemiston Avenue
January 14, 2020
7:00 p.m.

Minutes

Mayor Harris called the meeting to order and requested a roll call. The following individuals were in attendance:

Aldermen: Mark Winings, Joanne Boulton, Richard Lintz, Ira Berkowitz, Bridget McAndrew, and Susan Buse.

Mayor Harris
Interim City Manager Watson
City Attorney O’Keefe

Motion made by Alderman Lintz to approve the December 17, 2019 minutes. Alderman Boulton seconded.

Motion to approve the minutes passed unanimously on a voice vote.

PUBLIC REQUESTS AND PETITIONS

None

A MOTION TO CONSIDER APPROVING A LIQUOR LICENSE FOR DOLGENCORP, LLC D.B.A. DGX #21750 LOCATED AT 45 N. CENTRAL AVENUE.

Interim City Manager Watson reported that Dolgencorp, LLC d.b.a. DGX #21750 is requesting a liquor license to sell all kinds of intoxicating liquor at retail by the package, including Sunday at 45 N. Central Avenue.

DGX representatives, Lorene Epple, Attorney, Jason Talent, General Manager, and Nick Van Seever, Opus Development, addressed the Board providing a summary of the DGX concept and service in the urban market. DGX is an upscale version of Dollar General, providing fruits, vegetables, beers, wines, and liquor which does not include the small single serve bottles. The 4,800 square foot store will operate 7:00a.m. – 10:00 p.m. daily and the scheduled opening is planned for January 29. The Ceylon residents have been in support and are excited for the retailer; signage has been approved.

Motion made by Alderman Winings to approve a liquor license for Dolgencorp LLC d/b/a DGX#21750 located at 45 N. Central Avenue. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

AN ORDINANCE TO CONSIDER APPROVING FUNDING FOR THE CITY HALL COUNCIL CHAMBERS AUDIO AND VIDEO SYSTEM REPLACEMENT

Interim City Manager Watson reported that the City Council Chamber currently has a dated, analog, audio and video system that is not performing up to current standards. There are frequent concerns and complaints related to poor audio quality, microphone performance, and low video resolution from the projector system. In order to correct these issues and provide features and functionality that is expected in a modern Council Chamber, we are proposing to replace the current analog system with high performing digital equipment that can meet our requirements and provide the necessary tools to make the space more useful and efficient. Funds have been set aside for these purposes in the Equipment Replacement Fund.

Larry Cawvey, Technology Director, addressed the Board to answer questions. He explained the technology equipment required to meet voting requirements related to teleconferencing during a meeting.

Alderman Winings introduced Bill No. 6774, an ordinance to approve funding for the City Hall Council Chambers audio and video system replacement to be read for the first time by title only. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6774, first reading, an Ordinance Approving the Purchase of a New Audio and Video System for the City Council Chamber by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Winings that the Board give unanimous consent to consideration for adoption of Bill No. 6774 on the day of its introduction. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

Alderman Winings introduced Bill No. 6774, an ordinance to approve funding for the City Hall Council Chambers audio and video system replacement to be read for the second time by title only. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6774, second reading, an Ordinance Approving the Purchase of a New Audio and Video System for the City Council Chamber by title only.

The motion passed on a roll call vote: Alderman Winings – Aye; Alderman Boulton – Aye; Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6635 of the City of Clayton.

AN ORDINANCE TO CONSIDER APPROVING AN AMENDMENT TO TITLE III, TRAFFIC CODE, SCHEDULE VII, FIRE LANES

Interim City Manager Watson reported that the bill amends Title III Traffic Code by adding additional streets to Schedule VII Fire Lanes. The primary purpose of this bill is to enact fire lane restrictions in the neighborhoods of Claverach and Country Club Court.

The addition of the neighborhood streets listed completes the Fire Lane Parking Plan. The Fire Lane Ordinance Project was initiated for all City of Clayton streets and was developed for implementation over a period of time encompassing the last several years. This process was systematic in its approach through notification, public input and public participation.

In accordance with Section 305.030 of the Municipal Code, the Fire Chief is authorized to designate fire lanes areas as deemed necessary to provide unobstructed access for Fire Department and other emergency vehicles. However, for greater transparency, public awareness and to afford more efficient enforcement staff is recommending codifying the designations in the traffic section of the code.

Chief John Paul Jones addressed the Board to answer questions. He explained the transition process (i.e. notification, signage, patrolling, etc.) that is planned.

Alderman Buse thanked Chief Jones for holding public meetings and listening to the many public comments and concerns.

Alderman Winings suggested to hold the first reading tonight and the second reading to the next meeting in order to give the residents an additional opportunity to be heard.

Alderman Winings introduced Bill No. 6775, an ordinance to approve an amendment to Title III, Traffic Code, Schedule VII, Fire lanes to be read for the first time by title only. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6775, first reading, an Ordinance Amending Table VII-A of Schedule VII of Title III of the Clayton City Code Relating to Parking Restrictions for Fire Lanes by title only.

The motion passed unanimously on a voice vote.

AN ORDINANCE TO CONSIDER APPROVING AN AMENDMENT TO TABLE III-E AND TABLE III-O, PARKING REGULATIONS.

Interim City Manager Watson reported that the ordinance amends Schedule III of the Title III Traffic Code by revising sections of N. Bemiston and N. Central in Table III-E and Table III-O of the Parking Restrictions.

In 2019 city staff reviewed a request to modify the parking restriction on three streets in Old Town Neighborhood. The proposed changes involved modifying the parking restrictions from “1 HR Residential Parking Zones 8:00AM to 5:00PM Weekdays Except by Permit for Residential Zone” to “1 HR Residential Parking Zones 8:00AM to 9:00PM Monday through Saturday Except by Permit for Residential Zone”.

Alderman Winings and Alderman McAndrew explained that this proposal began during the library renovations where construction workers (and area restaurant employees) were parking in the neighborhoods.

Gary Carter, Economic Developer, addressed the Board to answer questions. He explained that the Parking Ambassadors would patrol during the daytime hours and the police would patrol in the evening. He stated that it is also related to discussions on the Entertainment Overlay when at that time the residents of Old Town came to the City with issues on the existing parking challenges.

Alderman Winings introduced Bill No. 6776, an ordinance to approve an amendment to Table III-E and Table III-O, Parking Regulations to be read for the first time by title only.

Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6776, first reading, an Ordinance Amending Table III-E and Table III-O of Schedule III of Title III of the Clayton City Code by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Winings that the Board give unanimous consent to consideration for adoption of Bill No. 6776 on the day of its introduction. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

Alderman Winings introduced Bill No. 6776, an ordinance to approve an amendment to Table III-E and Table III-O, Parking Regulations to be read for the second time by title only. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6776, second reading, an Ordinance Amending Table III-E and Table III-O of Schedule III of Title III of the Clayton City Code by title only.

The motion passed on a roll call vote: Alderman Winings – Aye; Alderman Boulton – Aye; Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6636 of the City of Clayton.

ORDINANCE – TO APPROVE THE FY2019 4TH QUARTER BUDGET AMENDMENT

Interim City Manager Watson reported that as part of the quarterly budget review, staff is presenting for your consideration the fourth amendment to the Fiscal Year 2019 (FY19) budget. The largest part of this amendment is related to the establishment of two new capital project funds for the Center Renovations and the Ice Rink, the budget reduction in those two projects for FY19 as the construction work continues on the Center and will begin soon on the Ice Rink; and the delay in the construction portion of Brentwood Boulevard and Maryland Avenue, which will both now occur in FY20. The Brentwood project was delayed due to longer discussions early in the process regarding lane movement, bike lanes and medians, and then later in the process regarding right-of-way acquisitions; and the reduction in various revenue received.

Alderman Winings introduced Bill No. 6777, an ordinance to approve the FY2019 4th Quarter Budget Amendment to be read by title for the first time. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6777, first reading, an Ordinance Amending the Fiscal Year 2019 Budget and Appropriating Funds Pursuant Thereto by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Winings that the Board give unanimous consent to consideration for adoption of Bill No. 6777 on the day of its introduction. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

Alderman Winings introduced Bill No. 6777, an ordinance to approve the FY2019 4th Quarter Budget Amendment to be read by title for the second time. Alderman Boulton seconded.

City Attorney O’Keefe reads Bill No. 6776, second reading, an Ordinance Amending the Fiscal Year 2019 Budget and Appropriating Funds Pursuant Thereto by title only.

The motion passed on a roll call vote: Alderman Winings – Aye; Alderman Boulton – Aye; Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6637 of the City of Clayton.

A RESOLUTION TO CONSIDER APPROVING THE ECONOMIC DEVELOPMENT STRATEGIC PLAN

Interim City Manager Watson reported that during the December 17, 2019, Board of Aldermen meeting staff presented the draft economic development strategic plan. The plan is a requirement for the City to be certified by the International Economic Development Council’s (IEDC) Accredited Economic Development Organization (AEDO) Program.

Gary Carter, Director of Economic Development addressed the Board to answer questions.

Alderman Buse commented that this is an amazing document and the data is helpful. She urges caution to the Board as they go into the Comprehensive Plan that with economic growth the numbers alone are not what will make a sustainable city. We want the vibrancy, but when we build a bike path and create walkability, we can also take away buildable space. Increases in rentals versus home ownership sounds good as far as economics, but it also changes the voting base as it relates to the support of the schools because of people who may not be here long term. She asked the Board to keep an open broader view of in mind. The rising housing values, it’s a wonderful thing, we all want that to happen, but as you look at other cities, i.e. Nashville, Dubuque, Minneapolis, which all are doing well and moving forward sustainably - it’s due to diversity in the housing stock. Companies go there to invest because they want places where their employees can work, live, and go to school. She referenced the data that is listed in the Plan with regard to the African American numbers and urged caution in trying to make sure that it is used as a tool to take in all factors.

Gary Carter stated that the estimated number(s) came from the Census data (2009) which has historically been accurate.

Mayor Harris applauded staff for moving forward on accreditation.

Motion made by Alderman Winings to approve Resolution No. 2020-01, the Economic Development Strategic Plan. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

MOTION – TO APPROVE THE DESTRUCTION OF RECORDS IN ACCORDANCE WITH THE MISSOURI SECRETARY OF STATE RECORDS RETENTION SCHEDULE

Interim City Manager Watson reported that it is the recommended guideline of the Secretary of State to formally approve the disposition of records at the Board of Alderman level, and to include a list which describes the record series including quantity to be disposed, the manner of destruction and destruction date.

Below is a list of records staff is proposing to dispose, note that in 2015 the retention schedule for employee personnel records was revised from 75 years to 20 years which now allows us to dispose of older records that were previously retained.

Human Resources Office

- Separated Employee Personnel Records dated January 1950 through December 1999
- Employee Time and Attendance Records dated January 1950 through December 2016
- Employee Recruitment and Selection Records dated January 1950 through December 2016
- Employment Eligibility Verification (I-9) Forms for Separated Employees with dates of Separation from January 1950 through December 2018
- Employee Benefit Records from January 1950 through December 2016
- Human Resources Invoice Copies from January 1950 through December 2018
- Employee Wage & Tax Statements (W-2 Forms and copies of employee paycheck stubs) from January 1950 through December 2014

Based on the Board's past discussions, staff has reviewed the records to assure that the retention schedules set forth by the Secretary of State have been satisfied, and that these records are no longer needed by staff. We have also verified that this list does not contain any building records, or other items we would consider to be of an "historical" nature.

In following the Board's request that a method of disposal be procured that assures maximum security/confidentiality of the records, the City has arranged for a company to come to City Hall and shred the records on-site. This will occur in a timely manner upon approval of the motion by the Board of Aldermen.

Mayor Harris inquired as to determining historical documents and if there were any criteria in place to do so. City Clerk Frazier stated that there currently are no criteria in place to determine historical documents and that she would research it.

Motion made by Alderman Winings to approve the destruction of the records as listed. Alderman Boulton seconded.

The motion passed unanimously on a voice vote.

Other

Alderman Berkowitz commented that the State of the City was a great event, very well-done.

Alderman Lintz reported that the Plan Commission met; discussed two items – signage and a house renovation.

Alderman McAndrew reported that Clayton Community Foundation met; Sarah Mellinger's presidential term will be up soon, and Becky Patel will become president.

Alderman Buse reported that she and Mayor Harris met with Lisa Clancy and Darlene Reed regarding the Community Equity Commission.

Mayor Harris recognized from the audience Clayton's new City Manager, David Gipson, who will begin his new position with the City on February 3.

There being no further business the meeting adjourned at 8:00 p.m.

Mayor

ATTEST:

City Clerk