



Recruitment for

Director of Public Works

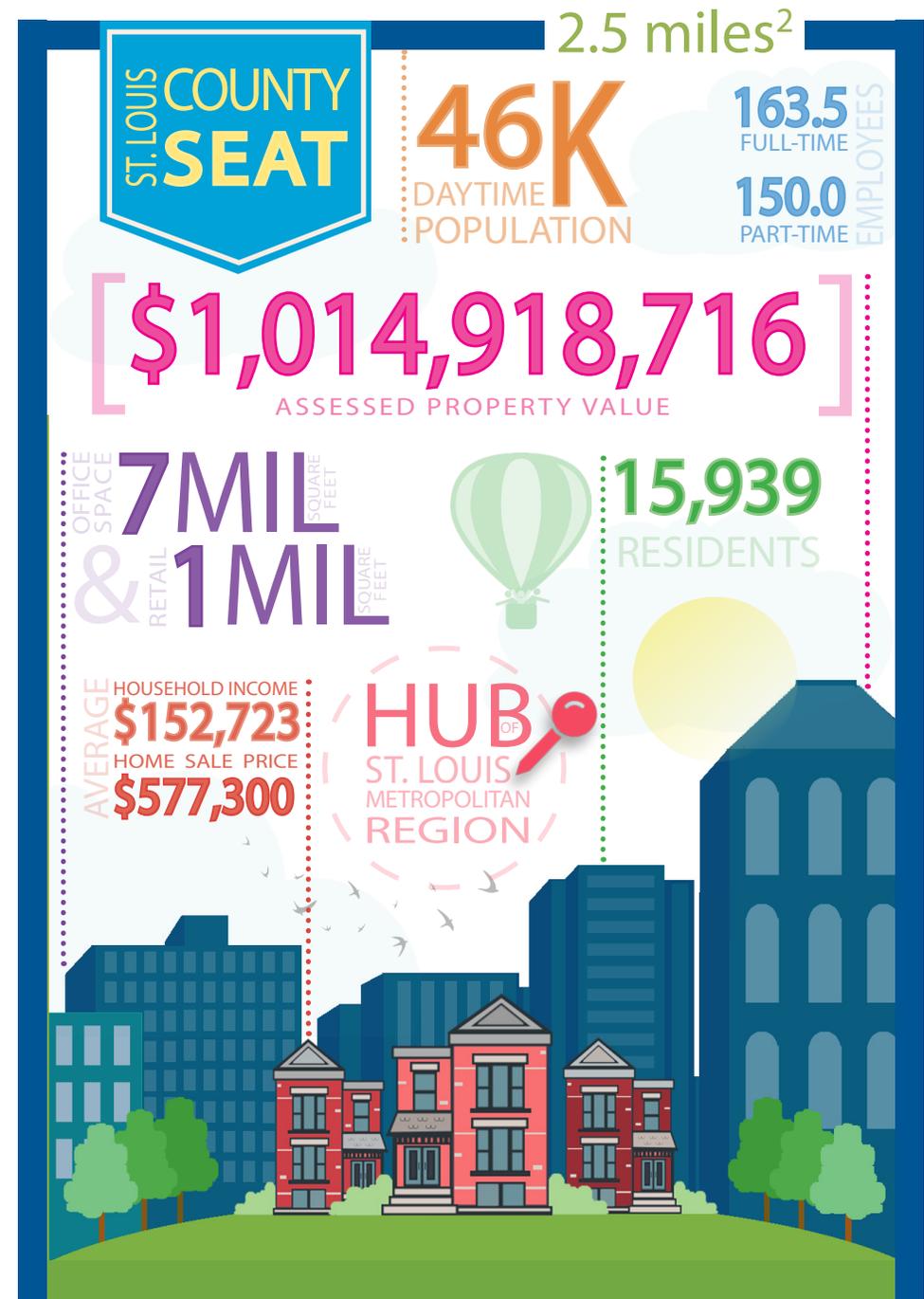
Clayton Director of Public Works

The City of Clayton is seeking an experienced and passionate leader to serve as Director of Public Works, replacing the incumbent who retired after 5 years. The City of Clayton is proud to provide world class service levels to a community which values the contributions of the professional team. Each department of the city including the Public Works Department has distinguished itself in the region. The next Director of Public Works will continue the traditions of excellence and lead the department and city towards innovation and new approaches for the future.

About the City

The City of Clayton, MO (pop. 15,939), located immediately west of the city of St. Louis is the second downtown of the St. Louis Metropolitan Area. It is accessed by two light rail stations and two interstate highways. It is the home to three institutes of higher education including Washington University. It is a vibrant, well-established community with attractive gathering places, walkable retail, restaurants and entertainment. Clayton is the county seat for St. Louis County supporting five county facilities, including a 1,200-bed justice center complex. The City has a residential population of 15,939 and a daytime population of 46,000.

Within its 2.5 square miles, Clayton houses more than 7,000,000 square feet of high rise office space and more than 1,000,000 square feet of retail. Clayton's premier office and retail space, which enjoys less than a 6% vacancy rate and some of the highest lease rates in the Midwest outside of downtown Chicago continues to grow as companies invest more than \$1,000,000,000 in private construction. Several titans of the corporate world are included in the 2,000 businesses that call Clayton home. Clayton's charming, neighborhood retail districts are filled with specialty boutiques, galleries and restaurants.



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This safe suburban community with a sophisticated cityscape provides the best of all worlds with a mix of stately single-family homes, condominiums, and multi-family apartments. Enriching the City's quality of life is its award-winning public school system, rated #4 in the US by Niche while the city itself was rated as #8 by Niche in the US. This is a premier community. Clayton is also home to several stellar private institutions, including Washington University, Fontbonne University and Concordia Seminary.

About the Public Works Department

The Clayton Department of Public Works is divided into four divisions with 27 employees.

The Engineering and Administration Division is responsible for the overall administration and coordination of departmental activities and is responsible for the implementation of all design, construction, permitting and service contracts. This division also administers the refuse/recycling collection contract

The Operations Division is responsible for the maintenance and repair of all public streets, alleys, sidewalks, parking facilities, street lights, traffic control, forestry, public landscaping, snow/ice removal and the leaf collection program.

The Facilities Maintenance Division is responsible for the maintenance of City buildings; which include City Hall, the Police Department building and the Public Works facility.

The Fleet Services Division (Central Garage) is responsible for the repair and maintenance of all City-owned vehicles and equipment.



The successful candidate will provide:

- **Innovation:** Bring fresh ideas to the organization and offer unique perspectives and experiences as well as a capability and desire to monitor the forefront of industry advances and assess adaptation and application to Clayton.
- **Energy:** Provide enthusiasm and focused energy to all projects and a passion for service to the community.
- **Expertise and Intellectual Curiosity:** Bring deep knowledge of civil engineering and public works strategy, operation and innovation, and a passion for continuous learning and improvement.
- **Versatility:** Play an important role in coordinating, facilitating, and managing projects that require involvement across multiple service areas with a balance of trust and delegation.
- **Leadership:** Be dedicated to effective leadership and building collaborative and positive relationships with those he or she leads and other staff members and outside organizations in the

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region. Building and actively working to sustain high trust relationships is paramount.

- **Engaging Perspective:** Demonstrates a balance of commitment to the organization as well as the senior management team of the city with a genuine confidence and approachable personality.

Other desired attributes include:

- Desire to be a part of a great team.
- The ability to balance focus on local and regional issues and staffing models with an emphasis and experience in civil engineering, construction management, transportation, and public works operations.
- A complete understanding of the Accreditation process and experience in developing a team to work on this process.

The City of Clayton operates under the Council/Manager form of government where the Elected officials set policy direction and vision for the community and a professional City Manager serves as CEO and is responsible for the leadership, supervision and execution of day to day operations of all departments. The executive team of the city is made up of the department leaders and has developed into a highly supportive and collaborative team serving the interests of the entire community and supporting the collective goals of the organization. We value trust, professionalism, transparency and excellence and are committed to a “work” environment that allows all team members to bring their best talents and passion to their calling to public service that generates pride individually and as a team.

Successful candidates will possess a Bachelor’s Degree in Civil Engineering or a closely related field from an accredited college/university. A Master’s Degree is preferred. Must be a registered Professional

Engineer in the state of Missouri or possess the ability to obtain registration in the state of Missouri. Must have a minimum of ten (10) years work experience of a wide and progressively responsible nature in public works management, construction, or related field. Must have a minimum of five (5) years supervisory experience.

The starting salary range for this position is \$111,083-\$124,412 depending upon qualifications with the full range up to \$138,853. The City of Clayton offers an attractive benefits package.

Interested professionals should submit a resume, cover letter and on-line employment application by April 22, 2019 at www.claytonmo.gov/jobs. Electronic submissions are required.

THE CITY OF CLAYTON IS AN EQUAL OPPORTUNITY EMPLOYER

www.claytonmo.gov

 **City of Clayton, Missouri**

 **@CityofClayton**

 **@downtownclaytonmo**

For more information contact:

Human Resources

(314) 290-448

www.claytonmo.gov/jobs

