

DEPARTMENT GENERAL ORDER 05-10

OFFICE of the CHIEF OF POLICE
RESCINDS: General Order 03-06
SOP 501.91.00

DATE: December 1, 2005

UNIFORM CHANGE

I. PURPOSE.

To establish guidelines governing when uniformed personnel will change basic uniform styles, and how supervisory discretion may influence the process.

II. PROCEDURES.

- A. Uniformed personnel will switch from winter to summer uniforms on a selected shift change date that is consistent with the prevailing weather and temperature. This will generally occur during the month of April of each calendar year which will be considered a transition month.

Effective May 1, the transition period ends and uniformed personnel will adopt the summer uniform for the balance of the spring and summer months.

- B. Uniformed personnel will switch from summer to winter uniforms on a selected shift change date that is consistent with the prevailing weather and temperature. This will generally occur during the month of October of each calendar year, which will be considered a transition month.

Effective November 1, the transition period ends and uniformed personnel will adopt the winter uniform for the balance of the fall and winter months.

III. DISCRETIONARY PERIODS.

A four week discretionary period has been established covering each uniform transition to allow for changes in environmental factors. The transition period for the spring is April. The transition period for the fall is October. During each of these transition periods, squad sergeants and/or unit supervisors will have the authority to direct the type of uniform to be worn by their personnel on a day-to-day basis.

IV. CONFORMANCE IN DRESS.

All personnel assigned to a specific squad/unit shall be consistent in dress in accordance with department policy requirements. Should a sergeant or supervisor utilize his or her discretion to order a uniform change for one or more days during the transition period, consistency in dress shall still be required of all affected employees.

BY ORDER OF:

THOMAS J. BYRNE
Chief of Police

TJB:dld

CALEA Reference: 22.2.8